

**Town of Chelmsford  
Historic District Commission**

Draft

**Minutes of Meeting of March 4, 2019**

The Chairman, Cynthia Acheson called the meeting of the Historic District Commission (HDC) to order at 7:05 P.M. at the Town Offices, 50 Billerica Road. Present were Cynthia Acheson, Brenda Lovering, Jack Handley, Patrick Wood, Deb Taverna, Debra Belden, and Janet Askenburg.

**Public Input** – None

**Scheduled Business**

**1A North Road** - The sculpture of the ducks has been installed on the front lawn of the Chelmsford Center for the Arts. The sculpture is powdered coated steel. Daffodil bulbs will be planted around the installation for next spring along with sedum and perennials in a mulched bed about three feet around the sculpture. This will be dedicated in May 2019. The commission approved the bed around the sculpture waiving the fee.

**Facade and Signage Improvement Program** – Mr. Belansky was unable to attend tonight's meeting. Commission members discussed their understanding of the façade program. This agenda item will be discussed with Mr. Belansky in April 2019.

**New Business**

There was no new business.

**Unfinished Business**

**17 North Road** - Ms. Lovering brought up the need for screening the rooftop HVAC. The commission will discuss the items remaining to be addressed at this location at the April meeting. The commission should visit the site and make a list of needed work to discuss with the owners when they return in June 2019 commission meeting. This list should be mailed to the owners (return receipt) one month before the June commission meeting.

**Center Village Master Plan Implementation Committee – Update**

New benches will be installed on the Common and throughout the Center. The benches are wood and steel. Trees will also be planted with wrought iron grates around them. The need for

bike lanes for riders coming off the bike path and signage for areas where no bikes should be was discussed. Units are selling at Cushing Place.

**Correspondence and Telephone Calls**

No correspondence or calls were received.

**Meeting Minutes Approval**

Minutes for February 11, 2019 were approved.

**Next Meeting is scheduled for April 1, 2019.**

**Meeting adjourned at 8:03 P.M.**

**Respectfully Submitted,  
Deb Taverna**