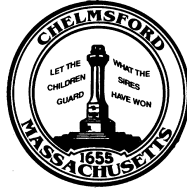


BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett
Kevin Sullivan



Chief Assessor
Frank T. Reen, M.A.A

Telephone: (978) 250-5220

Chelmsford Town Offices
Assessor's Office
50 Billerica Rd
Chelmsford, MA 01824-2777

Approved by BOA Vote 29 March 2023

Meeting Date: 16 February 2023
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, K. Sullivan, F. Reen
Present via ZOOM: J. Duffett
Absent: None
Public Present: None
Meeting Called to Order at: 7:00 PM

Note: The Assessor's office files abatement, exemption, and hardship files by Account. No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

Note 2.: See No. 3. below. J. Duffett participated remotely via ZOOM connection. J. Duffett authorized F. Reen to sign documents on his behalf in accordance with his determinations and votes on all matters considered.

1. Approval of 3 November 2022 Minutes: Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.
2. Appointments: None
3. Discussion: F. Reen advised that, pursuant to advice he received from DOR, an Assessor who participates in a meeting remotely (via ZOOM/TEAMS) is considered to be present and participating, and thus may vote on any matter under consideration.
4. Monthly Reports and Warrants:

FY 2022 6th Excise Commitment/Warrant, \$102,955.79; 7th Commitment and Warrant, \$25,296.84; FY2023 Excise 1st Commitment and Warrant, \$4,387,501.40. Motion to approve by J. Duffett, second by K. Sullivan, vote to approve, unanimous.

FY2023 Actual Personal Property Commitment and Warrant, \$3,865,350.88; FY2023 Actual Real Estate, CPA, I&E, Road, Sewer, Stormwater Liens, \$114,309,491.53; FY2023 Actual Real Estate, CPA Supplement 2, \$2,302.93; FY2023 Actual Real Estate, CPA Supplement 1, \$12,881.58. Motion to approve by J. Duffett, second by K. Sullivan, vote to approve, unanimous.

5. Chapter 61 (Agricultural) Land Applications:

H. Parlee, SCG&R, Lowell Sportsmans Club, Sanborn, John Chase Trust (2), C. Parlee, C. Mahoney Group, Mainville, Visniewski, Estate of Frank Wojtas (deceased). Motion to approve by J. Duffett, second by K. Sullivan, vote to approve, unanimous.

6. End of Month Reports:

FY2020 Excise Abatements, Nov. 2022: \$60.28; FY2021 Excise Abatements, November 2022, \$297.75; FY2022 Excise Abatements, November 2022, \$3,072.70; FY2020 Excise Abatements, December 2022, \$173.54; FY2021 Excise Abatements, December 2022, \$257.14; FY2022 Excise Abatements, December 2022, \$2,346.50; FY2020 Excise Abatements, January 2023, \$106.13; FY2021 Excise Abatements, January 2023, \$338.22; FY2022 Excise Abatements, January 2023, \$1,030.85. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.

FY2023 Exemptions: Bridge Exemptions December 2022 17D, 37A, 41C, 22, 22E, C65, C122 Rescind, \$167,669.00; SCE, C41C, C17D, C37A, 22D,F,H, 22C, F,H, C65, C22ED, C22, CPA, \$323,770.65; FY23 Abatements, January 2023, \$2,477.80; FY23 Exemptions, January 2023, \$7,308.00; FY22 PP Abatement, January 2023, \$2,762.73.

Executive Session: Motion by J. Duffett to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by S. Chase. Voted by Poll of the Board: Mr. Duffett, Aye, Mr. Sullivan, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:30 PM

Respectfully submitted:

Sam Chase, Chairman