

RECEIVED
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8:45 AM

Town of Chelmsford
Community Preservation Committee
50 Billerica Rd. Chelmsford, Ma 01824

TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK

Meeting MINUTES
February 17, 2021
Approved August 18, 2021

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place.

Town of Chelmsford Community Preservation Commission will be conducting a remote public meeting on Wednesday February 17, 2021, at 6:30 P.M.

Committee Members Present: Judy Carven-Vice Chairman, Evan Belansky, Gary Persichetti, Connie Donahue, Karl Bischoff

Committee Members not Present: Linda Prescott, Henry Parlee, Robert Morse

Others Present: Town Manager Paul Cohen, Conservation Commission-David McLachlan

Documents referenced in these minutes are available at the Community Development Office, 50 Billerica Rd., Chelmsford Town Offices. This meeting was hand recorded by the Recording Secretary, and recorded via Zoom.

Meeting was called to order at 6:34PM by Vice Chairman Carven.

Applications

a. creation of a parking area(s) for the Warren-Pohl property.

b. Site improvements at Warren-Pohl

This request was continued from the previous meeting as the applicants were asked to provide more information regarding the parking areas in question.

Mr. McLachlan explained that several Conservation Commissioners met with DPW Director Gary Persichetti and Asst. Town Engineer Steven Jahnle to discuss design considerations for the proposed parking areas at Wright Reservation and the Warren-Pohl Farm. Mr. Persichetti provided the Committee a sketch of each parking area. The parking area at Wright Reservation will be expanded to accommodate up to 17 vehicles. The parking area at Warren-Pohl will be located by the barn, and will accommodate up to 20 vehicles. Each lot will have two ADA parking spaces.

A small shed at the Warren-Pohl Reservation will be removed, to help with the parking area. Trees will be planted as a buffer between the parking area and the Pohl's residence. The access road from Boston Rd. to the parking area will be widened as much as reasonably possible; however, there will still be one section that will still be narrow. The DPW will advise on the best options for egress onto Boston Rd.

Mr. Persichetti described issues involving electrical service to the barn. Poles and wiring had to be moved. The Committee was asked to fund this portion of work separately from the original application, as it was done to resolve emergent public safety concerns.

Ms. Carven advised that she and Chairman Prescott discussed the electrical utility work, and they both would support Mr. Persichetti's request.

Motion: by Mr. Belansky to remove the \$7,000.00 line item from the Conservation Commission's application for Parking Lot Improvements at the Warren-Pohl Farm Reservation, and to fund this item from the Administrative Account. Seconded by Ms. Donahue.

Roll Call Vote:

Mr. Belansky: Aye
Mrs. Donahue: Aye
Mr. Persichetti: Aye
Mr. Bischoff: Aye
Ms. Carven: Aye

Motion carries, unanimous.

Motion: by Ms. Donahue to recommend the Conservation Commission's application for Parking Lot Improvements at the Warren-Pohl Farm Reservation be sent to Town Meeting, in the amount of \$30,080.00. Seconded by Mr. Belansky.

Roll Call Vote:

Mr. Belansky: Aye
Mrs. Donahue: Aye
Mr. Persichetti: Aye
Mr. Bischoff: Aye
Ms. Carven: Aye

Motion carries, unanimous.

Approval of Minutes

There were no Minutes available for approval this evening. Ms. Carven requested a Motion to waive the approval of Minutes, as there were no documents available. Mr. Belansky made the Motion. The Motion failed for lack of a second.

Next Meeting Date

This was not discussed.

Adjournment

Motion: by Ms. Donahue to adjourn the meeting at 6:49PM. Seconded by Mr. Persichetti.

Roll Call Vote:

Mr. Belansky: Aye

Mrs. Donahue: Aye

Mr. Persichetti: Aye

Mr. Bischoff: Aye

Ms. Carven: Aye

Motion carries, unanimous.

Respectfully Submitted,

Vivian W. Merrill
Recording Secretary

Supporting Documents:

-Application & sketch for the Warren-Pohl Farm Parking Area