

Approved 2/13/2023

Town of Chelmsford Select Board Minutes
50 Billerica Rd., Room 204
Chelmsford, MA 01824

Regular Meeting MINUTES
January 23, 2023

Attending:

Virginia Crocker Timmins, Chair
Ken Lefebvre, Vice Chair
George Dixon, Clerk
Mark Carota, Board Member
Patricia Wojtas, Board Member (Zoom)

Paul Cohen, Town Manager
Paul Haverty, Town Counsel (Zoom)

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. The meeting was recorded by Chelmsford Telemedia.

Chair Timmins called the meeting to order at 6:00PM followed by the Pledge of Allegiance.

Vice Chair Lefebvre read the following announcements:

PUBLIC SERVICE ANNOUNCEMENTS

Free At-Home COVID-19 Tests Available

Free at-home Covid-19 tests (2 boxes/person) are available for pickup at the Town Hall Health Department, Main Library, and the Senior Center. For more information contact the Chelmsford Health Department at 978-250-5241.

New Narcan Distribution Program

Free Narcan is available at various locations around Town. For more information contact the Chelmsford Health Department at 978-250-5241.

Narcan Training Sessions

Free Narcan training is presented by the Health Department on February 7th for session one at 1:00PM and session two at 6:00PM to be conducted at the Fire Department Lower Level Training Room. The training is open to all, and registration is required at www.chelmsfordma.gov. Learn how to recognize an overdose. Free Narcan given to all attendees.

Care Solace Mental Health Referral Service

Care Solace is sponsoring a free mental health referral service for residents and employees. For assistance contact the Health Department at 978-250-5241.

PUBLIC INPUT

There was none.

COMMITTEE VACANCIES

Vice Chair Lefebvre read the list of current vacancies. Interested applicants can apply online at <http://www.chelmsfordma.gov> or through the Town Manager's office.

**NORTHERN MIDDLESEX COUNCIL OF GOVERNMENTS TRANSPORTATION DIRECTOR
JUSTIN HOWARD: GROTON ROAD/LEDGE ROAD TRAFFIC CONCERNS**

Chair Timmins acknowledged the presence by Zoom of members of the legislative delegation: Senator Michael Barrett, House Representative Jim Arciero, and Maria Syrniotis from Congresswoman Trahan's office. Attending in person were House Representatives Simon Cataldo and Rodney Elliott.

Justin Howard, Transportation Director of NMCOG, appeared before the Board along with Shravanthi Gopalan Narayanan, Transportation Planner, and reviewed the PowerPoint presentation report on vehicle traffic at Ledge Rd./Route 40 Groton Road including the following highlights:

- Existing conditions
 - Study completed through district local technical assistance grant
- Percentage of trucks on existing roadways – 2017 through 2022
 - Swain Rd. south of Dunstable Rd.
 - Route 40 East of Route 3 northbound
 - Swain Rd. north of Groton Rd.
 - Dunstable Rd. east of Ledge Rd.
 - Ledge Rd. south of Dunstable Rd.
- Alternative options 1, 2 3 and 4 and barriers to implementing 1, 2 3 and 4
 - Summary of options and barriers
- Summary and next steps

Discussion ensued. Senator Barrett noted that all four options presented significant barriers. Mr. Howard acknowledged that the option that presented the most issues was option 1, the establishment of a new interchange at Route 3 and Ledge Rd. as the project presented the most permitting, environmental and infrastructure design issues in the area.

Senator Barrett also questioned the Town of Westford's willingness to be part of the solution with regard to the roadways within its jurisdiction. Chair Timmins stated that the Town had reached out to Westford in different capacities, but that it was disinclined to become involved after its own tumultuous political ten-year involvement with the land court to issue the permit agreement it currently has with Newport Materials. There is little political appetite to reopen the issue, and the asphalt owner is obliged to abide by his permit.

Discussion ensued on the exacerbation of the problem created by trucks from the asphalt plant and quarry taking the same route and the rules of MassDOT on restriction of traffic on private and public ways. Vice Chair Lefebvre noted that during the dry season in July and August the remnants of crushing stone appear up and down Route 3 as a fine white powder. Residents are forced to deal with the white dust not only as a nuisance but as a real concern for exposure to toxic silica present in the powder.

Representative Elliott acknowledged that the roads are not built for heavy vehicular traffic and emissions from the plant, vehicular exhaust and noise volume have made living conditions intolerable for the neighborhood. He is working with House Counsel to file legislation to consider the options for relief for the area.

Public Input

Susan Olsen of 140 Groton Rd. appeared before the Board. She stated that the issue is "traffic-studied out." The quality of residents' lives has been severely disrupted as they cannot enjoy the asset of their properties and children cannot play outside for safety and health reasons. She stated that answers to questions remain on the legality of the Town of Westford putting signage on a state road and issues with the zoning bylaws. The roads do not have the width and pavement to support heavy truck traffic and she recently witnessed a near accident with a school bus.

Chair Timmins addressed the questions of Ms. Olsen. Mr. Howard will follow up with MassDOT with regard to the signage issue, and Representative Elliott will confer with House Counsel as well. Town Counsel Haverty added that the special permit for a right-turn only issued by the Planning Board of the Town of Westford was appealed and dismissed by the Superior Court.

Vice Chair Lefebvre noted that the two entities of the asphalt plant and gravel plant are two separate businesses owned by the same person, and the Town's main focus should be on addressing the volume of trucks emanating from the gravel company, as the asphalt plant is bound by a court ruling.

Senator Barrett questioned whether actions had been taken to address speed enforcement of trucks entering and leaving the site. Town Manager Cohen stated that the police department had on numerous occasions conducted speed enforcement and temporary speed bumps had been installed. In addition, State Police units surveilled load coverings, weights, and general safety of vehicles. However, the crux of the problem remains the volume of truck traffic, which has significantly increased over the last decade. The Town has done everything it can under the law to mitigate the situation including sitting down with the owner. While acknowledging the problems caused in the neighborhood, the owner has made significant investment in the purchase and enhancement of the quarry operations and is committed to maximizing profits for an operation that has quadrupled in size over the past four years.

Board Member Carota noted that, insofar as the road is the size of a wide driveway, two trucks cannot be accommodated without driving onto residents' lawns. Spraying down the roads in the summer to mitigate dust only creates piles of mud on lawns. Children cannot walk down the street because of dire safety concerns, and residents are "locked in their homes and yards." Altering the speed does not solve the problem of volume. While there are about twenty homes on Ledge Rd., the problem spills over onto neighboring roads.

Chair Timmins began the discussion on next steps. Representative Elliott will continue to work with House Counsel on completing language of legislation and involve the legislative delegation as well as Town Counsel. Mr. Howard will follow up with MassDOT on the issue of signage. Representative Elliott will involve the legislative delegation in working with Mr. Howard to collaborate with the DEP and EPA on addressing the manifestations of truck traffic on air quality.

MEETING WITH TOWN'S LEGISLATIVE DELEGATION TO DISCUSS LEGISLATIVE PRIORITIES

Town Manager Cohen addressed the legislative delegation with the number of concerns the Town has with the budgetary process and the items listed below:

- NMCOG traffic study
- State Legislature budget cycles
- Sewer and water constraints, PFAS
- Chapter 70 funding and calc
- Chapter 90 funding
- Unrestricted General Government Aid
- How the 4% State's income tax surcharge will be allocated
- Loss of auxiliary police as a result of police reform
- Additional State housing requirements & impact on infrastructure
- Mental health programs

Mr. Cohen noted of considerable concern was the Governor's FY24 funding of \$200 million/year over the next two years for Chapter 90 funds, which has been at the same funding level for the over a decade. With inflationary costs, this funding presents considerable challenges for the Town's maintenance of roads and bridges.

Mr. Cohen also noted that, insofar as the filing of the initial operating budget by March 1 is much later than the traditional January filing, this creates problems in the traditional school schedule of creating budgets for the following year in March. Not having funds available until the end of July "hamstrings" the schools in the funding process. An early local aid resolution from the state in March is critical to providing guidance to municipalities in the budgetary process. Also of concern was the 14% increase in sped tuitions in light of inflation running at 6-8% and the constraints of Proposition 2.5%.

Representative Arciero acknowledged the challenges, exacerbated by the pandemic over the last three years, faced by municipalities and stated that a number of legislators were working to bring a local aid resolution to cities and towns. Robust discussion is underway on projecting strong revenues, with more clarity on the Promise Act and the funds from the "millionaire" tax surcharge. Amidst the fear of recession, the revenue picture remains strong.

Senator Barrett stated that the Governor is open to reinstating the local aid resolution to cities and towns in order to give some advance notice to the final state budget, and the issue will be brought back to the Senate.

Mr. Cohen began the discussion on the Governor's plan to create additional housing. While the Town supports the need for additional housing, it does not have the proper infrastructure to support additional construction, namely water and sewer infrastructure. Additionally, with the schools over capacity with modular buildings, and MSBA cutting back on building programs, there is no capacity to expand the enrollment that will develop from housing additional families.

Representative Arciero noted the successful completion of a project in Littleton of 780 housing units with resolution of sewage infrastructure from a MassWorks grant of \$8 million. Additionally, the new Lt. Governor is a housing champion with experience in confronting the challenges faced by communities in supporting development. He also acknowledged a number of committees working on the Clean Water Trust.

In answer to Representative Cataldo's question on the Town's concern for the loss of auxiliary police, Mr. Cohen stated that the unintended consequence of police reform has led to the "extinction of auxiliary police." This is primarily due to the fact that auxiliary police are required to meet all the permitting and licensing requirements of regular police officers. Since they are armed, they are required to attend the police academy, and many in this group are unable or unwilling to commit to completing that requirement.

Representative Cataldo acknowledged the significance of the problem. He also acknowledged the importance of receiving feedback about the Town's challenges in general early in the budget process. Of importance is "resetting the base line" in local aid and chapter 70 education funding. He acknowledged his 20th day in the legislature and commitment to working with his fellow representatives and staffers from Congresswoman Trahan's office.

Ms. Syrniotis stated the importance of often and clear communication from the Town to the legislative delegation. She acknowledged the importance of finding solutions to the truck traffic issue and she is in constant communication with the Town Manager's office. She and Congresswoman Trahan are committed to effecting regional solutions.

Representative Elliott expressed his support of a local aid resolution and shared the Town's disappointment with Chapter 90 funding. He will work on supplemental funding of ARPA monies as well as MSBA funding for school districts. He stated that significant initiatives are coming forward with regard to mental health programs. He has filed legislation with House Counsel for continued work to address the critical PFAS issue.

Following discussion, it was agreed that bi-annual meeting with the Senator would be arranged once in the spring and once in the fall and quarterly meetings with the representatives.

REPORTS AND PRESENTATIONS

Pump Station CIP and Force Main Assessment Update

DPW Director Christine Clancy appeared before the Board and reviewed the spreadsheet presentation on the pump station capital improvement plan (CIP). Following an assessment of the Town's forty-one pump stations in 2016, fourteen remain to be upgraded with costs associated through FY32. Major upgrades total \$900K and minor upgrades at \$200K with an overall anticipated CIP cost of \$8,354,356.

Discussion ensued. Town Manager Cohen stated that the funds for the separately approved capital projects are borrowed and funded through the sewer enterprise fund and resident sewer bills. Debt is paid off and new debt incurred over time as new projects are funded. The amount of funding that is required over the decade is relatively stable.

In 2019 the Town experienced a force main break at Southwell which required an emergency repair of \$700K. Reported as a sanitary sewer overflow, the DEP required a pump station CIP annual assessment of \$700K over the next ten years. The Town has approximately twelve miles of force mains ranging in size between 4" and 24". The overall assessment will be completed via camera inspection, while keeping the force main active, and measures the thickness of the walls. The anticipated CIP cost through FY33 is \$3,178,984.

Monthly ARPA Update

Ms. Clancy presented the monthly update of ARPA projects. Of the \$7.5 million in allocated funds, \$4.3 million are allocated and 55% of the total allocated amount has been procured, 60% of which has been invoiced. \$700K is currently being tracked for potential overruns, and \$2.58 million remains to be allocated. She then reviewed the color-coded spreadsheet of specific projects by those a) procured, b) to be procured by June 2023, c) partially procured and d) totally spent.

SELECT BOARD VOTE ON COLLECTIVE BARGAINING AGREEMENT WITH THE CHELMSFORD POLICE PATROL OFFICERS UNION

Town Manager Cohen presented the Memorandum of Agreement for the Police Patrol Officers union for approval to become effective for a three-year period retroactive to July 1, 2022. He noted that patrol officers are required to have three full years of experience on the Chelmsford Police force before being eligible to be promoted to sergeant. The three-year wage schedule of 2.5% per year increase and \$1.00/hour increase in the first year will bring them in line with comparable communities. Minimum pay of three hours has been increased to four hours for call-in duty, and the Juneteenth holiday was added. With regard to the emergency medical technician incentive, the current language states that 50% of the patrol officer's force has to be certified in order to receive the 6% stipend. This language has been changed to state that newly hired officers are required to attain EMT status.

The union has met and ratified this agreement, and upon the approval of the Select Board, it will go to spring town meeting for approval of funding.

Approved 2/13/2023

MOTION: by Vice Chair Lefebvre to approve the Memorandum of Agreement by and between the Town of Chelmsford and the Chelmsford Police Patrolman’s Association, Fraternal Order of Police, Lodge 110. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

TOWN MANAGER REPORTS

Draft List of Spring Annual Town Meeting Warrant Articles

Town Manager Cohen reviewed the draft list of the twenty-nine warrant articles for spring town meeting.

FY24 Budget Development

Town Manager Cohen stated that state local aid numbers are anticipated to be released by mid-February. The Town is anticipating the release of the health insurance premium rate increase and FY24 Nashoba Valley Technical School District assessment and any unresolved collective bargaining agreements. Mr. Cohen noted that significant impact of inflation on departmental budgets, but there will be no increase in personal staffing for the general government operations. He expressed concern over the inadequate numbers released by the state, especially for special education and Chapter 90 funds.

Chelmsford Housing Authority IT Support Agreement

Finance Director John Sousa appeared before the Board. He reviewed the intermunicipal agreement reached between the Town and the Housing Authority to provide information technology and telecommunication services. The Town IT department will provide technical services in the area of network and cloud administration, data backups, web page, IP camera security surveillance and VoIP telephone services and staff computers. The contract term is effective from January 1, 2023, to December 31, 2025, with two option years at a compensation rate of \$33,957 in FY2023 and increasing each year to \$41,275 by FY2027. This agreement fosters a mutually beneficial relationship between the Town and the Housing Authority for more complete town-wide technological surveillance and coverage.

MOTION: by Vice Chair Lefebvre to approve the intermunicipal agreement between the Town of Chelmsford and the Chelmsford Housing Authority as presented. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

TOWN MANAGER APPOINTMENTS

Council on Aging Board: Bob Schneider, unexpired three-year term exp. June 30, 2023

Bob Schneider appeared before the Board and expressed his commitment to “give back” to the Town as a long-standing resident.

MOTION: by Vice Chair Lefebvre to approve the appointment of Bob Schneider to the Council on Aging Board for an unexpired three-year term to expire June 30, 2023. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

MEETING MINUTES

Select Board Regular Meeting Minutes January 9, 2023

MOTION: by Vice Chair Lefebvre to approve the Select Board regular meeting minutes of January 9, 2023. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

Board Member Carota – no report.

Board Member Dixon

- attended an event by the Police Athletic League and commended Gary Hannagan and staff for their fundraisers to support children.

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Vice Chair Lefebvre

- commended the DPW for excellent storm response with the brining process.

Board Member Wojtas

- Ribbon cutting for Top Secret Science, a fun place for children's parties.
- Congratulated newest patrol officers Derek Tyros and Matthew Kilmartin who graduated from the Police Academy last week.
- Jen Melanson is taking the lead as the Town's point person for this the digital equity grant initiative described at the last meeting.
- Nashoba Valley Technical School is having their annual budget presentation on February 3rd, time to be determined.

Chair Timmins

- Planning Board public hearings on January 25th will include the Riverneck Road proposed development and the two new zoning changes.

ADJOURNMENT

MOTION: by Vice Chair Lefebvre to adjourn to Executive Session at 8:29PM, not to return to open session, to discuss strategy with respect to a) litigation regarding 73 Dalton Road, Second Lane, 59 Carlisle Street and Mary Avenue; b) collective bargaining with the Chelmsford Police Superior Officers (Sergeants) Union; c) review of Executive Session Minutes of January 9, 2023 Segments 1 and 2; d) review of held Executive Session Minutes of December 13, 2021 Joint Meeting with School Committee for potential release; and e) review of held Executive Session Minutes of November 21, 2022 Segment 3 for potential release. Seconded by Board Member Dixon.

Roll Call Vote:

Chair Timmins, aye

Vice Chair Lefebvre, aye

Clerk Dixon, aye

Board Member Carota, aye

Board Member Wojtas, aye

Motion carries 5-0, unanimous.

NEXT REGULAR MEETING DATE: January 30, 2023

Respectfully submitted,

Christine Martin Barraford
Recording Secretary

Supporting documents:

- Free Covid tests flyer
- Narcans locations and resources flyer
- Narcans training flyer final
- Updated Care Solace flyer
- Committee vacancies as of 1/23/2023
- Heavy vehicle traffic at Ledge Rd. in North Chelmsford DLTA Route 40 Groton Rd. study
- North Chelmsford heavy vehicle traffic technical memo
- 4/26/2022 SB Newport materials 4/26/2022 AP final
- Legislative priorities listing January 19, 2023

Approved 2/13/2023

- 1/19/23 force main and pump station CIP memo
- 1/19/23 pump station CIP
- Force main assessment CIP
- 1/19/23 ARPA update memo for SB
- 1/19/23 ARPA update spreadsheet
- Police patrol MOA
- 2023 spring ATM list of warrant articles
- FY24 budget development update 1/19/2023
- CHA town IT contract agreement FY23-FY27
- COA Board application B. Schneider
- 1/19/2023 SB minutes draft

Town of Chelmsford Select Board Minutes
Town Offices, Room 200
50 Billerica Rd.
Chelmsford, MA 01824

Executive Session Minutes
Segment 1b (Carlisle St, Mary Ave)
January 23, 2023

Attending:

Virginia Crocker Timmins, Chair
Kenneth Lefebvre, Vice Chair
George Dixon, Clerk
Patricia Wojtas, Board Member (by Zoom)
Mark Carota, Board Member

Paul Cohen, Town Manager
Paul Haverty, Town Counsel (by Zoom)

Chair Timmins called the Executive Session to order at 8:31 pm. The purpose of the Executive Session segments and start times were:

- Segment 1, Strategy with Respect to Litigation Regarding:
 - a) 8:31pm: 73 Dalton Road
 - b) 8:40pm: 59 Carlisle Street and Mary Ave
 - c) 8:40pm: Second Lane
- Segment 2, 8:45 pm: Strategy with Respect to Collective Bargaining with the Chelmsford Superior Officers (Sergeants) Union
- Segment 3, 8:57 pm:
 - a) Review of Held Executive Session Minutes of December 13, 2021 Joint Meeting with School Committee for Potential Release
 - b) Review of Held Executive Session Minutes of November 21, 2022 Segment 3 for Potential Release
 - c) Review of Executive Session Minutes of January 9, 2023 Segments 1 & 2

Segment 1b: Strategy with Respect to Litigation Regarding 59 Carlisle Street and Mary Ave

Attorney Haverty informed the Board that the matters regarding 59 Carlisle Street and Mary Ave have been resolved and these cases are considered closed.

Respectfully submitted,

Virginia Crocker Timmins
Select Board Chair

Segment 1b Supporting Documents: None

Town of Chelmsford Select Board Minutes
Town Offices, Room 200
50 Billerica Rd.
Chelmsford, MA 01824

Executive Session Minutes
Segment 3a (Held Minutes 12.13.2021)
January 23, 2023

Attending:

Virginia Crocker Timmins, Chair	Paul Cohen, Town Manager
Kenneth Lefebvre, Vice Chair	Brian Maser, Labor Counsel (by Zoom)
George Dixon, Clerk	
Patricia Wojtas, Board Member (by Zoom)	
Mark Carota, Board Member	

Chair Timmins called the Executive Session to order at 8:31 pm. The purpose of the Executive Session segments and start times were:

- Segment 1, Strategy with Respect to Litigation Regarding:
 - a) 8:31pm: 73 Dalton Road
 - b) 8:40pm: 59 Carlisle Street and Mary Ave
 - c) 8:40pm: Second Lane
- Segment 2, 8:45 pm: Strategy with Respect to Collective Bargaining with the Chelmsford Superior Officers (Sergeants) Union
- Segment 3, 8:57 pm:
 - a) Review of Held Executive Session Minutes of December 13, 2021 Joint Meeting with School Committee for Potential Release
 - b) Review of Held Executive Session Minutes of November 21, 2022 Segment 3 for Potential Release
 - c) Review of Executive Session Minutes of January 9, 2023 Segments 1 & 2

**Segment 3a: Review of Held Executive Session Minutes
of December 13, 2021 Joint Meeting with School Committee for Potential Release**

The Board reviewed the previously approved and held Executive Session Minutes of December 13 2021, Joint meeting with the School Committee, for potential release.

Motion: Vice Chair Lefebvre made a motion to release the Executive Session Minutes of December 13, 2021. Clerk Dixon seconded the motion.

Roll Call Vote:

Board Member Carota:	Aye
Board Member Wojtas:	Aye
Clerk Dixon:	Aye
Vice Chair Lefebvre:	Aye
Chair Timmins:	Aye

Respectfully submitted,

Virginia Crocker Timmins
Select Board Chair

Segment 3a Supporting Documents:

- Email dated January 18, 2023, Subject *RE: Executive Session Minutes Releasability Review – 2021.12.13 SB-SC Joint Meeting (Bargaining)* containing stakeholder commentary regarding concurrence with release

Town of Chelmsford Select Board Minutes
Town Offices, Room 200
50 Billerica Rd.
Chelmsford, MA 01824

Executive Session Minutes
Segment 3c (Minutes 01.09.2023)
January 23, 2023

Attending:

Virginia Crocker Timmins, Chair
Kenneth Lefebvre, Vice Chair
George Dixon, Clerk
Patricia Wojtas, Board Member (by Zoom)
Mark Carota, Board Member
Paul Cohen, Town Manager

Chair Timmins called the Executive Session to order at 8:31 pm. The purpose of the Executive Session segments and start times were:

- Segment 1, Strategy with Respect to Litigation Regarding:
 - a) 8:31pm: 73 Dalton Road
 - b) 8:40pm: 59 Carlisle Street and Mary Ave
 - c) 8:40pm: Second Lane
- Segment 2, 8:45 pm: Strategy with Respect to Collective Bargaining with the Chelmsford Superior Officers (Sergeants) Union
- Segment 3, 8:57 pm:
 - a) Review of Held Executive Session Minutes of December 13, 2021 Joint Meeting with School Committee for Potential Release
 - b) Review of Held Executive Session Minutes of November 21, 2022 Segment 3 for Potential Release
 - c) Review of Executive Session Minutes of January 9, 2023 Segments 1 & 2

Segment 3c: Review of Executive Session Minutes of January 9, 2023 Segments 1 & 2

The Board reviewed the draft Executive Session Minutes of January 9, 2023 Segment 1 regarding collective bargaining with the Police Patrol Officers Union.

Motion: Vice Chair Lefebvre made a motion to approve and release the Executive Session Minutes of January 9, 2023 Segment 1. Clerk Dixon seconded the motion.

Roll Call Vote:

Board Member Carota:	Aye
Board Member Wojtas:	Aye
Clerk Dixon:	Aye
Vice Chair Lefebvre:	Aye
Chair Timmins:	Aye

The Board reviewed the draft Executive Session Minutes of January 9, 2023 Segment 2 regarding collective bargaining with the Fire Fighters Union.

Motion: Vice Chair Lefebvre made a motion to approve and hold the Executive Session Minutes of January 9, 2023 Segment 2, not to be released. Clerk Dixon seconded the motion.

Roll Call Vote:

Board Member Carota:	Aye
Board Member Wojtas:	Aye
Clerk Dixon:	Aye
Vice Chair Lefebvre:	Aye
Chair Timmins:	Aye

Adjournment

Motion: Vice Chair Lefebvre made a motion to adjourn the Executive Session meeting at 9:05pm. Clerk Dixon seconded the motion.

Roll Call Vote:

Board Member Carota:	Aye
Board Member Wojtas:	Aye
Clerk Dixon:	Aye
Vice Chair Lefebvre:	Aye
Chair Timmins:	Aye

Respectfully submitted,

Virginia Crocker Timmins
Select Board Chair

Segment 3c Supporting Documents: None