

RECEIVED  
2019-03-25  
10:52 AM  
TOWN OF CHELMSFORD  
PATRICIA E. DZURIS  
TOWN CLERK

ECONOMIC DEVELOPMENT COMMISSION

Minutes – January 15, 2019

Members not present: Kowalyk, Dulchinos

1. Public Input – None
2. Marketing & branding – Final edits and coordination with telemedia on video will be done by February. Committee will need to explore how to drive traffic to site.
3. Small Business Survey – Marrone provided summary and update with handouts of results.
4. QSR – drive-thru - Van Dyne mentioned that this was presented to the Planning Board at their last meeting and there seemed to be support for moving forward. A public hearing will likely be scheduled for February.
5. Rt. 40 – Van Dyne stated that the Committee continues to finalize their proposal. Time line moving forward was discussed and it was mentioned that this item may be targeted for Fall Town Meeting.
6. Site Readiness - Marrone stated that the existing conditions section has been completed and next step will be a stakeholders session.
7. Business Development Director Report – Marrone provided a monthly summary of activities.
9. Small business Grant program – Marrone provided an update and stated that two business sessions are scheduled. She also handed out and presented the program guidelines.
10. Minutes - MOTION – moved by Chase and seconded by Wellman, to approve the November 13, 2018 minutes.

Adjourned at 9:30 pm

**Next Meeting- February 5, 2019**