



DRAFT 2-10-22

**TOWN OF CHELMSFORD  
WARRANT FOR  
ANNUAL TOWN ELECTION  
April 5, 2022**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

Greeting:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, VIZ:

Precincts 1 and 2.

Precincts 3, 4, 5, 6, 7, and 8.

Precincts 9, 10, and 11.

Senior Center, 75 Groton Road

McCarthy Middle School, 250 North Road

Town Offices, 50 Billerica Road

On Tuesday, the **5th day of April, 2022** being the first Tuesday in said month at 7:00 a.m. until 8:00 p.m. for the following purposes:

To cast their votes for the following officers:

**Two** Select Board Members for three years;

**Two** School Committee Members for three years;

**Two** Planning Board Members for three years;

**One** Board of Health Member for three years;

**Two** Trustees of Public Library Members for three years;

**One** Trustees of Public Library Member for a one year (unexpired term);

**One** Cemetery Commission Member for three years;

**One** Housing Authority Member for five years;

**QUESTION 1:**

Shall this Town approve the charter amendment proposed by the Town Meeting as summarized below?

Amend the Town Charter, Section 3-11 to provide that the fourth member of the Housing Authority shall be a Town Appointed Tenant Board Member in accordance with the provisions of Chapter 121B of the Massachusetts General Laws.

**YES**  
**NO**

**QUESTION 2:**

Shall this Town approve the charter amendment proposed by the Town Meeting as summarized below?

Amend the Town Charter, Section 2-3 (c) to provide that only elected town meeting members may seek re-election within their current precincts by notifying the Town Clerk's office of the intent to do so by using the appropriate forms supplied by the Town Clerk.

**YES**  
**NO**

**QUESTION 3:**

Shall this Town approve the charter amendment proposed by the Town Meeting as summarized below?

Amend the Town Charter, Section 2-4 to provide that in the event of a tie vote in the office of town meeting member, the town clerk shall, within seven days of the election, notify elected town meeting members of that precinct of the vacancy, and under the supervision of the town clerk, any such tie shall be broken by ballots cast by the elected town meeting members participating.

**YES**  
**NO**

**QUESTION 4:**

Shall this Town approve the charter amendment proposed by the Town Meeting as summarized below?

Amend the Town Charter, Section 2-5 (d) to provide that in order to be eligible to fill a town meeting member vacancy, a write-in candidate shall have received at least ten (10) votes in the most recent election.

**YES**  
**NO**

and to cast their votes for the following:

*One Hundred and Sixty-Five* Representative Town Meeting Members, fifteen representatives in Precincts 1 through 11, for terms based on election results as stated in the Charter as follows: “The first third in order of votes received shall serve for three years; the second third of such order shall serve for two years; and the remaining third in such order shall serve for one year from the date of the annual town election.”

and to meet in the Senior Center, 75 Groton Road, North Chelmsford, on Monday, the twenty-fifth day of April, at 7:30 p.m. in the evening, then and there to act upon the following articles, VIZ:

**ARTICLE 1.** To see if the Town will vote to hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: **Select Board**

**ARTICLE 2.** To see if the Town will vote to amend the Fiscal Year 2022 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on June 17, 2021; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town’s Fiscal Year 2023 assessment to the Nashoba Valley Technical School District; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2022 through June 30, 2023; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may be required to defray charges of the Town’s General Government operations for the fiscal period July 1, 2022 through June 30, 2023; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2023, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 8.** To see if the Town will vote to: a.) appropriate a certain sum of money for the following capital projects:

<b>FY2023 PROPOSED CAPITAL BUDGET</b>			
<b>Function</b>	<b>Department /Location</b>	<b>Project</b>	<b>Expenditure</b>
<b>Administration/ Community Services</b>	<u>Information Technology</u>	Network Switch Replacement	\$130,000
		Door Security System	\$100,000
	<i>Information Technology Subtotal</i>		<b>\$230,000</b>
	<u>Administration/Library</u>		
	<u>Town Clerk</u>	Records Vault & Storage Upgrade	\$53,000
	<u>Adams &amp; MacKay Libraries</u>	Masonry Repairs	\$60,000
<i>Administration/ Library Subtotal</i>		<b>\$113,000</b>	
<b>Public Safety</b>	<u>Fire</u>	Replace Engine 3	\$785,122
		Staff Vehicle Replacement	\$57,750
	<i>Public Safety Subtotal</i>		<b>\$842,872</b>
<b>Public Works</b>	<u>Highway</u>	Sidewalk Construction	\$350,000
		Roadway Improvements	\$400,000
		Sander Truck Replacement	\$165,000
	<i>Public Works Subtotal</i>		<b>\$915,000</b>
<b>Public Facilities</b>	<u>Municipal Facilities</u>	Pickup Truck Replacement	\$55,000
	<i>Municipal Facilities Subtotal</i>		<b>\$55,000</b>
	<u>Byam, Harrington, Westlands &amp; High School</u>	HVAC Ductwork Repairs & Service	\$156,354
	<u>Byam, Harrington, Parker, Westlands</u>	Stair Treads - Safety Upgrade	\$135,218
	<u>South Row &amp; Center</u>	Restroom Upgrades	\$455,400
	<u>McCarthy Middle School</u>	Gymnasium Walls	\$104,108
	<u>High School</u>	Kitchen Renovation	\$438,355
		Boiler Replacement	\$325,000
	<i>School Facilities Subtotal</i>		<b>\$1,614,435</b>
<b>CAPITAL PROJECTS TOTAL</b>			<b>\$3,770,307</b>

; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such

terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

SUBMITTED BY: **Town Manager**  
**Capital Planning Committee**  
*Two-Thirds Vote*

**ARTICLE 9.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the purchase of a 1.89-acre parcel of land located at 1 Billerica Road/44 Central Square, for a municipal parking area for the town center; or act in relation thereto.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the reconstruction of the Chelmsford High School tennis and basketball courts and for the conversion of the McCarthy School tennis courts into an additional parking area; or act in relation thereto.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**ARTICLE 11.** Asking the town select board to investigate (with appropriate time + funds) implementing a school bus tracking system to allow parents to see the status of their child's drop off time.

SUBMITTED BY: **Citizen Petition**  
**Chris Oak**

**ARTICLE 12.** To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 13E to establish a Special Education Reserve Fund; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Sewer Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 14.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Forum Ice Rink Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 16.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the enhancement of the Chelmsford Telemedia cable access production studio that is located within the Parker Middle School; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 18.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Golf Course Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 19.** To see if the Town will vote to authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2023 which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:

- Dog Pound & Licensing: \$10,000;
- Senior Citizen Trip Program: \$75,000;
- Senior Citizen Respite Care Program: \$75,000;
- Police Cruiser Communications Equipment: \$20,000;
- Fire Life Safety Equipment: \$20,000;
- Sealer of Weights & Measures Inspections: \$40,000;
- Cemetery Wreath/Floral Decorations: \$10,000;
- Onsite Sewage Facility \$75,000;

or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 20.** To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

SUBMITTED BY: **Cemetery Commission**

**ARTICLE 21.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 22** To see if the Town will vote to transfer a sum of money that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 23.** To see if the Town will vote to:

- A. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2023 Community Preservation budget;
- B. appropriate a certain sum of money from Fiscal Year 2023 Community Preservation Fund revenues and/or from Community Preservation Fund reserves for the payment of Fiscal Year 2023 debt service;
- C. appropriate from Fiscal Year 2023 Community Preservation Fund revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2023; and
- D. reserve for future appropriation amounts from Fiscal Year 2023 Community Preservation Fund revenues as recommended by the Community Preservation Committee:
  - (1) a sum of money for the acquisition, creation and preservation of open space,
  - (2) a sum of money for the acquisition and preservation of historic resources,
  - (3) a sum of money for the creation, preservation and support of community housing; and
  - (4) a sum of money for the Community Preservation Fund Fiscal Year 2023 Budgeted Reserve

; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**ARTICLE 24.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the purchase and installation of new playground equipment at Varney Playground; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**ARTICLE 25.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the purchase and installation of new playground equipment at the Center Elementary School; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**ARTICLE 26.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the purchase and installation of outdoor fitness equipment at the Town-owned land located at the corner of Wilson Street and Chelmsford Street; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**ARTICLE 27.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the purchase and installation of enhancements to the HVAC system at the MacKay Public Library building; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**ARTICLE 28.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the purchase and installation of enhancements to the HVAC system at the North Town Hall; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**ARTICLE 29.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the purchase and installation of enhancements to the HVAC system at the Center Town Hall; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**ARTICLE 30.** To see if the Town will vote to grant a non-exclusive easement located on a parcel of Town-owned land commonly known as the “Warren-Pohl property”, identified by the Board of Assessors as Map 102, Block 348, Lot 8, to the owners of 115 Parker Road for the purpose of passing and repassing over the driveway as depicted on a plan of land entitled, “Encroachment: 115 Parker Road” attached hereto as Exhibit A; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 31.** To see if the Town will vote to grant a non-exclusive easement located on a parcel of Town-owned land commonly known as the “Warren-Pohl property”, identified by the Board of Assessors as Map 94, Block 348, Lot 14, to the owners of 43 Hall Road, also known as 1 Kate Lane, for the purpose of passing and repassing over the driveway as depicted on a plan of land entitled, “Encroachment: 43 Hall Road (aka Kate Lane)” attached hereto as Exhibit B; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 32.** To see if the Town will vote to acquire an easement for the purpose of emergency access by the police and fire departments over the area shown as “Proposed Access Easement (Area = 250+/- S.F.) at 15 Harvard Street shown on a plan entitled: “Easement Plan in Chelmsford, Massachusetts” Prepared for Middlesex Land Holdings, LLC, Prepared by: Land Engineering & Environmental Services, Inc., dated April 8, 2021, which plan is attached hereto as Exhibit C; or act in relation thereto.

SUBMITTED BY: **Town Manager**



**ARTICLE 33.** To see if the Town will vote to accept an easement for the purpose of sewer maintenance by the public works department over the area depicted in “Detail ‘A’” as “Proposed Sewer Easements A, B, and C at 240 Groton Road shown on a plan entitled: “Approval Not Required and Easement Plan, 240 Groton Road (Route 40) Chelmsford, Massachusetts” Prepared for Michael & Jennifer Walsh & Northstar Realty, LLC dated March 23, 2021, which plan is attached hereto as Exhibit D; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**ARTICLE 34.** To see if the Town will vote to authorize the disposition of a .73 acre parcel of Town-owned land located off of Summer Street, identified by the Board of Assessors as Map 84, Block 334, Lot 3; and authorize the Select Board to sell said property under the provisions of Massachusetts General Laws Chapter 30B, the Uniform Procurement Act; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**ARTICLE 35.** To see if the Town will vote to: a.) accept as town ways the following mentioned streets, as laid out by the Board of Selectmen and shown by reports and plans duly filed in the office of the Town Clerk:

- Charles Way

providing all the construction of the same meets with the requirements of the Select Board, and subject to the withholding of any remaining bonds until such requirements have been met; b.) authorize the Select Board to acquire any and all temporary and/or permanent easements, and any property in fee simple, with the trees thereon, by purchase, eminent domain, gift or otherwise, for the purpose of securing traffic safety and road improvements; c.) raise and appropriate, transfer and appropriate from the Stabilization Fund, and/or borrow a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and d.) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

**SUBMITTED BY: Select Board  
DPW Director  
Two-Thirds Vote**

Hereof fail not and make return of this warrant with your doings at the time and place of said meeting.

Given under our hands this 28th day of February, 2022

**SELECT BOARD OF THE TOWN OF CHELMSFORD:**

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Virginia E. Crocker Timmins, Chair

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Kenneth M. Lefebvre, Vice Chair

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Mark C. Carota, Clerk

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George R. Dixon, Jr.

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Patricia Wojtas

**NOTICE OF PROPOSED DATES**  
**AND TIMES FOR CONTINUED SESSIONS OF THE**  
**SPRING ANNUAL TOWN MEETING**

The Select Board shall propose the following dates and times for continued sessions of the Town Meeting of April 25, 2022:

**Thursday, April 28, 2022 at 7:30 p.m.**

**Monday, May 2, 2022 at 7:30 p.m.**

**Thursday, May 5, 2022 at 7:30 p.m.**

If additional continued sessions are necessary, they shall take place on the Monday and Thursday of the next consecutive week until the meetings are concluded.

Pursuant to Town of Chelmsford Code Chapter 154-9, these dates and times are proposed and are subject to change by vote of the Town Meeting Representatives.

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

\_\_\_\_\_, 2022

Pursuant to the within warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Town Offices Building, 50 Billerica Road; North Chelmsford Fire Station, 35 Princeton Street; Senior Center, 75 Groton Road; East Chelmsford Fire Station, 115 Riverneck Road; Byam Elementary School, 25 Maple Road; Westlands School, 171 Dalton Road; West Chelmsford Fire Station, 260 Old Westford Road; McCarthy Middle School, 250 North Road; and South Row Elementary School, 250 Boston Road.

Signed:

\_\_\_\_\_  
Edwin Paul Eriksen, Constable

A True Copy Attest:

\_\_\_\_\_  
Edwin Paul Eriksen, Constable