



**SELECT BOARD
Town Offices**

**50 Billerica Road
Chelmsford, MA 01824-2777
(978) 250-5202 FAX: (978) 250-5252**

Virginia Crocker Timmins, Chair
Kenneth Lefebvre, Vice Chair
Mark Carota, Clerk

George R. Dixon, Jr.
Patricia Wojtas

May 14, 2021

Mr. Charles Micol
Mr. Michael Brown
Center Brickhouse Pizza Inc.
1 Central Square
Chelmsford, MA 01824

Dear Mr. Micol & Mr. Brown:

Please be advised that this office is in receipt of your request for a one-day expansion of your Entertainment License for Center Brickhouse Pizza on July 3rd, 2021. The Select Board would like you to attend their May 24, 2021 meeting to discuss your request. Your participation in this meeting will take place virtually via Zoom. Information on how to attend this meeting can be found below.

I have forwarded your request to the Police Chief, Fire Chief, Building Commissioner, and Health Department asking for a brief recommendation to the Select Board. Please note that due to COVID-19, event organizers are required to submit detailed plans to the Board of Health. Please communicate with them as soon as possible to allow adequate time for review.

Sincerely,

Kristina Bruce
Support Services Coordinator

ZOOM MEETING INFORMATION:

Topic: Select Board

Time: May 24, 2021 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

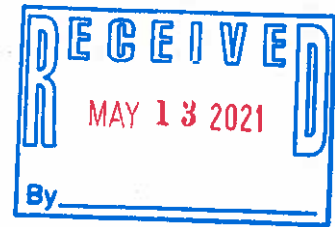
<https://us02web.zoom.us/j/87354133161?pwd=SkpzeTF1TFNRbFZDc1UdVIUL2VPZz09>

Meeting ID: 873 5413 3161

Passcode: 297687

Dial by your location: +1 929 205 6099 US (New York)

Find your local number: <https://us02web.zoom.us/j/kcRzI0COea>



To Whom It May Concern:

We are looking to expand our entertainment license on July 3rd, 2021 from 3:00 to 9:30 PM. We would like to have live entertainment (band) outside.

The stage for the band will be set up in front of our deck (on our property). We will provide extra restroom facilities for the day. The location of the stage will be the same place as previous years to provide adequate emergency response access to the building.

To adhere to Covid guidelines at this time we will make sure to have tables and seating at least to the 6' social distance. The stage will be set back to allow for distancing from the band and tables. We will have additional hand sanitizing stations as well as additional staff to help with bussing/cleaning. If the guidelines change we will revisit.

Please feel free to contact either one of us with any questions.

Sincerely,

A handwritten signature in black ink that reads "Charles Micol".

Charles Micol
(978) 758-8989 Cell
charlie@hamtg.com

A handwritten signature in black ink that reads "Michael Brown".

Michael Brown
(603) 508-0818 cell
Brickhouse Center Sports Grill
1 Central Square



Public Health
Prevent Promote Protect



Town of Chelmsford Board of Health

Sue Rosa, BSN, RN, CHO, Health Director

50 Billerica Rd
Chelmsford, MA 01824
Phone: 978-250-5241 Fax: 978-250-5244

May 20, 2021

Town of Chelmsford Select Board
50 Billerica Road
Chelmsford, MA 01824

RE: Application Submitted by Brick House Center Sports Grill July 3rd Proposed Event

Dear Select Board Members,

Per the most recent Massachusetts Department of Public Health updates, all Covid-19 industry restrictions will be lifted and capacity for events will be at 100% as of May 29, 2021.

Please note, for individuals who are not fully vaccinated, The CDC advises the following:

- Wear a face covering or properly fitting mask that covers your nose and mouth.
- Stay 6 feet apart from others who you do not live with.
- Avoid crowds and poorly ventilated indoor spaces.
- Wash your hands often with soap and water. Use hand sanitizer if soap and water are not available.
- Get tested if you have been exposed to or have symptoms associated with COVID-19.

The Board of Health encourages event planners to remain up to date with the recommendations on the Mass.gov site especially after May 29, 2021.

Due to the updated MDPH guidance, the Chelmsford Board of Health will not require that Brick House Center Sports Grill submit a COVID-19 Action Plan to the Chelmsford Board of Health for approval prior to the July 3, 2021 event. We do recommend Brick House Center Sports Grill remain up to date with the recommendations on the Mass.gov site especially after May 29, 2021 and encourage those who attend any event to follow the guidelines.

Please contact the Chelmsford Board of Health should you have any questions or concerns.

Regards,

Susan M Rosa, RN, CHO

Susan M Rosa, RN, CHO
Health Director
srosa@chelmsfordma.gov
office phone: 978-250-5241
office fax: 978-250-5244

*Town of Chelmsford
Massachusetts 01824*

Fire Headquarters
50 Billerica Road
Gary Ryan
Chief of Department

Chief's Office: (978) 250-5266
Business Office: (978) 250-5267
Fax: (978) 250-5269
Fire Prevention Office (978) 251-4288



May 13, 2021

Town Manager Paul Cohen and Chelmsford Select Board
Town Offices
50 Billerica Road
Chelmsford, MA 01824

Re: Brickhouse July 3rd event

Dear Town Manager Cohen and Members of the Board,

The Chelmsford Fire Department has reviewed the July 3rd entertainment request submitted by Brickhouse Pizza for the placement of an outside stage. The stage must be set up and available for inspection by 12pm on Friday, July 2nd. This would allow the inspectional staff adequate time to address any life safety issues that may arise. In addition, the established occupancy limits must be adhered to for the event.

This office would approve this request and I ask the Board to make this letter a part of their approval process.

Respectfully Submitted,

G. Ryan
Gary Ryan
Fire Chief



Town of Chelmsford

Police Department



James M. Spinney Jr.
Chief of Police

May 18th, 2021

To: Chelmsford Select Board
From: Police Chief James M. Spinney
Re: Expansion of entertainment license July 3rd, 2021

Select Board Members,

I have reviewed the letter from the Brickhouse Center Sports Grill.

My recommendations with regards to the request are as follows;

Noise levels as a result of a live band and amplifying system must be maintained at a reasonable level. Calls for service into the Police Department regarding objectionable or unreasonable noise levels could result in the termination of band activities.

I would also recommend that adequate ingress to the venue be maintained at all times for emergency vehicles.

Sincerely,

Chief James M. Spinney

2 Olde North Road, Chelmsford, MA 01824
Telephone: 978-250-5255, Fax: 978-256-7094
Email: JSpinney@townofchelmsford.us