

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
January 18, 2023
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:01 pm on January 18, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on January 12, 2023.
- b) V. Timmins suggested a friendly amendment to the minutes to include the updated flip charts to the list of supporting documents. G. Segnini accepted the friendly amendment.
- c) A motion was made by R. Albon to accept the meeting minutes as amended for the previous meeting on January 12, 2023. The Motion was seconded by G. Ryan. The motion passed.

IV. Public Comment

- a) None

V. Working Discussion

- a) G. Ryan gave an update on the Criterion Associates Report. Travis is currently working on completing the report.
- b) R. Albon updated the committee on the status of the IAFF GIS study. The study is currently being worked on and should be ready in early March.
- c) V. Timmins reminded the committee of the importance of engaging in productive discourse.
- d) The Committee discussed the tradeoffs between staffing/apparatus proposals and discussed how each proposal might hold up to different emergency response scenarios.
 - i. P. Cohen introduced a new five-station staffing/apparatus proposal.
 - ii. G. Segnini introduced a new four-station staffing/apparatus proposal as well as a proof-of-concept building layout for rebuilding station 5 on its current footprint.

VI. Public Comment

- a) Michael Young resident at 15 Janet Rd discussed the possibility of additional mutual aid agreements to support response time gaps in the proposed station layouts.

VII. Set next meeting date

- a) The committee has a previously set meeting for 4:00pm on January 25, 2023.

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by G, Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:39pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Slides outlining station/staffing/apparatus proposals w/scenarios & analysis
- b) Updated Flip Charts

*All supporting documents are uploaded and recorded to a shared cloud drive