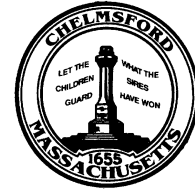




**Chelmsford Board of Health  
Minutes of the Board of Directors Meeting  
Town of Chelmsford  
50 Billerica Road  
Chelmsford, MA 01824  
Zoom - 6:15 p.m., Monday - January 11, 2021**



RECEIVED  
2021-02-02  
10:02 AM  
TOWN OF CHELMSFORD  
PATRICIA E. DZURIS  
TOWN CLERK

**Attending:**

Board Members: Eric Meikle, MD  
Richard Day  
Annmarie Roark

Staff: Susan Rosa, Public Health Director  
Donna Greenwood, Department Assistant

**Call to Order:** Meeting called to order at 6:15 pm via Zoom Session

**Approval of Minutes**

Upon Motion made by Annmarie Roark to accept minutes for December 7, 2020 seconded by Richard Day, it was voted unanimously to approve the minutes for the Board of Health Meeting for December 7, 2020.

**Incoming Correspondence**

Discussion on Mahoney Garden Center Asbestos Abatement Project.

Discussion on Richardson Road oil spill.

Upon Motion made by Annmarie Roark to accept Incoming Correspondence, seconded by Richard Day it was voted unanimously to approve Incoming Correspondence.

**Outgoing Correspondence:**

Discussion on Board of Appeals and Accessory Apartments.

Upon Motion made by Annmarie Roark to accept Outgoing Correspondence, seconded by Richard Day it was voted unanimously to approve Outgoing Correspondence.

**Old Business:**

Covid-19 Update:

Each Thursday the Towns COVID-19 case numbers are updated on the Town Website.  
We are receiving 15-25 new cases each day.

Chelmsford has been a lead community in conducting Covid-19 Vaccine clinics for Police and Fire department employees in the Towns of Chelmsford, Westford, Dracut, Billerica, Tewksbury and Tyngsboro's. Each person

must pre-register. We are working with the State to be able to conduct additional Clinics for those in Phase One. As additional Vaccines are available, we plan to set up more Clinics.

Discussed the process of setting up the COVID-19 Clinics.

Old Business to be continued after the Hearing.

**Hearing 6:30pm:**

Discussion on the modifying the existing regulation for Article VI Town of Chelmsford General Provisions, Chapter 200 Subsurface Sewage and Wastewater Disposal Groundwater Protection. Sections 201-24 and Sections 201-25. This regulation was also discussed at last months meeting. We decided to revisit section D; discussion on the updated language. There is a variance area which allows anyone to come before the board to request a variance.

Discussion on ensuring that the Town is diligently working to get additional capacity to ensure we protective our wastewater systems. The Town does not have any obligation to find a solution to end the moratorium, however they do have an incentive. It is having an impact on development and environmental impacts that the town would prefer not to have occur.

Discussion on preparing a letter to the Select Board and the Planning Board. A letter will be finalized and sent to the Select Board and the Planning Board.

Discussion on how the Public was notified on this Hearing.

Upon Motion made by Annmarie Roark to accept the Regulation for Article VI Town of Chelmsford General Provisions, Chapter 200 Subsurface Sewage and Wastewater Disposal Groundwater Protection; Sections 201-24 and Sections 201-25, seconded by Richard Day it was voted unanimously to approve this Regulation.

Upon Motion made by Annmarie Roark to accept the letter written to the Select Board and the Planning board, seconded by Richard Day, it was voted unanimously to approve the Letter to be sent to the Select Board and the Planning Board.

**Old Business continued -**

Discussion on handling all of the calls coming into the office and handling COVID-19 contact tracing.

Lowell General Hospital's capacity was in the 70's and is now down to the 50's in COVID patients per day. The Governor had canceled elective surgery. The UMASS Lowell second facility is opened.

If you have someone in your household and they are being tested for COVID-19 everyone else in the house needs to stay home in quarantine. Very rarely does it not go through the household. It is in the best interest of everyone that you would come in contact with that you stay home and quarantine.

Discussion on the Fee Schedule regarding Contract Services.

Upon Motion made by Annmarie Roark to accept the Fee Schedule seconded by Richard Day, it was voted unanimously to approve the Fee Schedule.

Upon Motion made by Annmarie Roark to accept Old Business, seconded by Richard Day, it was voted unanimously to approve Old Business.

**New Business-**

Discussion on the Animal bite process. The severity of the bite determines if the person is transported to the hospital, the hospital creates the bite report. The bite report is sent to the Board of Health and the Animal Control Officer. Also, based on the severity of the bite the Animal Control officer would be contacted immediately, the person would be told to contact the Animal Control officer themselves, or the Animal Control officer may not need to be contacted at all.

**OTHER:**

Discussion on Monthly Reports:

Upon Motion made by Annmarie Roark to accept Other, seconded by Richard Day, it was voted unanimously to approve Other.

**Motion to Adjourn:**

Upon Motion made to adjourn by Annmarie Roark seconded by Richard Day, it was voted unanimously to adjourn the meeting at 7:50 PM

**Next Scheduled Meeting:**    *Monday, February 1, 2021*

*Location - TBD*