



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

DATE: Thursday, January 19, 2023

TIME: 6:30 PM

PLACE: Town Offices **ADDRESS:** 50 Billerica Road **ROOM:** 200

Meeting Minutes

Members Attending: T. Gazda, R. Klinkhammer, J. Kelsey, R. Schneider, J. Haouchine, M. Carignan

Members Absent: D. Antonelli, S. Pustell

Public Present: None

6:30 Public Input

- None

6:45 Announcements

- T. Gazda indicated he sent the September 10, 2022 trail count data to CTPS.
- The committee was reminded to complete the new State Ethics Commission Conflict of Interest training by March 31st as indicated in the email of January 12, 2023 from the Town Clerk.

7:00 Discuss BFRT Trails Rules Uniformity proposal (Robert Klinkhammer)

- An email was received from the Coordinator, Carlene Hempel indicating follow up on the Trail Rules Signage from the September 2022 meeting and requesting a status report from each town.
- Since BPAC agreed to the rules from that meeting at its December 15, 2022 meeting despite no acknowledgement of its input sent to Carlene, that would be passed on to her. Also concurred was that BPAC stands by its input and considers it to be worth consideration.
- R. Klinkhammer to communicate to Carlene the above information in a status update.

7:10 Update for BFRT Logo Sign at Brickhouse Trail Entrance (T. Gazda)

- Sign was ordered after the December 15th meeting. Lead time was 6-8 weeks.

7:15 Update on Bench Donation from Charles River Wheelmen (CRW).

- T. Gazda sent bench donation information to Harriet Fell, the CRW contact. She has since indicated that CRW is OK with an expenditure of \$1,000 for a bench.
- T. Gazda will mark and photograph some possible locations for the bench as time and weather permits.

7:20 Discussion on adding Railroad Memorabilia to Brickhouse Trail Entrance and other possible places on the BFRT (R. Schneider)

- R. Schneider indicated that he did not have any new information since the last meeting. He will follow up with the contact in Sudbury about the availability of some memorabilia since his initial inquiry did not get a response. He will also follow up with CSX to see if any items might be available.

7:30 Update on Brick Donation Program for Carol Clevon Park (S. Pustell)

- S. Pustell was unable to attend the meeting, no update.

7:40 Discussion on BPAC involvement with the NMCOG Envision 2050 Initiative.

- T. Gazda sat in on the Zoom Meeting Tuesday January 17th. No other BPAC Members were present.

- T. Gazda reviewed some of the areas commented on by participants. These included issues such as road safety for cyclists, vehicles speeding, road conditions, shoulder width issues, street sweeping and police enforcement relative to vehicle speeds. Also, issues with lack of sidewalks and crosswalks. With respect to trails, maintenance, areas to rest, benches, water stations and restrooms were cited. One participant noted that the Nashua River Rail Trail is controlled by DCR and DCR is very reluctant to allow benches, kiosks and other amenities to be installed on that trail.

7:50 Discussion of Replacing the (Tool Set on) the Bike Repair Station at Carol Clevon Park.

- J. Kelsey found a tool set from Dero (the manufacturer of the Cushing Place repair station) which looks like it would be suitable. The cost is \$192 plus a \$20 surcharge. Discussion ensued whether there was a less expensive alternative set of tools but BPAC has funds that can be used for such a purchase. J. Kelsey to contact Dero to make sure this tool set will work on this station.

8:00 Review Status of E-Bike Legislation (R. Schneider)

- R. Schneider indicated that there is no update concerning the recent E-Bike legislation on the State website. MassBike seems to be the only other source of information though there is not much detail. It only speaks of the Class 1 and 2 bikes and no mention of the 20 MPH speed limit on trails.

8:10 Approval of Meeting Minutes from Regular Session on December 15, 2022

- A motion to approve the minutes of December 15, 2022 as amended was made by J. Kelsey and seconded by R. Schneider. Motion carries. No Abstentions.

8:20 Updates:

- **Trail Maintenance Program (B. Schneider)**
 - R. Schneider reported that the Chelmsford section of the trail is in good shape with only some small sticks on the surface. He also indicated that he frequently sees Karen Spence on the trail picking up trash on a regular basis. J. Kelsey indicated he sees a couple picking up trash on Saturday mornings from the ball fields to Cross Point.
- **BPAC Account Status (T. Gazda)**
 - Current BPAC Account Balance is \$3,307.50 . No changes to the balance from December.
- **BPAC email report (R. Klinkhammer)**
 - An Email to the BPAC Gmail account was received from Tamar de la Concepcion, a resident of Chelmsford suggesting some ways to make Chelmsford a more bike friendly community. J. Kelsey will acknowledge the email and suggest she attend a BPAC meeting to discuss her input further.

8:35 Future Meeting Dates and New Agenda Items

- Next Regular Session: February 16, 2023 (6:30 PM)
- New items for future meetings
 - Item for the discussion of the new law requiring vehicles to allow four feet of space from cyclists.
 - T. Gazda to contact the Town Engineer regarding past practice of a March Meeting to discuss 2023 road and sidewalk DPW construction plans.
- Dates and agenda for future meetings/work sessions

8:45 Adjournment

- A motion to adjourn was made by J. Kelsey and seconded by M. Carignan. Unanimous vote.

Next Regular Session: February 16, 2023 (6:30 PM)