



**SELECT BOARD  
Town Offices  
50 Billerica Road  
Chelmsford, MA 01824-2777  
(978) 250-5202**

Virginia Crocker Timmins, Chair  
Kenneth Lefebvre, Vice Chair  
George R. Dixon, Jr., Clerk

Patricia Wojtas  
Mark Carota

May 31, 2022

Mr. Charles Micol  
Mr. Michael Brown  
Center Brickhouse Pizza Inc.  
1 Central Square  
Chelmsford, MA 01824

Dear Mr. Micol & Mr. Brown:

Please be advised that this office is in receipt of your request for a one-day expansion of your Entertainment License for Center Brickhouse Pizza on July 3<sup>rd</sup>, 2022. The Select Board would like you to attend their June 6, 2022 meeting to discuss your request. This meeting will take place at the Town Offices at 50 Billerica Road in Room 204 at 6:00 p.m. You may participate in this meeting either in person or virtually via Zoom. The meeting link can be found below.

I have forwarded your request to the Police Chief, Fire Chief, and Building Commissioner asking for a brief recommendation to the Select Board. You may hear from them directly if they have any questions or concerns.

Sincerely,

Kristina Bruce  
Support Services Coordinator

**ZOOM MEETING INFORMATION:**

Topic: Select Board

Time: Jun 6, 2022 06:00 PM Eastern Time (US and Canada)

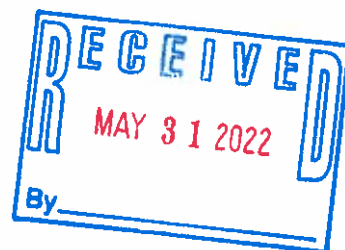
Join Zoom Meeting

<https://us02web.zoom.us/j/88543656815?pwd=VjFJempDTCtmWXIEVzh0Q0xUNi9Wdz09>

Meeting ID: 885 4365 6815

Passcode: 674158

Dial by your location: +1 929 205 6099 US (New York)



To Whom It May Concern:

We are looking to expand our entertainment license on July 3<sup>rd</sup>, 2022 from 3:00 to 9:30 PM. We would like to have live entertainment (band) outside.

The stage for the band will be set up in front of our deck (on our property). We will provide extra restroom facilities for the day. The location of the stage will be the same place as previous years to provide adequate emergency response access to the building.

Please feel free to contact either one of us with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles Micol".

Charles Micol  
(978) 758-8989 Cell  
[charlie@hamtg.com](mailto:charlie@hamtg.com)

A handwritten signature in black ink, appearing to read "Michael Brown".

Michael Brown  
(603) 508-0818 cell  
Brickhouse Center Sports Grill  
1 Central Square  
Chelmsford, MA 01824  
(978) 256-2112



Town of Chelmsford  
Police Department

May 31<sup>st</sup>, 2022

To: Chelmsford Select Board  
From: Police Chief James M. Spinney  
Re: Expansion of entertainment license July 3<sup>rd</sup>, 2022  
Select Board Members,

I have reviewed the letter from the Brickhouse Center Sports Grill.

My recommendations with regards to the request are as follows;

Noise levels as a result of a live band and amplifying system must be maintained at a reasonable level. Calls for service into the Police Department regarding objectionable or unreasonable noise levels could result in the termination of band activities.

I would also recommend that adequate ingress to the venue be maintained at all times for emergency vehicles.

Patrol Officers will make extra checks during the event.

I do not see the need for an Officer to be assigned to the Brickhouse as a private detail at this time.

Sincerely,

Chief James M. Spinney

*Town of Chelmsford  
Massachusetts 01824*

Fire Headquarters  
50 Billerica Road  
Gary Ryan  
Chief of Department

Chief's Office: (978) 250-5266  
Business Office: (978) 250-5267  
Fax: (978) 250-5269  
Fire Prevention Office (978) 251-4288



May 31, 2022

Town Manager Paul Cohen and Chelmsford Select Board  
Town Offices  
50 Billerica Road  
Chelmsford, MA 01824

Re: Brickhouse expansion of entertainment license

Dear Town Manager Cohen and Members of the Board,

The Chelmsford Fire Department has reviewed the entertainment request submitted by Brickhouse Pizza for the placement of an outside stage. The applicant shall immediately notify the department when the stage is setup to allow inspectors adequate time to address any potential life safety issues. In addition, the established occupancy limits must be adhered to for the event.

This office would approve this request and I ask the Board to make this letter a part of their approval process.

Respectfully Submitted,

*G. Ryan*  
Gary Ryan  
Fire Chief



Building Department  
Town of Chelmsford  
50 Billerica Road  
Chelmsford, MA 01824  
Telephone: 978 250 5225

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Date: March 31, 2022.

To: Select Board Members Town of Chelmsford.

From: Jose W. Negron, Building Commissioner.

Re: Brickhouse entertainment license expansion.

Dear Members of the Select Board:

The Building Department is responding to Brickhouse request to expand their entertainment license and requesting a temporary outdoor stage. Brickhouse personnel shall advise the stage company to make application for a permit to the building department at the earliest convenient possible. The applicant shall provide the stage specifications, an insurance binder having the Town of Chelmsford as the certificate holder, and any code sections as deemed necessary per Chapter 4, Special Detailed Requirements Based on Use and Occupancy. No part beneath the stage shall be use for other purposes other than wiring or plumbing to the platform equipment. Please do not hesitate should you have questions, comments and/or concerns. Thank you.

Respectfully,

Jose W. Negron, CBO, BSCM, Building Commissioner.

978 250 5225 ext. 1.

[jnegrn@chelmsfordma.gov](mailto:jnegrn@chelmsfordma.gov)

cc. Paul Cohen, Town Manager.