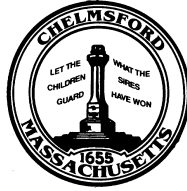


BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett
Kevin Sullivan



Chief Assessor
Frank T. Reen, M.A.A

Telephone: (978) 250-5220

Chelmsford Town Offices
Assessor's Office
50 Billerica Rd
Chelmsford, MA 01824-2777

Approved by BOA Vote 16 March 2022

Meeting Date: 13 January 2022
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, J. Duffett, K. Sullivan, F. Reen
Absent: None
Public Present: None

Meeting Called to Order at: 7:05 P.M.

Note: The Assessor's office files abatement, exemption, and hardship files by Account. No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Approval of 18 November 2021 minutes: Motion to approve by K. Sullivan, second by J. Duffett vote to approve, unanimous. Approval of 18 November 2021 Executive Session Minutes: Motion to approve by K. Sullivan, second by J. Duffett, not to be released until resolution of pending matters, vote to approve, unanimous.
2. Appointments: None
3. Discussion: F. Reen is working on several abatement requests that will be reviewed and discussed at our next meeting.
4. Monthly Reports and Warrants: 2016-26 Excise Commitment and Warrant, \$10.42; 2017-24 Excise Commitment and Warrant, \$31.25; 2021-05 Excise Commitment and Warrant, \$88,655.78; 2022 Personal Property Actual Commitment and Warrant, \$4,065,267.17; 2022 Real Estate Actual Commitment and Warrant, \$109,933,617.51, consisting of Real Estate Tax, CPA, I&E Liens, Road, Water, Sewer, Storm water. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.
5. Monthly Reports: November 2021: FY20 Exemption, CPA, \$37.68; FY20 RE Abatement, \$9,179.52; FY21 RE Abatement, \$37,345.66; FY21 Personal Property Abatement, \$34.89; 2017 Excise Abatement, \$66.25; 2020 Excise Abatement, \$122.02; 2021 Excise Abatement, \$4,790.51. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.
6. Monthly Reports: December 2021: 2020 Excise Abatement, \$1,567.87; 2021 Excise Abatement, \$4,502.53; FY Exemptions (Actual Billing), \$191,125.00, Bridge Exemptions Clause 17D, 22, 22E, 37A, 41C, 65; FY22 Exemptions (Actual Billing), \$319,338.00, Clause 22, 22E, CPA, Clause 17D, 37A, 41C, 65, 22D-F-H, SCE. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.

7. Executive Session: Motion by K. Sullivan to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by J. Duffett. Voted by Poll of the Board: Mr. Sullivan, Aye; Mr. Duffett, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:36 PM

Respectfully submitted:

Sam Chase, Chairman