

RECEIVED 2019-04-16 1:24 PM

TOWN OF CHELMSFORD PATRICIA E. DZURIS TOWN CLERK

Town of Chelmsford
Center Village Master Plan Committee
50 Billerica Rd., Room 206 Chelmsford, Ma 01824
Regular Meeting
MINUTES
March 7, 2019
Approved April 11, 2019

Attending: Janet Askenburg (Vice-Chair), Eileen DeChaves, Donald Van Dyne, Jack Handley, Brian Milisci, Michael Rigney (Chair)

Not Present: Peggy Dunn

Others Present: Evan Belansky, Community Development Director, Steve Jahnle, DPW, Ken Lefebvre, Board of Selectmen

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass.

This meeting was called to order at 7:02pm by the chair.

Presentation by Steve Jahnle on signage and street furniture installation

There was discussion of where the gateway signs could be placed:

- The sign near Friendly's will probably need to be placed on the library side, possibly in the island if size permits.
- Acton Rd. and Chelmsford St. sites are ok
- Littleton Rd. seems ok, but right of way needs to be checked.
- North Rd. has right of way issues. There was a discussion about moving it to the new island area once bridge work is done.
- The Rt. 129 site could be just past the church or in front of Santander depending on space requirements.

The directional and parking sign locations are ok, just needs Dig Safe check. Public parking at the library needs to be cleared.

Furniture has begun to arrive and is being stored. The amounts to be distributed and their intended sites are:

- 6 tree sets along Chelmsford St., to be placed as work is completed

- 15 bike racks to be distributed as directed, perhaps in sets of 3. Consultation with BPAC, the CCA, and the library should happen first.
- 16 benches to be distributed as directed. The initial thought is 6 on the Common, possibly allowing re-distribution of benches which are there now. Placement before the 4th of July celebration.
- 1 kiosk to be placed at the Chelmsford St. location
- Planters to be distributed as directed, in consultation with the Garden Club.

Placement should begin with a full installation of signage and furniture at Chelmsford St. first, preferably before Spring Town Meeting.

For sign removal, the Committee will build a punch list, including photos of signs that are obsolete or unnecessary.

In other updates from Mr. Jahnle, it was noted that the Cushing St. project had been put back out for bid after receiving only one bid at twice the expected cost (\$594k instead of the expected \$325k). The timing going forward is a little unclear. Another project to bury the wires on Chelmsford St. and an associated renovation of the street is in the project review stage. The total project is expected to cost \$13 million, with \$4.1 million in the National Grid account currently. A determination on the review is expected at the end of the month.

Other Updates

- Chelmsford Common signage – Tom Golden is the contact at the State level.
- Friendly’s and MedExpress are showing but no definite progress
- No new developments on Oddfellows or Rudy’s projects.
- 11 of the 32 Grist Mill condos have been sold, a strong start.
- The Small Business Grant program is continuing its determination. 15 applications were received for \$40k total. Final letters are expected next week.
- The Brookwalk grant has been submitted, no new news.

Minutes Approval

No action was taken on the 2/7 minutes.

Next Meeting Date

Future dates are April 11, May 9, and June 13, all at 7pm.

Adjournment

Motion: J. Askenburg moved to adjourn at 8:30 pm, seconded by B. Milisci.

Motion carries 6-0, unanimous.

Respectfully Submitted,

Michael Rigney