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**Chelmsford Board of Health  
Minutes of the Board of Directors Meeting  
Town of Chelmsford  
50 Billerica Road, Room 206  
Chelmsford, MA 01824  
6:15 p.m., Monday, January 6**



**Attending:**

Officers: Annmarie Roark  
Eric Meikle, MD

Staff: Susan M. Rosa, Health Director  
Donna Greenwood, Departmental Assistant

Attorney: Chris Alpin, Town Counsel

**Call to Order:** Meeting called to order at 6:20 p.m. by Annmarie Roark  
Town Offices, Room 206

**Approval of Minutes**

Upon Motion made by Eric Meikle to accept minutes, seconded by Annmarie, it was voted unanimously to approve the minutes for the Board of Health Meeting for December 2, 2019.

**Hearing:**

7 Oak Street; regarding correspondence sent to property owners years ago to connect to town sewer and you still have not connected. The Owners of 7 Oak street have received a recent letter that they are on notice to be fined at any time. We can set a schedule at the Boards discretion.

Discussion: We are also dealing with 11 Oak Street regarding sewer tie in. We know both owners cannot connect this time of year due to the weather. We are looking at both owners to connect by April 2020.

We will require each owner to pump every month, and send the Board of Health records every month. We want to see the contract to connect to town sewer.

Upon motion made by Annmarie Roark, seconded by Eric Meikle, it was voted unanimously to not impose a fine, provided that 7 Oak Street immediately pump the system, pump the system every month afterwards, enter into a contract as soon as possible to connect to the town sewer and connect to town sewer by April 30, 2020, which is in the best interest of the town.

Discussion: 11 Oak Street, Was under Old Business lets discuss now. A month ago a Title V was completed and the system failed. Expectation is the same as 7 Oak Street. 11 Oak Street will need to have the system pumped, pump monthly, send us reports, and tie in by April 30, 2020.

Eric Meikle read the decision letter on 11 Oak Street, Annmarie Roark discussed adding that it will be pumped monthly and we will obtain a copy of the pumping report monthly. Upon motion made by Eric Meikle and Annmarie Roark seconded, it was voted unanimously to accept the letter with the addition added above for 11 Oak Street.

### **Outgoing Correspondence**

Upon Motion made by Eric Meikle, seconded by Annmarie Roark, it was voted unanimously to accept the outgoing correspondence.

### **Incoming Correspondence**

Upon Motion made by Eric Meikle, seconded by Annmarie Roark, it was voted unanimously to accept the incoming correspondence.

### **Old Business**

Upon Motion made by Eric Meikle, seconded by Annmarie Roark, it was voted unanimously to approve the Lifeguard Variance for the Radisson.

Discussion on D. Crescio Trucking regarding not meeting the regulations of not operating before 7am. They have been sent violations and fines and are still not abiding by the regulation.

Upon Motion made by Annmarie, seconded by Eric Meikle, it was voted unanimously to request the presence of D. Crescio Trucking to attend our February Board of Health Meeting to discuss the repeated violations.

### **New Business**

Discussion regarding smoking in front of business entrances. Request to be 30 Feet from public entrances.

Upon Motion made by Eric Meikle, seconded by Annmarie Roark, it was voted unanimously to amend the Tobacco Regulation, section 201-98 paragraph 3; “ no smoking within (30) Feet of an entranceway accessible to the public”.

## **Other**

Discussion regarding clarification of permit fees regarding Horses. Would like to change the fee schedule to per horse or pony instead of per stall.

Upon Motion made by Annmarie Roark , seconded by Eric Meikle, it was voted unanimously to change the Large animal fee schedule to per Horse or pony instead of per Stall.

Upon Motion made by Eric Meikle, seconded by Annmarie Roark, it was voted unanimously to accept Other.

## **Public Input:**

Resident- Do we have any barns that have miniature horses.  
Large animals are considered over 25 pounds in our regulation

## **Motion to Adjourn:**

Upon Motion made by Annmarie Roark, seconded by Eric Meikle, it was voted unanimously to adjourn the meeting at 7:07pm.

**Next Scheduled Meeting:**    *February 3, 2020 - 6:15pm:*  
*Chelmsford Town Hall - Room 206*