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DRAFT

For Internal Town of Chelmsford Review Only

Town Letterhead

February __, 2021

By Certified Mail

Mr. Timothy Murnane
Vice-President of Government Relations
Comcast
676 Island Pond Road
Manchester,
New Hampshire. 03109

RE: Chelmsford Audit of Comcast License Fees

Dear Mr. Murnane:

I am writing to you on behalf of the Select Board, statutory Issuing Authority for the Town of Chelmsford, Massachusetts (the "Town").

In late 2019, the Town participated in an audit of the License Fees that Comcast paid to the Town during 2018 and 2019. The audit was conducted by Ashpaugh & Sculco, CPAs, PLC. It was completed on October 23, 2020. The audit is summarized in brief as follows, and has been attached hereto as well:

Comcast's implementation of ASCs 605 and 606 failed to follow the specific directives of these GAAP principles. This resulted in improper reductions to license fees paid to the Town for 2018 and 2019 of \$16,041.65 for 2018 and \$8,772.61 for 2019, exclusive of interest.

As a result of Comcast failing to follow the directives of GAAP, there has been a 2-year reduction in license fees paid to the Town totaling \$24,814.26, not including interest, or late fees pursuant to Section 7.2(e) of the Chelmsford Renewal License granted to Comcast, dated April 1, 2016. In addition, the Town was advised to expect continued reductions for 2020, 2021 and thereafter due to Comcast not following the specific directives of the GAAP principles in question here. The Town believes that Comcast has calculated these fees in error.

Mr. Timothy Murnane
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Because of these errors, the Select Board hereby requests payment to the Town of \$24,814.26 for 2018 and 2019, not including interest and the late payment fee, both of which the Town will calculate. It is axiomatic that Comcast's error in following the specific directives of these GAAP principles must be corrected for the calculation of future license fees payments to the Town of Chelmsford.

Thank-you for your expeditious attention and response to this matter.

Sincerely,

Chairperson
Chelmsford Select Board

Attachment

cc:

Comcast Cable Communications, Inc.
Government Affairs
1500 Market Street
Philadelphia, PA. 19102. (By Certified Mail)
Return Receipt Requested #: _____

Greg Franks
Sr. Manager for Government and Regulatory Affairs
Comcast Cable

(By E-Mail)

Chelmsford Select Board (By E-Mail)

Mr. Paul E. Cohen, Town Manager (By E-Mail)

Mr. Pete Pedulla, Chelmsford TeleMedia Department (By E-Mail)

Peter J. Epstein, Esquire (By E-Mail)

By Certified Mail, Return Receipt Requested: # _____