



Historic District Commission (HDC)

Virtual Meeting, online due to Covid-19

March 1, 2021, Meeting Minutes

Present: Brenda Lovering, Janet Askenburg, Deb Taverna, Debra Belden, Lisa Grasso, Jack Handley, Donna Ready

Ms. Lovering called the meeting to order at 7:01 pm.

Public Input: None

Scheduled Business:

1. Continuation of Public Hearing- Certificate of Hardship-1 Billerica Road-Fiske House-Stonegate Construction Corp. and S-BNK Chelmsford Central, LLC. Ms. Lovering read an email received from the applicants that noted since the Condominium project did not pass the Planning Board, Stonegate would no longer be working with the Fiske House, but were still working with the Odd Fellows and would like a continuance until May 1, 2021. **MOTION:** Ms. Taverna moved to allow the continuance until May 1, 2021, seconded by Ms. Grasso. Discussion: questions and concerns about the project now. It was felt that a letter explaining the extension was granted but would ask them to withdraw the application and apply with new later. **So voted**, motion carries. 4-0. It was noted that Janet Askenburg and Jack Handley have recused themselves from this discussion.
MOTION: Ms Taverna moved to send a letter explaining the extension was granted but the commission would request that the application be withdrawn and re-apply at a later date with updated information, seconded by Ms. Belden. **So voted**, motion carries. 4-0 The clerk will write to Stonegate and those involved with this request.
2. Continuation of Public Hearing- Addendum to Certificates of Appropriateness 1 Billerica Road/44 Central Square- site plan-Stonegate Construction Corp., Odd Fellows Project, LLC and S-BNK Chelmsford Central, LLC.
Ms. Lovering noted here that the same motion be made for this public hearing as the other public hearing. **MOTION:** Ms. Taverna moved to agree to the extension of the public hearing until May 1, 2021, and send them a letter and request that they withdraw the application, seconded by Ms. Grasso and so voted, motion carries. 4-0 The clerk will write to Stonegate and those involved with this request. It was noted that Janet Askenburg and Jack Handley have recused themselves from this discussion.

New Business-

1. Ms. Lovering and the other members welcomed Donna Ready as a new member of the commission. Ms. Ready noted that she has completed the Ethics Course required by the town, and has received the rules and regulations.

2. Ms Lovering reminded the other commission members that April 1st is the deadline for them to take the Ethics Course. Each member is required by the town to take this every 2 years.

Unfinished Business

1. Center Village Master Plan Implementation Committee Update- Mr. Handley noted that the Committee has not met. He also noted that Cushing place had been replacing pipes. A flashing light has been put in for the crosswalk in the center. In the future Cushing place will be redoing the sidewalks- it may get messy!

Correspondence and Telephone Calls-None

Meeting Minute Approval

1. **MOTION:** Ms. Taverna moved to accept the minutes of the February 1, 2021 meeting, seconded by Ms. Grasso and so voted. **Motion carries.**

Meeting Schedule- Next meeting April 5, 2021 7:00 PM

- Ms. Lovering noted that there was a request to the planning board re: a 2-family being requested for the Crosby/North Road corner.

Ms. Belden asked when the Town Meeting was to be held, Ms. Stansfield noted that it would most likely be moved to June. Ms. Belden also asked about town elections, Ms. Stansfield noted that they would be held April 6th with mail in and early voting to be added.

MOTION: Ms. Askenburg moved to adjourn the meeting seconded by Ms. Grasso and so voted.

Ms. Lovering closed the meeting at 7:32.

Respectfully Submitted

Judy A. Metz, Clerk

