



CEMETERY COMMISSION
130 BILLERICA ROAD
CHELMSFORD, MA 01824-3162

MINUTES OF THE MEETING

The Cemetery Commission met at the Cemetery Office 130 Billerica Rd on Wednesday February 2, 2022. Those present were Commissioner Tom St Germain and Commissioner John Sousa along with David Boyle, Secretary. There was one visitor James F. Dolan Jr.

The Commissioner St. Germain opened the meeting at 3:00 P.M. The approval of the minutes from the September 15, 2021, were postponed to the next Commission meeting by Commissioner St. Germain and seconded by Commissioner Sousa.

First on the agenda was to review a request by Jim Dolan Jr., a lot owner at Fairview Cemetery who is looking for approval of a monument which will be placed amongst a total of 16, 2 grave lots, with the understanding there will be a restriction written into the deeds, that no other monuments will be allowed over any of those graves, the location of the graves are Fairview Section D. See documentation provided by lot owner regarding the specifics on the dimensions of the monument. The commissioners reviewed the documents provided and after a discussion with the lot owner, they approved the request with a motion made by Commissioner St. Germain and a second by Commissioner Sousa. The commissioners are requiring that the lot owner provide updates as the process moves along.

Next on the agenda was an update regarding the database transfer from HMIS to webCemeteries, it was completed in January.

The commission reviewed the current Perpetual Care Fund and the Perpetual Care Interest Account statement from Enterprise Bank. The Superintendent will speak with Enterprise regarding the amount of funds being called this year.

There will be a Spring Town Meeting Warrant Article submitted by the Cemetery for \$40,000, this will be to continue the expansion updates at Pine Ridge, to include laying out the graves to be available June of 2022 and the construction of the new entrance on Riverneck Rd with fencing, a new gate along with paving.

The #2 Niche Wall at Pine Ridge is due to be installed in late March, early April. There is a delay in getting the granite to complete the wall.

The Superintendent presented to the Commission with a proposal to increase pricing for the Sale of Lots and Interment Fees, as per schedule A. There has been no increases since March of 2020. He also has done a survey of all cities and towns within the local area. After review, Commissioner St Germain made a motion to approve the increase which was seconded by Commissioner Sousa, new pricing will take effect March 1, 2022.

There being no further business, the meeting adjourned at 4:05` P.M.

Respectfully submitted,

David J. Boyle
Secretary to the Commission