

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
March 3, 2022
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on March 3, 2022. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Public Comment

- a) None

IV. Meeting Minutes

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on February 4, 2022, as presented by G. Segnini. The Motion was seconded by G. Ryan. The motion passed.

V. Working Discussion

- a) The committee continued their gap analysis exercise by identifying aspirations regarding each of the five critical success factors.
- b) The committee discussed filling the gaps for two of the critical success factor topics related to fire station and apparatus.

VI. Set next meeting date

- a) The committee set three meeting to begin at 4:00 pm on each of the following dates:
 - i. March 8, 2022
 - ii. March 22, 2022
 - iii. April 4, 2022

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:14pm.

Submitted by:

Gregory Segnini, Committee Clerk

Supporting documents: All supporting documents are uploaded and recorded to a shared cloud drive