

**TOWN OF CHELMSFORD  
Military Community Covenant Task Force Meeting Minutes  
Friday, February 7, 2020  
Dunkin Donuts Chelmsford Center  
Chelmsford, MA**

**Approved: March 13, 2020**

**Attending:**  
Pat Wojtas  
Lisa Devine  
Chuck Fidler  
Steve Miller

**Absent:**  
Brad Panton  
Brian Fredriksson  
Jim Curley

Pat Wojtas called the meeting to order at 6:08pm.

Steve Miller made a motion to accept the January 10 meeting minutes. Lisa Devine seconded. Unanimous approval, 4-0.

**Finance Update.** Pat Wojtas reported there no changes to the finances.

**Volunteer Fair.** Pat Wojtas explained the Chelmsford Volunteer Fair will be held on Saturday March 7, 2020 from 1:30-4:00pm at the Chelmsford Senior Center. Chuck Fidler will staff the table beginning at 1:30pm. Pat will check on availability of Brad and/or Brian to fill in about 2:30pm. If neither is available, she will take that shift.

**Fundraising Letter.** Pat Wojtas handed out a copy of the fundraising letter which we reviewed in anticipation of sending it to local businesses. Lisa Devine offered to put together the mailing. Pat will supply necessary materials (stamps, letters, envelopes).

**Committee Terms.** At the end of this year, Jim Curley, Pat Wojtas, and Brian Fredriksson terms are expiring. Members will communicate intentions in the next coming months.

**Veterans out for Lunch.** Lisa Devine communicated with Summer Place and had a good conversation. Lisa will schedule a Saturday lunch during the end of March, perhaps Saturday March 28, 2020. Gentle Arms van service will give them a brief tour on the way to Princeton Station for lunch.

**Next Meeting.** Meeting is scheduled for March 13, 2020 at 6:00pm at First Parish Church.

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