

Approved 3/13/2023

Town of Chelmsford Select Board Minutes  
50 Billerica Rd., Room 204  
Chelmsford, MA 01824

Regular Meeting MINUTES  
February 27, 2023

*Attending:*

Virginia Crocker Timmins, Chair  
Ken Lefebvre, Vice Chair  
George Dixon, Clerk  
Patricia Wojtas, Board Member

Paul Cohen, Town Manager  
Paul Haverty, Town Counsel

*Absent:*

Mark Carota, Board Member

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. The meeting was recorded by Chelmsford Telemedia.

Chair Timmins called the meeting to order at 6:00PM followed by the Pledge of Allegiance.

**PUBLIC SERVICE ANNOUNCEMENTS**

Vice Chair Lefebvre read the following announcements:

**Nashoba Valley Technical High School Committee Applications Due by March 8, 2023**

The Chelmsford Select Board and School Committee will meet on March 13 to appoint one representative to the Nashoba Valley Technical High School Committee for a three-year term ending 3/31/2026. Applications are available on the town website at [www.chelmsfordma.gov](http://www.chelmsfordma.gov). Applications should be returned to the Town Manager's office, 50 Billerica Rd by 4:00PM on Wednesday, March 8<sup>th</sup>.

**School Committee Budget Hearing – February 28, 6:00PM, School Administration Offices**

The School Committee will be holding a budget hearing on the Superintendent's recommended budget on Tuesday, February 28<sup>th</sup> at 6:00PM in the public schools administration offices located at 230 North Rd. The hearing will be televised live on Comcast Channel 22, Verizon Channel 26 and [live.chelmsfordtv.org](http://live.chelmsfordtv.org). A complete copy of the FY24 budget may be found at <https://chelmsfordschools.org/wp-content/uploads/2023/02/FY2024-superintendents-recommended-budget-2.7.2023>.

**Narcan Training Sessions**

Free Narcan training is presented by the Health Department on February 28<sup>th</sup> for session one at 12:00PM and session two at 6:00PM to be conducted at the Fire Department Lower Level Training Room. Additional sessions are scheduled on March 7<sup>th</sup> @ 6:00PM and March 16<sup>th</sup> @ 1:00PM. The training is open to all and registration is required at [www.chelmsfordma.gov](http://www.chelmsfordma.gov). Learn how to recognize an overdose. Free Narcan given to all attendees.

**Hands-Only CPR Training**

Hands-only CPR training is scheduled by the Health Department on Tuesday, March 21<sup>st</sup> at the main branch of the Library in the McCarthy meeting room from 1:00-6:00PM, with a new session every fifteen minutes. Not used for CPR certification, this training is available to all ages, walk-ins welcome. For further information contact the Health Department at 978-250-5241.

### **Buried in Treasures Workshop**

Got too much stuff? Need to downsize? The free Buried in Treasures workshop may be right for you. Fifteen-week sessions scheduled every Tuesday starting March 14<sup>th</sup> from 2:00-3:30PM at the Library. Free to all Massachusetts residents, space is limited and registration is required at [tangel@chelmsfordma.gov](mailto:tangel@chelmsfordma.gov) or call Taryn Angel at 978-250-5241 at the Health Department.

### **PUBLIC INPUT**

Joe Slattery of 12 Sylvan Ave. appeared before the Board. He addressed the safety hazards of speed and the amount of traffic on Sylvan Ave. and asked what the Town plans to do to protect the children who live on that street. He answered Select Board Member Dixon's question on the highest occurrence as the time before and after school hours. Town Manager Cohen stated that he would have Police Chief Spinney contact Mr. Slattery directly about the problem. Chair Timmins stated that the matter would be a future agenda item.

### **COMMITTEE VACANCIES**

Vice Chair Lefebvre read the list of current vacancies. Interested applicants can apply online at <http://www.chelmsfordma.gov> or through the Town Manager's office.

### **LICENSES**

#### **One Day Beer and Wine License: St. John's Evangelist Church, 115 Middlesex St. 3/11/2023**

Jane Sockey appeared before the Board as Chair of the Hospitality Committee of St. John's Evangelist Church. The Church is sponsoring a St. Patrick's Day dinner on March 11<sup>th</sup>.

**MOTION:** by Vice Chair Lefebvre to approve the application for a one-day beer and wine license for the St. Patrick's Day dinner to be held at St. John's Evangelist Church, 115 Middlesex St. on March 11<sup>th</sup>. Seconded by Board Member Dixon. **Motion carries 4-0, unanimous.**

### **REPORTS AND PRESENTATIONS**

#### **Matthew Hunt, CPA of CliftonLarsonAllen, LLP, Town of Chelmsford FY22 Financial Audit Presentation**

Matthew Hunt, CPA of CliftonLarsonAllen, appeared before the Board and reviewed the PowerPoint FY22 financial audit presentation, including the following highlights:

- Executive summary
- Basic financial statements
  - Statement of net position
    - Governmental funds balance sheet
    - Proprietary funds: statement of revenues, expenditures and changes in fund balance
    - Notes to basic financial statements
  - GAO and uniform guidance reports

#### **Parker Elmore, Odyssey Advisors: Town of Chelmsford Other Post Employment Benefits (OPEB) Presentation**

Parker Elmore, Odyssey Advisors, actuaries and management consultants for the Town, appeared via Zoom before the Board and reviewed the PowerPoint actuarial valuation results as of June 30, 2022 for Other Post Employment Benefits (OPEB) liability including the following highlights:

- GASB 74/75 results
  - Total OPEB liability
  - Fiduciary net position
  - Net OPEB liability
- Service cost

- Financial statement expenses
- Employee share of cost
- Trust contributions
- Net OPEB expense
- Discount rate
- Positive/negative drivers of plan experience
- Actuarial assumptions
- Medical plan offerings
- Town and city funding ratios and funding comparison to other clients
- Comparison to peer communities
- Service cost per active employee
- Projected cash flows – Town

Discussion ensued on the calculation used for the projected healthcare premium costs through the year 2060, as well as the Town’s current healthcare plan for active and retired employees and tools that can be used for consideration and evaluation of ongoing and future assessment of plan offerings.

**Finance Director John Sousa: Vacate Foreclosure Judgment for 379 Acton Road**

Finance Director John Sousa appeared before the Board and reviewed the motion to vacate the foreclosure judgment for 379 Acton Road. He reported that following the required thirty-day eviction notice from legal counsel, the owner submitted a full tax title redemption payment and agreement to bring tax payments up to date for FY23. The Select Board’s vote is required on the following motion.

**MOTION:** by Vice Chair Lefebvre to vacate the final judgment covering the tax taking made against Harry J. Sawisch, Jr. for unpaid taxes covering the property at 379 Acton Rd., Chelmsford, upon payment of all taxes, interest, and charges due as provided under MGL 60:69. Seconded by Board Member Dixon. **Motion carries 4-0, unanimous.**

**James Martin Chair Tree Committee: Tree Planting Plan for the Town Common**

James Martin, Chair of the Tree Committee, appeared before the Board and reviewed the PowerPoint presentation on the proposed tree planting additions for the Town Common including the following highlights:

- Tree planting plan
  - New tree list based on long-lived relatively disease-resistant species
    - American Linden, Valley Forge American Elm, Thornless Honey locust, Ginkgo, London Plane, Black Gum, Kousa Dogwood, Colorado Spruce, Adirondack and Purple Prince Crabapple

Town Manager Cohen reported that in collaboration with the Garden Club, spring planting is planned with funding secured from National Grid.

**DPW Director Christine Clancy: Monthly ARPA report**

DPW Director Christine Clancy appeared before the Board and reviewed the PowerPoint presentation on the monthly ARPA report project or funding commitment, the status of the procurement or an anticipated procurement timeline, estimated project overruns or underruns, the total forecasted project cost, and the amount and percent spent to date. Of the \$7.9 million in allocated funds, approximately \$4.3 million, or 56% of the total allocated amount has been procured to date. Of the \$4.3 million in procured projects, 78% of the procured amount has been spent. The current anticipated overall ARPA program overrun is \$666,786. The remaining unallocated \$2.58 million must be allocated by the end of 2024.

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Discussion ensued on the time schedule for procurement of the remaining funds by the end of the fiscal year.

**DPW Director Christine Clancy: Monthly Traffic Safety Committee Report**

DPW Director Christine Clancy appeared before the Board and reviewed the PowerPoint presentation on the monthly Traffic Committee safety report including current, pending and completed actions.

Discussion ensued on the Conservation Commission's consideration of adding additional "no parking after dusk" signage at some of their properties.

Ms. Clancy also discussed the effective pre-treatment brining plan prior to storms to enhance safety.

**DISCUSSION REGARDING RESIDENT LITTER COMPLAINT SUGGESTING BANNING OF THE SALE OF NIP BOTTLES BY LIQUOR STORES**

Chair Timmins began the discussion on the concern of residents and Town Meeting representatives with regard to litter of nip bottles and the potential banning of the sale by liquor stores and changes to licensing terms. Vice Chair Lefebvre read into the record the two letters from the owners of Drum Hill Liquors and Cask & Bottle Liquors.

Discussion ensued. In answer to Chair Timmins' question on the Town's ability to ban litter on town-owned and not private-owned property, Town Manager Cohen confirmed that litter is a problem both on town-owned property and private property, but the Town's jurisdiction to ban is only on town-owned property. Vice Chair Lefebvre asked for more verification of the claim that nip bottles assist in the consumer's desire for decreased drinking, as his research showed that its lower cost made it more readily available.

Chair Timmins stated that a warrant article would need to be sponsored for Town Meeting vote.

*Public Input:*

Carl Steiling of 68 Moore St., and town meeting representative for precinct 10, appeared before the Board. He referenced the email from resident Ed Hill with regard to his concern for the amount of litter and particularly nip bottles from purchases made from the Corner Cupboard at the corner of Gorham Street and Sprague Avenue. He too has seen this litter on private and public property as well as polluting the wetlands behind the store and migrating to Brick Kiln, Carlisle, and Marshall Streets. He questioned whether it was a town-wide problem that could be addressed by a ban, but rather a plan working with package store owners to raise their awareness of the problem and efforts to address by additional signage, etc. Another option would be to put conditions on the liquor license.

Dena Steiling of 68 Moore St. appeared before the Board. She saw the problem first as a safety issue of drinking and driving and tossing nip bottles purchased at the Corner Cupboard out car windows before arriving home. She displayed a large bag of bottles she had collected along Marshall Street, Brick Kiln Road, and Shedd Lane and the wetlands. She said nip bottles represent 80% of trash collected with beer cans and bottles following. She too was in favor of working with the package store owner to collaborate on "good neighbor" steps.

John Harrington of 149 Boston Rd. appeared before the Board. As a former owner of Harrington Liquors, he stated that the ban on nips would hurt the "mom and pop" package store harder than a full-service liquor store. He stated that the Mass Package Store Association is in favor of supporting a bottle bill revision, to include nip bottles. This would have a dramatic impact on addressing the litter problem with nips and miniature bottles requiring a deposit.

Lisa Marchand of 5 Amble Road appeared before the Board via Zoom. As a healthcare provider for over twenty years, she was not familiar with any evidence-based data that persons suffering from substance abuse disorder would be using nips to curb alcoholism. Rather, evidence showed that in a diverse socio-economic demographic, persons tend to use nips who are on the lower strata as well as underage adolescents. She suggested curbing pollution of the waterways by the addition of easily-accessible recycling bins at key locations around town to discourage littering.

Maria Caires, co-owner of Cask & Bottle, at 313 Littleton Rd. appeared before the Board. She agreed that a non-punitive educational approach to recycling is more effective to addressing the town-wide problem of littering. She regularly picks up trash at her daughter's soccer fields and finds a great amount of litter, not composed of nip bottles, but water and Gatorade bottles.

Ashok Patel appeared before the Board. He suggested "raising the bar" of punishment for littering by increasing the fines.

John Arteaga, owner of the Wine Rack on Boston Rd. appeared before the Board. He stated that a ban on the sale of nips would not be effective as there would be littering of bottles the next size up. He stated that littering would always be a problem that could not be regulated and suggested establishing a community service program to regularly collect trash.

Discussion ensued. Vice Chair Lefebvre confirmed that he collects a large amount of litter in and around the Drum Hill area. Board Member Wojtas was in favor of incentivizing recycling by requiring a deposit on nip bottles. A statewide initiative would have the best results with the next best option to sponsor a town meeting warrant article to "start the conversation."

In response to Chair Timmins question on the position of the Town from a legal standpoint, Town Counsel Haverty stated that while terms within the license could dictate that the site around the package store is kept clean of litter, the Town does not have authority to impose restrictions on the store owner to dictate what the buyer does offsite after purchase. If littering behavior is *observed* on town property including wetlands, the offender may be assessed a fine for littering.

Discussion ensued on working with package storage owners to find a solution to the problem. Board Member Dixon commented that store owners could post signage and personally advise nip consumers to dispose of bottles responsibly. Town Counsel Haverty added that in light of the Town's consideration of sponsoring a warrant article to ban the sale of nips, package store owners would be incentivized to work with the Town in resolving the litter problem. Board Member Lefebvre noted that a store in Littleton offered a free scratch ticket for every ten nip bottles. A similar initiative in Chelmsford would require a buy-in from all package store owners.

Chair Timmins stated that insofar as this was a community relations problem, bringing the package store owners and the community together under the participation of relevant Town departments which may include Business Development Director Lisa Marrone and the Board of Health to facilitate discussion of possible non-punitive solutions would be a good place to start.

Chair Timmins asked the Town Manager to arrange informational meetings in the next month to discuss next steps.

### **SIGN WARRANT FOR SPRING ANNUAL TOWN MEETING**

Town Manager Cohen presented the spring annual town meeting and town election warrant for approval and signing by the Board. Discussion ensued on anticipated state local aid and its impact on the town and school budgets, multi-year projections and potential deficits, and a presentation on the overall budget will

be made at spring town meeting. Discussion also ensued on information to be provided when the Board reviews Articles 19 and 20 as well as language on the town ballot question.

**MOTION:** by Vice Chair Lefebvre to sign the spring town meeting and election warrant.

Seconded by Board Member Dixon. **Motion carries 4-0, unanimous.**

### **TOWN MANAGER REPORTS**

#### **Retirement of Police Chief James Spinney**

Town Manager Cohen reported that Police Chief Spinney had advised him of his planned retirement by the end of May. A consulting firm will be hired to conduct an assessment center of Police Chief candidates from an applicant pool limited to qualified members of the Police Department. Following assessment of candidates which the Town Manager will “sit in on” and recommendation of the consulting firm, he will interview the final candidates and bring his recommendation to the Board for its approval. He will reach out to police lieutenants and deputy chief and inform them of the qualifications for this position and the time schedule.

Discussion ensued on the assessment process. Town Manager Cohen stated that the consulting firm is a reputable and qualified firm and had worked with the Town previously in conducting assessments. While he will be able to give the Board an overview of what transpired in the assessment center, he will accept the firm’s independent professional recommendation of the candidates. In answer to Board Member Dixon’s question on whether Board Members will be allowed to sit in on the assessment and observe, Mr. Cohen responded he will sit in on the assessment, but it would not be appropriate for Board Members to be present. After a final candidate is recommended, the Town Manager will confer with Chief Spinney on his supervisory experience with the candidate before his interview.

#### **Revisions to FY24 Proposed Capital and Operating Budget**

Town Manager Cohen reported in conjunction with the FY24 budget recommendation and local aid relief, the Governor had announced a state-wide increase of unrestricted government aid by 2%. Of particular note, Chapter 70 school aid had increased by 9.8% over the current fiscal year “representing the largest nominal increase in the history of the program and the largest percentage increase in more than two decades.” For Chelmsford, this amounts to an 18.22% increase. Nashoba Technical School also received a significant increase of 20.54%, which will result in a decrease of the Town’s assessment.

Health insurance premiums increase by 3.8%, and not the projected 9%, will enable the Town to return OPEB funding to pre-pandemic levels.

#### **Mass Cultural Council’s Recovery Grant to the Chelmsford Center for the Arts**

Town Manager Cohen reported that the Mass Cultural Council had awarded a recovery grant of \$10,360 to the Chelmsford Center for the Arts, and the Town had received notice of additional \$15,000 arts grant funding.

#### **Strategic Plan**

Town Manager Cohen reported that, at the Board’s direction, he had conferred with the former Shrewsbury Town Manager and she confirmed that the cost of the town’s strategic plan was completed over eighteen months ago at a cost of \$74,000. Additionally Dr. Lang reported that the cost of the school’s strategic plan completed in the fall of 2021 cost \$135,000. He suggested reaching out to the Executive Director of NMCOG to assist the Town in developing a strategic plan. The other alternative would be to go to town meeting in the fall to request funding for the strategic plan.

Discussion ensued. Chair Timmins noted that the intention of the Board was to solicit expressions of interest from outside consulting firms that could take a “deeper dive” into developing a strategic plan. Town Manager Cohen was concerned that “plan fatigue” would lessen the chances that Town Meeting

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would approve funding for an outside firm, as there were currently a number of plans ongoing, i.e. the master plan and the upcoming open space and recreation plan, etc. Chair Timmins emphasized that the need for an overarching strategic plan was crucial for the Town to effectively move forward and that the Town could *not* afford *not* to implement a strategic plan. She stated that she had not seen evidence of NMCOG's expertise in the specific area of assisting towns in the development of strategic plans. Board Member Wojtas commented that NMCOG is currently developing its own strategic plan.

Following discussion, it was agreed that the Town Manager would reach out to the Executive Director of NMCOG to arrange a presentation at the next Board meeting on its qualifications to assist the Town in the development of its strategic plan, at the conclusion of which the Board will consider soliciting expressions of interest from outside firms.

## **MEETING MINUTES**

### **Select Board Regular Meeting Minutes 02/13/2023**

**MOTION:** by Vice Chair Lefebvre to approve the Select Board regular meeting minutes of February 13, 2023. Seconded by Board Member Dixon. **Motion carries 4-0, unanimous.**

### **Announcement on Determination of Releasability of Executive Session Minutes**

#### **Minutes for Release: January 23, 2023 Segments 3a and 3c**

#### **Minutes Not for Release: January 23, 2023 Segment 3b**

## **SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS**

Board Member Dixon

- He and Vice Chair Lefebvre had a fun and productive meeting with high school students in the Civics class.

Vice Chair Lefebvre

- Students sent a nice thank you card. He has submitted notes of the meeting for discussion at the next Board meeting.

Board Member Wojtas

- Attended a ribbon cutting at 9Round Fitness on Summer St., which provides an intensive thirty-minute workout rotating on nine fitness stations.
- Attended Pedestrian and Bicycle Advisory Board meeting where there was discussion about rail trail signage. Town Manager Cohen stated that BPAC Chair Robert Klinkhammer is on the next Board meeting's agenda for final approval of signage.

Chair Timmins

- Finance Committee will continue budget reviews on March 9th.

## **ADJOURNMENT**

**MOTION:** by Vice Chair Lefebvre to adjourn to Executive Session at 8:41PM, not to return to Open Session to discuss strategy with respect to litigation regarding a) North Chelmsford Water District PFAS claim; b) Ledge Road Commercial trucking and c) national class action opioid settlements with Teva, Allergan, CVS, Walgreens and Walmart. In addition, to consider the acquisition of real property at 185 Pine Hill Road and to review the Executive Session minutes of January 23, 2023 Segments 1a, 1b, 1c, and 2. Seconded by Board Member Dixon.

**Roll call vote:**

**Chair Timmins – aye.**

**Vice Chair Lefebvre – aye.**

**Board Member Dixon – aye.**

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**Board Member Wojtas – aye.  
Motion carries, 4-0, unanimous.**

**NEXT REGULAR MEETING DATE: March 13, 2023**

Respectfully submitted,

Christine Martin Barraford  
Recording Secretary

*Supporting documents:*

- NVTHS committee applications
- School Committee budget hearing
- Three dates free Narcan training flyer
- 3/21/2023 hands only CPR
- BIT workshop flyer 2023
- Committee vacancies as of 2/27/2023
- One day license St. Johns Evangelist Church
- Town of Chelmsford FY22 financial statements
- Town of Chelmsford FY22 single audit report
- Chelmsford presentation 2/27/2023
- GASB 74 75 FY22 report (TOC) 11/10/2022
- Memo vac foreclosure 379 Acton Rd 2/15/2023
- BOS vacate signatures Sawisch 2/27/23
- Presentation Center Common Trees Feb 2023
- 2/23/23 ARPA update cover letter
- 2/23/23 ARPA update for SB
- Traffic Committee update 2/27/2023
- East Chelmsford earth day trash cleanup feedback
- Letter from Drum Hill Liquors
- Letter from Cask & Bottle Liquors
- 2023 spring annual town meeting warrant
- Exhibit A plan
- Police Chief James Spinney retirement
- Governor proposed FY24 local aid
- FW Mass Cultural Council notification for cultural sector recovery for organizations FY23 order 29344
- 2/13/2023 SB minutes draft



Town of Chelmsford Select Board Minutes  
Town Offices, Room 200  
50 Billerica Rd.  
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**Executive Session Minutes**

**Segment 5 (Minutes)**

February 27, 2023

**Attending:**

Virginia Crocker Timmins, Chair  
Kenneth Lefebvre, Vice Chair  
George Dixon, Clerk  
Patricia Wojtas, Board Member

Paul Cohen, Town Manager

**Absent:**

Mark Carota, Board Member

Chair Timmins called the Executive Session to order at 8:48 pm. The purpose of the Executive Session segments and start times were:

- 8:48 pm: Segment 1, Discuss Strategy with Respect to Litigation: North Chelmsford Water District PFAS Claim
- 9:28 pm: Segment 2, Discuss Strategy with Respect to Litigation: Ledge Road Commercial Trucking
- 9:53 pm: Segment 3, Discuss Strategy with Respect to Litigation: National Class Action Opioid Settlements with Teva, Allergan, CVS, Walgreens, Walmart
- 9:57 pm: Segment 4, Consider the Acquisition of Real Property: 185 Pine Hill Road
- 10:03 pm: Segment 5, Review Executive Session Meeting Minutes of January 23, 2023 Segments 1a, 1b, 1c, & 2

**Segment 5:**

**Review Executive Session Meeting Minutes of January 23, 2023 Segments 1a, 1b, 1c & 2**

The Board reviewed the draft Executive Session Minutes of January 23, 2023 Segment 1a: Discuss Strategy with Respect to Litigation Regarding 73 Dalton Road.

**Motion:** Vice Chair Lefebvre motioned to approve the January 23, 2023 Executive Session Segment 1a minutes, not to be released. Clerk Dixon seconded the motion.

**Roll Call Vote:**

Board Member Wojtas	<b>Aye</b>
Clerk Dixon	<b>Aye</b>
Vice Chair Lefebvre	<b>Aye</b>
Chair Timmins	<b>Aye</b>

The Board reviewed the draft Executive Session Minutes of January 23, 2023 Segment 1b: Discuss Strategy with Respect to Litigation Regarding 59 Carlisle Street and Mary Avenue.

**Motion:** Vice Chair Lefebvre motioned to approve the January 23, 2023 Executive Session Segment 1b minutes, to be released. Clerk Dixon seconded the motion.

**Roll Call Vote:**

Board Member Wojtas	<b>Aye</b>
Clerk Dixon	<b>Aye</b>
Vice Chair Lefebvre	<b>Aye</b>
Chair Timmins	<b>Aye</b>

The Board reviewed the draft Executive Session Minutes of January 23, 2023 Segment 1c: Discuss Strategy with Respect to Litigation Regarding Second Lane.

**Motion:** Vice Chair Lefebvre motioned to approve the January 23, 2023 Executive Session Segment 1c minutes, not to be released. Clerk Dixon seconded the motion.

**Roll Call Vote:**

Board Member Wojtas	<b>Aye</b>
Clerk Dixon	<b>Aye</b>
Vice Chair Lefebvre	<b>Aye</b>
Chair Timmins	<b>Aye</b>

The Board reviewed the draft Executive Session Minutes of January 23, 2023 Segment 2: Discuss Strategy with Respect to Collective Bargaining with the Chelmsford Superior Officers (Sergeants) Union.

**Motion:** Vice Chair Lefebvre motioned to approve the January 23, 2023 Executive Session Segment 2 minutes, not to be released. Clerk Dixon seconded the motion.

**Roll Call Vote:**

Board Member Wojtas	<b>Aye</b>
Clerk Dixon	<b>Aye</b>
Vice Chair Lefebvre	<b>Aye</b>
Chair Timmins	<b>Aye</b>

**Adjournment**

**Motion:** Vice Chair Lefebvre motioned to adjourn at 10:06 pm. Clerk Dixon seconded the motion .

**Roll Call Vote:**

Board Member Wojtas	<b>Aye</b>
Clerk Dixon	<b>Aye</b>
Vice Chair Lefebvre	<b>Aye</b>
Chair Timmins	<b>Aye</b>

Respectfully submitted,

Virginia Crocker Timmins  
Select Board Chair