

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
January 25, 2023
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on January 25, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on January 18, 2023.
- b) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on January 18, 2023. The Motion was seconded by G. Ryan. The motion passed.

IV. Set next meeting dates

- a) The committee set meeting for 4:00pm on the following dates:
- i. Tuesday, February 7, 2023
 - ii. Tuesday, February 14, 2023
 - iii. Tuesday, February 21, 2023

V. Public Comment

- a) None

VI. Working Discussion

- a) G. Ryan presented updated response time maps provided by Criterion Associates. The committee discussed the updated information provided.
- b) The committee discussed emergency response scenarios given the different station/staffing proposals outlined.
- c) The committee discussed the increased response time (over 8 minutes) for a second due response to much of North Chelmsford, resulting from the three-station proposals discussed.
- d) The committee agreed to further explore the four and five-station proposals at the next meeting.

VII. Public Comment

- a) None.

VIII. Adjournment

- a) Motion to Adjourn the meeting by P. Cohen. Seconded by R. Destrempe. Motion Passed with six in favor and one absent.

Chair Timmins adjourned the meeting at 5:34pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Updated response times maps from Criterion Associates
- b) Updated slides outlining station/staffing/apparatus proposals w/scenarios & analysis

*All supporting documents are uploaded and recorded to a shared cloud drive