

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
January 12, 2023
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:01 pm on January 12, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on December 15, 2022
- b) A motion was made by S. ODonnell to accept the meeting minutes for the previous meeting on December 15, 2022. The Motion was seconded by R. Destrempe. The motion passed.

IV. Public Comment

- a) J. Abbott of 222 Dalton Rd. and the Vice President of Local 1839, gave an update the IAFF GIS study. The study is currently being worked on and should be complete in the coming weeks.

V. Working Discussion

- a) G. Ryan gave an update on the Criterion Associates Report. Travis is currently working on the updates/corrections requested by the committee.
- b) The Committee discussed the tradeoffs between different three-station staffing/apparatus proposal and discussed how each proposal might hold up to different emergency response scenarios.
 - i. G. Ryan introduced slides outlining a new three-station staffing/apparatus proposal.

VI. Public Comment

- a) None

VII. Set next meeting date

- a) The committee had previously set meetings for 4:00pm on the following dates:
 - i. January 18, 2023
 - ii. January 25, 2023

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by R. Destrempe. Motion Passed.
Chair Timmins adjourned the meeting at 5:52pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Three-station staffing/apparatus proposal by G. Ryan
- b) Updated Flip Charts

*All supporting documents are uploaded and recorded to a shared cloud drive