



**BOARD OF SELECTMEN**  
**Town Offices**  
**50 Billerica Road**  
**Chelmsford, MA 01824-2777**  
**(978) 250-5201 FAX: (978) 250-5252**

Kenneth Lefebvre, Chair  
Patricia Wojtas, Vice Chair  
Emily Antul, Clerk

George R. Dixon, Jr.  
Virginia Crocker Timmins

February 19, 2020

Mr. Paul Firicano  
St. John the Evangelist Parish  
115 Middlesex St.  
N. Chelmsford, MA 01863

RE: ONE DAY BEER & WINE LICENSE

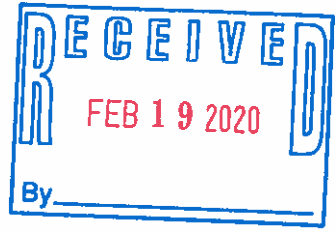
Dear Mr. Firicano:

Please be advised that this office is in receipt of your application for a One Day Beer & Wine License for the St. Patrick's Dinner to be held at St. John the Evangelist Parish at 115 Middlesex St. on March 14, 2020.

The Board of Selectmen will review your application at the February 24, 2020 meeting. This meeting will be held at Town Offices, 50 Billerica Road, in Room 204 at 7:00 p.m.

Sincerely,

Kristina Bruce  
Support Services Coordinator



TOWN OF CHELMSFORD
Special and One Day License - Application Form
(M.G.L. Ch. 138 § 14)
ABCC Regulations: Special License § 1.1

Please check one:

[checked] ✓

Application by a manager for one day special license for the sale of BEER & WINE to be drunk on the premises. (for profit or non-profit)

\_\_\_\_\_

Application by the manager of an organization for one day special license for the sale of ALL ALCOHOLIC BEVERAGES to be drunk on the premises. (nonprofit organizations only) Please attach appropriate documentation pertaining to nonprofit status.

DATE OF EVENT BEING APPLIED FOR: Saturday, March 14, 2020

- 1. Full name, address and phone number(s) of the organization making this application. St. John the Evangelist Parish, 115 Middlesex St, N. Chelmsford, MA 978-251-8571
2. Full name, address and phone number(s) of manager who shall be responsible for the license: Paul Firicano, 115 Middlesex St, N. Chelmsford, MA 01863 978-251-8571
3. Is the applicant requesting the license TIPS Certified? If Yes, please attach appropriate documentation. YES \_\_\_\_\_ NO [checked] \*
4. Nature of Event St. Patrick's Dinner Number of Attendees 140
5. Location where event shall be held: Church Hall
6. Has the approval of the property owner been obtained? YES [checked] NO \_\_\_\_\_
7. Time of event: FROM 5 o'clock AM/PM TO 11 o'clock AM/PM
8. Exact times of the license: (alcohol on premises) FROM 5 o'clock AM/PM TO 11 o'clock AM/PM
9. Has the applicant been issued similar licenses in Chelmsford in the past 12 calendar months? YES [checked] NO \_\_\_\_\_ If so, when? December 22, 2019
10. Does the applicant have an application for license to sell alcoholic beverages pending before the licensing authority of the Town of Chelmsford? YES \_\_\_\_\_ NO [checked]
11. Please attach a floor plan showing the layout of the room for your event as it pertains to seating.

The applicant hereby states that the applicant has received a copy of the Licensing Authority's regulations pertaining to Special and One Day Liquor Licenses and is aware of and shall comply with all applicable statues, by-laws and regulations.

Paul Firicano, Collaborative Business Mgr. Authorized Representative and Title
2/19/2020 Date

\* Jane Sockey - TIPS certified bartender

# STAGE

ENTRY FROM CHURCH

2 TICKET TABLES

2 RAFFLE TABLES

2 RAFFLE TABLES

POLE

ENTRY FROM CHURCH

ENTRY FROM NPC BSMT

1 DOOR PRIZE TABLE

POLE

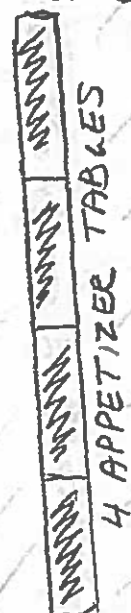
LEAVE THIS ALCOVE EMPTY FOR OUR PHOTO BOOTH



18 sets 10 chair around

OPEN AREA TO APPETIZ TABLES

POLE



4 APPETIZER TABLES

LEAVE OPEN AISLES FOR PEOPLE TO ACCESS THE BUFFET TABLES

3 COFFEE + JUICE TABLES

LEAVE OPEN AREA FOR TABLE ACCESS

SHORT 4-FOOT TABLE FOR PLATES

2 DESSERT TABLES

3 FOOD BUFFET TABLES

BATHROOMS

KITCHEN

for Equipment:

Phone Number:

# Certificate of Completion

This Certificate of Completion of  
**eTIPS On Premise 3.0**  
For coursework completed on February 15, 2020  
provided by Health Communications, Inc.  
is hereby granted to:

**Jane Sockey**

Certification to be sent to:

**5 Jefferson Dr  
Tyngsboro MA, 01879-1264 USA**



HEALTH COMMUNICATIONS INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

