



Town of Chelmsford Historic District Commission

Minutes of Meeting of February 7, 2022

Brenda Lovering called the meeting of the Historic District Commission (HDC) to order at 7:00 P.M. at the Town Offices, 50 Billerica Road. Present were Brenda Lovering, Debra Belden, Lisa Grasso, Deb Taverna, Donna Ready, and Janet Askenburg.

Public Input - None

Scheduled Business

15-17 Westford Street – Exterior Renovation – John Baraldi, John Baraldi III, and Blair Baraldi presented their plans for the exterior of this building. They plan to return the building to a more original condition. A sample of the window was shown. The replacement windows will be 8 inches shorter will allow a 2 clapboard width under the eave which will help with water issues. The mullions will be between two panes of glass and the windows will be 2 over 2 panes. The rubber roof needs to be replaced. There are 2 plywood doors in back will be replaced and duplicate the front door. The bay window is leaking as it was not flashed properly. They plan to replicate the front door which is in poor shape. The porch and front steps are to be replaced later. One door will be returned to its original location. The chimney in the main house is decaying and will be removed. They have been working in the basement for the past year. The estimated time to complete the exterior improvements is one year. Ms. Ready moved to accept the plans as presented with a completion date of 03-01-2023. Ms. Askenburg seconded. Vote was unanimous.

6 Central Square – Ms. Lovering will write the barber shop to ask them to come in and discuss the furniture outside the door. A park type bench may be more appropriate than the existing furniture.

New Business - None.

Center Village Master Plan Implementation Committee - The Committee met in January 2022 to discuss goals. The next meeting is 02-10-2022. Parking will continue to be discussed.

Unfinished Business

Open/Closed Signage – Ms. Grasso brought a sample of a sign that would be appropriate for the businesses in the District. It is a black oval with white letters. She was asked to check if the signs could be white with black lettering. This will be discussed further in March.

41-44 Central Square – Ms. Belden and Mr. Handley are meeting with the owner regarding the exterior of the Odd Fellows Building. Work has been progressing in the interior. They are experiencing supply delays on windows and other building materials.

1 Billerica Road – Update – this will be on the Planning Board’s agenda on 02-09-2022.

Review Standards for the Chelmsford Historic District – This was tabled to our meeting on 02-16-2022.

Correspondence and Telephone Calls – None.

Meeting Minute Approval – None. Ms. Taverna is responsible for November 2021 and Ms. Belden for December 2021 and January 2022. Add minute approval to the 02-16-2022 agenda.

Next meeting is scheduled for February 16, 2022 at 6:00 P.M.

Meeting adjourned at 8:12 P.M.