

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
February 4, 2022
Held Remotely via Zoom

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on February 4, 2022. The meeting was held remotely via Zoom.

II. Attendance

- a) The following members were present at the meeting:
 - Virginia Crocker Timmins, Committee Chair
 - Sheryl ODonnell, Committee Vice Chair
 - Gregory Segnini, Committee Clerk
 - Robert Albon, Firefighters' Union Representative
 - Paul Cohen, Town Manager
 - Robert Destrempe, Resident Representative
 - Gary Ryan, Fire Chief

III. Public Comment

- a) None

IV. Meeting Minutes

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on January 27, 2022 as presented by G. Segnini. The Motion was seconded by G. Ryan. The motion passed.

V. Working Discussion

- a) The committee discussed data that was presented/uploaded to the shared drive since the last meeting.
 - i. R. Destrempe discussed the addition of close to 500 multiple dwelling units in town over the past several years.

b) The committee identified five critical success factors regarding the committee's mission and began by determining the current state of each. The critical success factors decided on were station conditions, staffing/FF safety, apparatus, response times/public safety and funding.

VI. Set next meeting date

a) The next meeting was set for March 3, 2022

VII. Public Comment

a) None

VIII. Adjournment

a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:08pm.

Submitted by:

Gregory Segnini, Committee Clerk

Supporting documents: All supporting documents are uploaded and recorded to a shared cloud drive