



**Chelmsford Board of Health
Minutes of the Board of Directors Meeting
Town of Chelmsford
50 Billerica Road, Room LL06
Chelmsford, MA 01824
6:00 p.m. Monday, January 3, 2022**



Attending: Eric Meikle
Richard Day
William Sinausky

Staff: Susan Rosa, Public Health Director
Donna Greenwood, Health Inspector
Charlene Destrempe, Department Assistant

Call to Order: Meeting called to order at 6:00 pm

Approval of Minutes:

Upon motion made by William Sinausky to approve the minutes for December 6, 2021, seconded by Richard Day, it was voted unanimously to approve the minutes.

Discussion with Katie Enright and David Guthrie regarding the Chelmsford Board of Health's process for Septic approval. We discussed the correct way to submit documents and how to submit payments. Donna Greenwood explained the timeline of how the process works and provided it for Katie Enright.

Incoming Correspondence:

Discussion on DEP regarding 28 Central Square

Discussion on 54 Richardson Road and a Phase I initial Site Investigation Report

Discussion on Tropical Smoothie Grease Trap report for December 2021, and the grease not being measured

Upon Motion made by Richard Day to accept Incoming Correspondence, seconded by William Sinausky, it was voted unanimously to approve Incoming Correspondence.

Outgoing Correspondence:

Discussion on email regarding Chelmsford not having a Mask mandate

Discussion on 11 Third Ave not removing Commercial Dumpster from their driveway

Upon Motion made by Richard Day to accept Outgoing Correspondence, seconded by William Sinausky, it was voted unanimously to approve Outgoing Correspondence.

Old Business:

Discussion on Covid Updates and new Isolation and Quarantine guidelines

Discussion on number of patients in the hospital with Covid

Upon motion made by William Sinausky to accept Old Business, seconded by Richard Day, it was voted unanimously to accept Old Business.

New Business:

OTHER:

Monthly Reports:

Upon Motion made by William Sinausky to accept Other, seconded by Richard Day, it was voted unanimously to accept Other.

Public Input:

Ed Buckley had questions regarding Holiday Inn Express cleanliness and complaints he had received and questioned the status of 85 High Street

Motion to Adjourn:

Upon Motion made to adjourn by Richard Day, seconded by William Sinausky, it was voted unanimously to adjourn the meeting at 7:29 pm

Next Scheduled Meeting: *Monday February 7, 2022*
Location – Room LL06