



**BOARD OF SELECTMEN**  
**Town Offices**  
**50 Billerica Road**  
**Chelmsford, MA 01824-2777**  
**(978) 250-5201 FAX: (978) 250-5252**

February 10, 2020

Ms. Becky Herrmann  
Chelmsford Public Library  
25 Boston Road  
Chelmsford, MA 01824

RE: ONE DAY BEER & WINE LICENSE

Dear Ms. Herrmann:

Please be advised that this office is in receipt of your application for a One Day Beer & Wine License for the Wine, Cheese, & Chocolate Tasting to be held at the Chelmsford Public Library, 25 Boston Rd. on February 25, 2020.

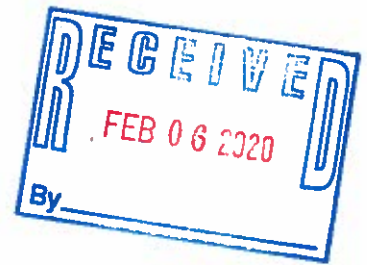
The Board of Selectmen will review your application at the February 24, 2020 meeting. This meeting will be held at Town Offices, 50 Billerica Road, in Room 204 at 7:00 p.m.

Sincerely,

A handwritten signature in blue ink that reads "Kristina Bruce". The signature is written in a cursive, flowing style.

Kristina Bruce  
Support Services Coordinator

TOWN OF CHELMSFORD  
Special and One Day License – Application Form  
(M.G.L. Ch. 138 § 14)  
ABCC Regulations: Special License § 1.1



Please check one:

Application by a manager for one day special license for the sale of BEER & WINE to be drunk on the premises. (for profit or non-profit)

Application by the manager of an organization for one day special license for the sale of ALL ALCOHOLIC BEVERAGES to be drunk on the premises. (nonprofit organizations only) Please attach appropriate documentation pertaining to nonprofit status.

DATE OF EVENT BEING APPLIED FOR: February 25, 2020

1. Full name, address and phone number(s) of the organization making this application.  
Chelmsford Public Library, 25 Boston Rd., Chelmsford, MA 01824, 978-256-5521
2. Full name, address and phone number(s) of manager who shall be responsible for the license:  
Becky Herrmann, 25 Boston Rd., Chelmsford, MA 01824, 978-256-5521
3. Is the applicant requesting the license TIPS Certified? If Yes, please attach appropriate documentation.  
YES  NO
4. Nature of Event Wine, cheese and chocolate prog. Number of Attendees 40
5. Location where event shall be held: Chelmsford Public Library
6. Has the approval of the property owner been obtained? YES  NO
7. Time of event: FROM 7 o'clock AM/PM TO 9 o'clock AM/PM
8. Exact times of the license: (alcohol on premises) FROM 7 o'clock AM/PM TO 9 o'clock AM/PM
9. Has the applicant been issued similar licenses in Chelmsford in the past 12 calendar months?  
YES  NO  If so, when? Trivia Night 1/31/20
10. Does the applicant have an application for license to sell alcoholic beverages pending before the licensing authority of the Town of Chelmsford? YES  NO
11. Please attach a floor plan showing the layout of the room for your event as it pertains to seating.

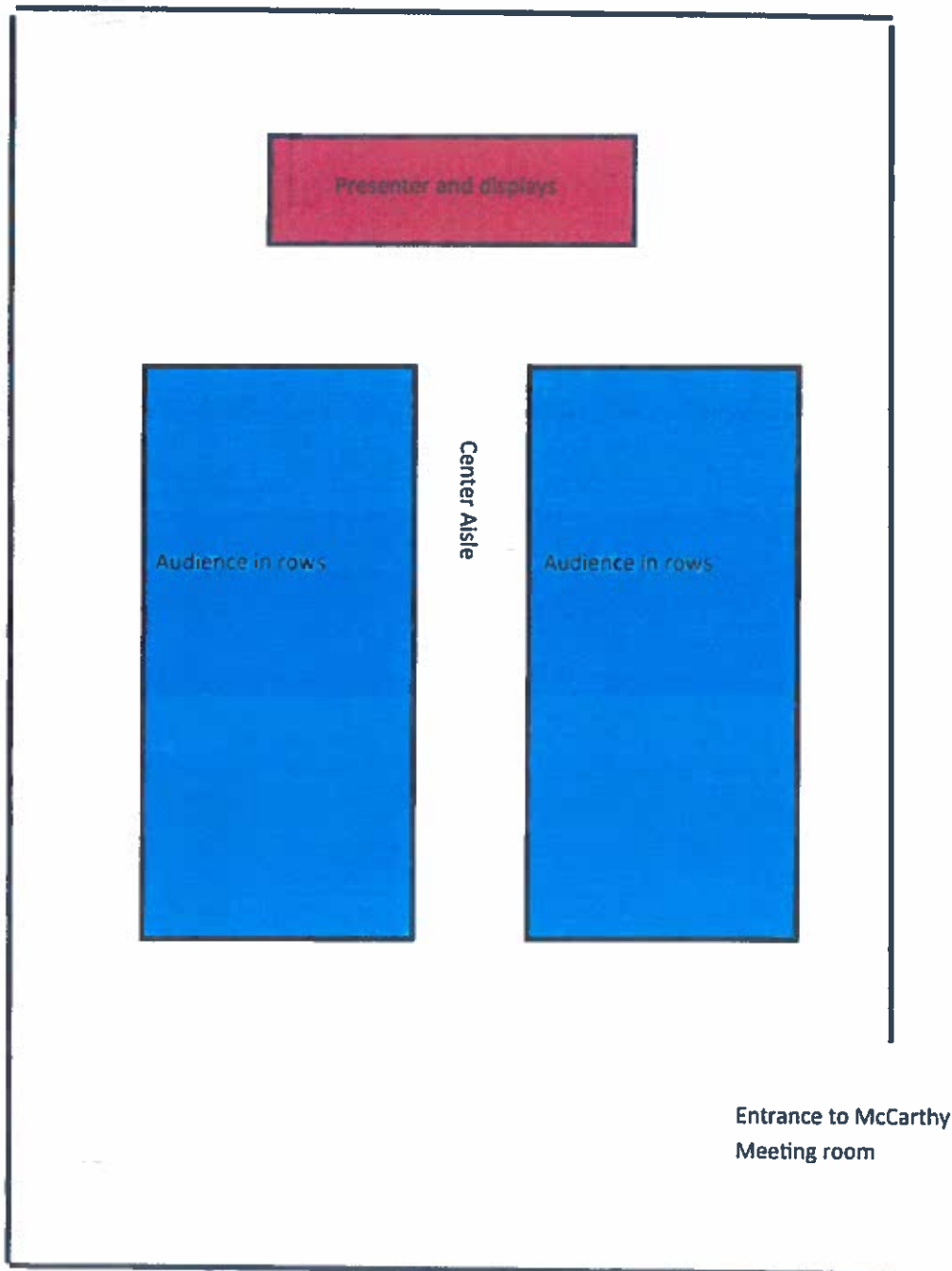
The applicant hereby states that the applicant has received a copy of the Licensing Authority's regulations pertaining to Special and One Day Liquor Licenses and is aware of and shall comply with all applicable statutes, by-laws and regulations.

Assistant Director Authorized Representative and Title

2/6/2020 Date

Wine, Cheese and Chocolate tasting in McCarthy Meeting Room,  
Chelmsford Public Library February 25, 2020 beginning at 7PM

Total participants expected: 40 + presenter + Event Manager



This is your official TIPS certification card. Carry it with you at all times.

**Congratulations!**

This card certifies that you have successfully completed the TIPS (Training for Intervention Procedures) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,

Adam F. Chafetz  
HCI President

ID#: 4962207 Name: Becky Herrmann

Exam Date: 11/30/2018 Expiration Date: 11/30/2021



eTIPS On Premise 3.0

**CERTIFIED**

Issued: 11/30/2018

Expires: 11/30/2021

ID#: 4962207

Becky Herrmann  
Chelmsford Public Library  
Chelmsford, MA  
25 Boston Rd  
Chelmsford, MA 01824-3012

For service visit us online at [www.gettips.com](http://www.gettips.com)