

BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett
Kevin Sullivan



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12:50 PM

TOWN OF CHELMSFORD

Chief Assessor

Frank T. Reen, M.A.A

Telephone: (978) 250-5220

Chelmsford Town Offices

Assessor's Office

50 Billerica Rd
Chelmsford, MA 01824-2777

PATRICIA E. DZURIS

TOWN CLERK

Approved by BOA Vote, 19 March 2021

Meeting Date: 3 March 2021
Location: Virtual Meeting via TEAMS application for Record, Not Televised
Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, J. Duffett, K. Sullivan, F. Reen
Absent: None
Public Present: None

Meeting Called to Order at: 1:08 PM by S. Chase

Note: The Assessor's office files abatement, exemption, and hardship files by Account No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Reading of Governor's Order Suspending Certain Provisions of the Open Meeting Law, by the Chair.
2. Approval of 15 January 2021 Minutes: Motion to approve by K. Sullivan, second by J. Duffett vote to approve, unanimous. Approval of 15 January 2021 Executive Session Minutes: Motion to approve by K. Sullivan, second by J. Duffett, not to be released until resolution of pending matters, vote to approve, unanimous.
3. Appointments: None.
4. Discussion: Follow-up to 15 January 2021 discussion re: COVID-19 Virtual meeting procedure. Currently original documents are given to the Chair prior to the meeting with other members receiving review copies. This is the first meeting where we used "Screen Sharing," and it appears to work well. There really is no reason for the Chair to have original documents; these can be signed at the office as is done by the other members.
5. Summary Abatements and Exemptions Action: January FY 2020, \$250.00; January FY2021, \$40,486.89. January FY 2021 Property Exemptions and CPA, \$20,546.31. January FY 2019 Excise Abatement, \$121,254; January FY 2020 Excise Abatement, \$2,000.10. February Excise Abatements, FY2018, \$17.19; FY 2019, \$274.41; FY 2020, \$1427.39; FY 2021, \$10,550.02. February Abatements and CPA, FY 2021, 1,282.45. February Personal Property Abatements, FY 2021, \$176.97. February FY2021 Exemptions and CPA, \$15,918.91. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.
6. Motor Vehicle Excise Commitments and Warrants: FY2020 7th Commitment, \$33,238.46; FY 2021 1st Commitment, \$4,158,951.43. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.

7. Executive Session: Motion by K. Sullivan to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, upon conclusion of Executive Session, not to return to Open Session. Second by J. Duffett. Voted by Poll of the Board: Mr. Sullivan, Aye; Mr. Duffett, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 1:16 PM

Respectfully submitted,
Sam Chase, Chairman