



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

RECEIVED

2021-02-23

9:01 AM

TOWN OF CHELMSFORD

PATRICIA E. DZURIS

TOWN CLERK

DATE: Thursday, January 21, 2021

TIME: 6:30 PM

PLACE: Zoom Meeting

ADDRESS:

ROOM:

Meeting Minutes

Attendees: T. Gazda, J. Kelsey, R. Klinkhammer, R. Schneider, M. Carignan, S. Pustell, D. Antonelli

Absent: None

Public Present: D. McNurland

6:30 Public Input

- None

6:35 Announcements

- T. Gazda reminded the committee members to fill out the Conflict of Interest form and return to the Town Clerk by April 1st. Also to check to see if the member is due to take the Ethics training course which should be done every other year.
- R. Schneider noted that the Acton Bicycle Committee is having its first meeting on January 26th. He noted that it seems to be only a bicycle committee and does not appear to have a pedestrian related activity.

6:55 Approval of Letter for Sean Hayes Regarding His Volunteer Hours on Rail Trail Issues

- A motion to approve the letter as amended was made by S. Pustell and seconded by J. Kelsey. Motion carries.

7:05 Review of Bicycle and Pedestrian Master Plan Update (R. Klinkhammer)

- R. Klinkhammer will insert the 2021 DPW Sidewalk Plan and the 2021 DPW Road Paving Plan in the Appendix
- Other changes, edits and updates submitted by the committee were accepted in the current draft of the plan.
- R. Klinkhammer will finalize the Plan document for approval at the next regular BPAC committee meeting.
- T. Gazda recommended that committee members review the preliminary budget documents for the Spring Town Meeting. Links can be found on the HTML version of the January 25th Select Board Agenda

7:40 Approval of Meeting Minutes - Regular Session December 17, 2020

- A motion to approve the minutes of December 17, 2020 as presented was made by J. Kelsey and seconded by M. Carignan. Motion carries. Abstention by S. Pustell

7:45 Updates:

Trail Maintenance Program (B. Schneider)

- Repairs are in progress on the Trail. There have been concerns raised that there is not enough advance warning of closing of sections of the trail for these repairs. T. Gazda noted that he had just communicated with Melissa Joyce about improved signage at closed sections and suggested more frequent updates to the News Item on the Town website.
- D. Antonelli reported that there is some trash on the trail from Cushing Place headed toward High Street. He thinks there may be some illicit activity there at night. It was suggested that he be sure to report this to the Police Department.

BPAC Account Status (T. Gazda)

- No transactions posted to the account since November 19th Meeting. Balance is \$3,144.22.

7:50 New Business:

- New items for future meetings
 - S. Pustell reported on some research into the cost of bricks for donations that would be installed at Carol Clevon Park. Estimated cost for text only would be about \$38.50/brick and \$52.00/brick if more than text (such as a logo) were engraved on the brick
 - Order size would be 50 bricks initially and then in at least lots of 10 or more bricks.
 - The target donation for a brick could be in the \$75 to \$100 per brick to try to keep it affordable.
 - S. Pustell requested that this be an agenda item on the next meeting for formal discussion.

8:00 Adjournment

- A motion to adjourn was made by S. Pustell and seconded by R. Schneider. Unanimous vote.

Next Regular Session: February 18, 2021 (6:30 PM) – Zoom Meeting