



Chelmsford Historical Commission (CHC)

February 19, 2019 Meeting Minutes

Present: Deb Taverna, Chairman; James Geraghty; Linda Prescott; Will Arvidson; Brian Stripp

Steve Callaghan, Park and Playground Co-Ordinator; Ken LeFebvre - BOS Liaison; Nancy Araway and Michael Raisbeck, Planning Board

Ms. Taverna called the meeting to order at 7:30 pm.

1. Public Input: None

2. Pre-Demolition Requests: None

3. Varney Playground Tennis and Pickle Ball Courts – Steve Callaghan

Varney Playground was originally a WPA project. There is one tennis court and one pickle ball court – both are now unusable. Mr. Callaghan will be requesting funds from Community Preservation to restore the courts. Ms. Prescott moved and Mr. Stripp seconded that the commission approve this proposal. This was approved unanimously.

4. Calls, Emails, and Letters:

Rebekah Markey called Ms. Prescott and asked that an inventory of 89 Dunstable Rd. be done. Presently, 83, 85, and 89 Dunstable Rd. inventories are being worked on.

5. Minute Approval:

Minutes for December 11, 2018, January 8, 2019 and January 22, 2019 were approved.

6. Budget Review: None

7. Old Business:

a) **Toll House Update:** None

b) **House Signs:** Ms. Prescott hopes to have 15 inventories completed by April 2019.

c) **Historic District Update:** None

d) **Vinal Square Strategic Revitalization Plan:** The committee is presently working on signage for Vinal Square.

e) Planning Board Historic Preservation Zoning Changes: Historical Commission and Planning Board members discussed the provisions of the proposed zoning changes. They can hold a place-holder for Spring Town Meeting. Concern is about the density of units. A provision is needed that the owner has an inventory completed at their cost on any properties affected by the proposed bylaw. Need to add the Historic District for any properties in the district. Mr. Arvidson asked to see the numbers for properties that could fall under this bylaw in the next ten years. Systems upgrades will also be a requirement.

f) Proposed Route 40 Zoning Changes: The committee is meeting – nothing to report at this time.

g) Demolition Delay Policies and Procedures: The commission discussed how to better communicate with the Building Dept. and other committees in town. The Building Dept. suggested that the CHC come up with a stamp for plans so the Building Dept. knows to contact the CHC if any additional demolition or change is needed on a project.

8. Facade Design Program:

Ms. Prescott discussed this proposed program with the Ma. CPC administrator. As a result of this discussion, Ms. Prescott feels that only non-profit organizations would be able to use this program. The map drawn up by Mr. Belansky extends too far on Middlesex St. and Tyngsboro Rd.

9. Certifies Local Government Program: None

10. Work on Billerica Road / Riverneck Road: No comments for the state

11. Other Business:

No report on a new recording secretary

12. Establish March 12, 2019 Agenda

Meeting was adjourned at 9:31 p.m., motion by Mr. Stripp, second by Ms. Prescott.

Respectfully submitted,
Deb Taverna