



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

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2019-03-25
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TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK

DATE: **Thursday, January, 24, 2019** TIME: **6:00 PM**
PLACE: **Town Offices** ADDRESS: **50 Billerica Road** ROOM: **200**

Meeting Minutes

Members Present: J. Kelsey, T. Gazda, R. Schneider, M. Carignan, K. Taylor, R. Klinkhammer,

Absent: S. Pustell, D. Antonelli, R. Morse

Public Present: Dennis McNurland, Tina Williams

Public Input

- Rail crossing on School Street has been updated with timbers.
- First planning meeting for FBFRT Concord Ribbon Cutting Ceremony is set for tentative grand opening date in May. This ceremony will take place behind the elderly housing in West Concord Center.

Announcements

- None

Center Village Master Plan Committee (CVMPC) – Trail Spur to Brook Walk and Bridge - Plan Review Follow Up and Letter of Support to CVMPC for Hiring a Consultant via a Trails Grant

- Letter of support to CVMPC was reviewed with Evan Belansky. Key points were incorporated into this letter of support.
- T. Gazda made a motion to submit the letter to CVMPC in support of CVMPC applying for/ receiving a grant for a consultant. Seconded by K. Taylor. Approved unanimously.

Update of Plans for Carol Cleven Park/Status of Art Walk Restoration/Status of Grist Mill Project

- BPAC discussed possibly scheduling a meeting for spring time to further discuss interpretive signage and information that should be on the signs.

Review BFRT Event Registration for PMC Kids Ride

- T. Williams reported that for the 2018 ride, participants parked at Byam School and two shuttle vehicles transported people to the Heart Pond parking lot. This worked out well. There were about 100 participants.
- Event on June 22, 2019 is going to utilize a staggered start with older and stronger riders beginning first. This will help with control the influx of riders.
- T. Williams reached out to Collin Spence at the Chelmsford Police Department as well as Phil Stanway with the Open Space Stewards.
- T. Gazda suggested that the event contact Byam School to confirm that there are no other events at the school on that date.

Update Second Trail Kiosk

- T. Gazda received an estimate from Nashoba Tech Carpentry shop for roughly \$1400.00 for this kiosk at Heart Pond
- S. Jahnle suggested a small strip of fencing to be placed between trail and landscaped kiosk area to discourage users from cutting across area which could result in damage. This fencing would be approximately \$300.00.
- S. Jahnle is going before the Conservation Commission on February 19, 2019 for possible RDA approval for the area at Heart Pond. T. Gazda suggested any available BPAC members attend this meeting to support the project.

Discuss Location of Peace Bench Donation

- The Sullivan family is looking to place the bench closer to Red Wing Farm. BPAC suggests opening from rail trail

to Red Wing Farm.

- R. Morse had a potential bench inquiry from Dottie Morrison and Ron Clayton that could possibly be placed in the South Chelmsford end of trail. T. Gazda will check with R. Morse about this donor and suggest that they place this in South Chelmsford, possibly at the Pond Street kiosk site.

Approval of Meeting Minutes – Regular Session December 20, 2018

- K. Taylor made a motion to accept the December 20, 2018 minutes as amended. Second by M. Carignan. Approved.

Updates:

Trail Maintenance Program

- R. Schneider has been cleaning the trail and right of way prior to the snow. Trail appears to be in good shape at this point.

BPAC Account Status

- No change in account. Current balance is \$1068.71

New Business:

- New items
 - J. Kelsey will distribute discussion items for March meeting with DPW. BPAC will discuss items to add to this list at February meeting.
 - Worldpay Group from Cross Point is hoping to organize a trail clean up date on Thursday, April 18, 2019, between Cross Point towers and Route 110. J. Kelsey will contact this organization to obtain specifics of their clean up and make suggestion to continue to Chelmsford Center.
- Dates and agenda for future meetings/work sessions

8:00 Adjournment

- K. Taylor made a motion to adjourn. Seconded by T. Gazda. Approved unanimously

Next Regular Session: February 21, 2019 (6PM)