

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
February 21, 2023
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on February 21, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on February 14, 2023.
- b) A motion was made by R. Albon accept the meeting minutes for the previous meeting on February 14, 2023. The Motion was seconded by G. Ryan. The motion passed unanimously.

IV. Set next meeting dates

- a) The committee set meetings for 4:00pm on the following dates:
 - i. Tuesday, March 7, 2023
 - ii. Wednesday, March 29, 2023
 - iii. Thursday, April 6, 2023
 - iv. Tuesday, April 11, 2023

V. Public Comment

- a) None

VI. Working Discussion

- a) R. Albon gave an update on the GIS study being conducted by the IAFF. It is on track to be completed by the end of March.
- b) G. Ryan gave an update on his communication with Triumph Construction to gain insight on the feasibility of rebuilding Station 5 on its current site.
- c) S. ODonnell discussed potential land for sale on Park Rd. for constructing a new station.
- d) The committee discussed land options near the current Station 5 for the potential rebuilding of that station.
- e) The committee continued discussing the trade offs between different staffing/station configurations.

VII. Public Comment

- a) None.

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by S. ODonnell. Motion Passed.
Chair Timmins adjourned the meeting at 5:33pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Updated slides outlining station/staffing/apparatus proposals w/scenarios & analysis

*All supporting documents are uploaded and recorded to a shared cloud drive