



02/06/2020 Draft

**TOWN OF CHELMSFORD
WARRANT FOR
ANNUAL TOWN ELECTION
April 7, 2020**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

Greeting:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, VIZ:

- Precinct 1. McCarthy Middle School, Large Gymnasium, 250 North Road
- Precinct 2. Senior Center, 75 Groton Road
- Precinct 3. Senior Center, 75 Groton Road
- Precinct 4. McCarthy Middle School, Large Gymnasium, 250 North Road
- Precinct 5. McCarthy Middle School, Large Gymnasium, 250 North Road
- Precinct 6. McCarthy Middle School, Large Gymnasium, 250 North Road
- Precinct 7. McCarthy Middle School, Small Gymnasium, 250 North Road
- Precinct 8. McCarthy Middle School, Small Gymnasium, 250 North Road
- Precinct 9. McCarthy Middle School, Large Gymnasium, 250 North Road

On Tuesday, the **7th day of April, 2020** being the first Tuesday in said month at 7:00 a.m. until 8:00 p.m. for the following purposes:

To cast their votes for the following officers:

One Board of Selectmen Member for three years;

Two School Committee Members for three years;

One Town Moderator for three years;

Two Planning Board Members for three years;

One Board of Health Member for three years;

Three Trustees of Public Library Members for three years;

One Cemetery Commission Member for three years;

One Housing Authority Member for five years;

and to cast their votes for the following:

Fifty-four Representative Town Meeting Members for three years in Precincts 1 through 9;

And various additional Representative Town Meeting Members:

One Representative Town Meeting Member for an unexpired one year term in Precinct 3;

One Representative Town Meeting Member for an unexpired two year term in Precinct 7

and to meet in the Senior Center, 75 Groton Road, North Chelmsford, on Monday, the twenty-seventh day of April, at 7:30 p.m. in the evening, then and there to act upon the following articles, VIZ:

ARTICLE 1. To see if the Town will vote to hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**

ARTICLE 2. To see if the Town will vote to amend the Fiscal Year 2020 operating budget adopted under Articles 5, 6, and 7 of the Warrant for the Spring Annual Town Meeting held on April 29, 2019; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 3. To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 4. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town's Fiscal Year 2021 assessment to the Nashoba Valley Technical School District; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2020 through June 30, 2021; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may be required to defray charges of the Town's General Government operations for the fiscal period July 1, 2020 through June 30, 2021; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 7. To see if the Town will vote to raise and appropriate \$50,000 (fifty thousand dollars) to fund air quality studies of Chelmsford neighborhoods within a one mile radius of the asphalt plants at Oak Street in Chelmsford, and Commerce Way in Westford.

One study at each location to be conducted when the plants are operating during their peak production season, and one study each for when the plants are shut down.

Full and interim reports to be published on the Chelmsford Town Website without delay.

SUBMITTED BY: **Citizen Petition – Gerard T. Hall**

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2021, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 9. To see if the Town will vote to: a.) appropriate a certain sum of money for the following capital projects:

FY2021 PROPOSED CAPITAL BUDGET

Function	Department /Location	Project	Expenditure
Administration/ Community Services	<u>Information Technology</u>	Security Cameras	\$105,000
	<u>Town Clerk</u>	Vault & Records Storage	\$20,500
	<i>Municipal Administration Subtotal</i>		\$125,500
	<u>Senior Center</u>	Kitchen Renovation	\$244,758
	<u>Adams Library</u>	Computer Replacement	\$28,380
		Carpet Replacement	\$25,000
<i>Community Services Subtotal</i>		\$298,138	
Public Safety	<u>Police</u>	Radio Repeater Upgrade	\$176,640
	<u>Fire</u>	Service 2 Plow Truck Replacement	\$70,534
		Mobile Radio System Upgrade	\$267,638
	<i>Public Safety Subtotal</i>		\$514,812
Public Works	<u>Highway</u>	Sidewalk Construction	\$325,000
		Roadway Improvements	\$500,000
		GIS Flyover Update	\$50,000
	<i>Public Works Subtotal</i>		\$875,000
Public Facilities	<u>Municipal Facilities</u>	Replace Vehicles with Hybrids (2)	\$100,000
	<i>Municipal Facilities Subtotal</i>		\$100,000
	<u>Byam, Harrington, So. Row</u>	Kitchen Upgrades	\$188,392
	<u>Parker Middle School</u>	Kitchen Upgrades	\$641,355
		Kitchen Code Compliance	\$122,928
	<u>McCarthy Middle School</u>	Auditorium Renovation	\$669,332
	<i>School Facilities Subtotal</i>		\$1,622,007
Public Education	<u>School Technology</u>	Security & Surveillance Upgrades	\$270,837
	<i>School Technology Subtotal</i>		\$270,837
CAPITAL PROJECTS TOTAL			\$3,806,294

; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Capital Planning Committee
Two-Thirds Vote

ARTICLE 10. To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-49 of the Town Charter, to amend the Town Charter, Part III Elected Town Officers, Section 3-25 Board of Health, by increasing the composition of the Board of Health from three to five members; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2021 budget to operate the Sewer Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 12. To see if the Town will vote to transfer from the Sewer Enterprise Fund Free Cash a sum of money for the reconstruction of the Miland Avenue Sewer Pump Station; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2021 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2021 budget to operate the Forum Ice Rink Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 15. To see if the Town will vote to transfer from Forum Ice Rink Enterprise Fund Free Cash and/or borrow a certain sum of money for the replacement of the ice chiller refrigeration system at the Forum Ice Rink; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2021 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 17. To see if the Town will vote to transfer from the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise Fund Free Cash a sum of money to expand, upgrade, and/or replace computer servers that are used for the permanent storage of governmental archive materials and for CHSTv video production; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2021 budget to operate the Golf Course Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 19. To see if the Town will vote to authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2021 which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:

- Dog Pound & Licensing: \$10,000;
- Senior Citizen Trip Program: \$75,000;
- Senior Citizen Respite Care Program: \$75,000;
- Police Cruiser Communications Equipment: \$20,000;
- Fire Life Safety Equipment: \$20,000;
- Sealer of Weights & Measures Inspections: \$40,000;
- Cemetery Wreath/Floral Decorations: \$10,000;

or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 20. To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

SUBMITTED BY: **Cemetery Commission**

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the removal of large growth trees and brush along with other maintenance of the cranberry bog dam located off of Elm Street; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 23. To see if the Town will vote to:

- A. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2021 Community Preservation budget;
- B. appropriate a certain sum of money from Fiscal Year 2021 Community Preservation Fund revenues and/or from Community Preservation Fund reserves for the payment of Fiscal Year 2021 debt service;
- C. appropriate from Fiscal Year 2021 Community Preservation Fund revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2021; and
- D. reserve for future appropriation amounts from Fiscal Year 2021 Community Preservation Fund revenues as recommended by the Community Preservation Committee:
 - (1) a sum of money for the acquisition, creation and preservation of open space,
 - (2) a sum of money for the acquisition and preservation of historic resources,
 - (3) a sum of money for the creation, preservation and support of community housing; and
 - (4) a sum of money for the Community Preservation Fund Fiscal Year 2021 Budgeted Reserve

; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

ARTICLE 24. To see if the Town will vote to (a.) appropriate and transfer a certain sum of money from the Community Preservation Fund Historic Resources Reserve and/or from the Community Preservation Fund General Reserve for the preservation of the Town's vital historic records; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

ARTICLE 25. To see if the Town will vote to amend the stormwater bylaw.....

SUBMITTED BY: **Town Manager**

ARTICLE 26. To see if the Town will vote to authorize the Board of Selectmen to acquire easements for roadway purposes by purchase, gift, eminent domain, or otherwise on property located in the Town of Chelmsford, Massachusetts at Ledge Road and Oak Hill Road, identified as Lots X, on Assessors Map XX, Blok XXX, which easements are shown more particularly on a plan on file in the Town Clerk's Office; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**

ARTICLE 27. To see if the Town will vote to authorize the Board of Selectmen to acquire easements for roadway purposes by purchase, gift, eminent domain, or otherwise on property located in the Town of Chelmsford, Massachusetts at Ledge Road and Dunstable Road, identified as Lots X, on Assessors Map XX, Blok XXX, which easements are shown more particularly on a plan on file in the Town Clerk's Office; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to acquire easements for roadway purposes by purchase, gift, eminent domain, or otherwise on property located in the Town of Chelmsford, Massachusetts at Boston Road and Concord Road, identified as Lots X, on Assessors Map XX, Blok XXX, which easements are shown more particularly on a plan on file in the Town Clerk's Office; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**

ARTICLE 29. To see if the Town will vote to: a.) accept as town ways the following mentioned streets, as laid out by the Board of Selectmen and shown by reports and plans duly filed in the office of the Town Clerk:

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providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; b.) authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with the trees thereon, by purchase, eminent domain, gift or otherwise, for the purpose of securing traffic safety and road improvements; c.) raise and appropriate, transfer and appropriate from the Stabilization Fund, and/or borrow a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and d.) authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**
DPW Director

ARTICLE 30. To see if the Town will vote a supplemental appropriation to the South Row School partial roof replacement project.

SUBMITTED BY: **Town Manager**

Hereof fail not and make return of this warrant with your doings at the time and place of said meeting.

Given under our hands this 24th day of February, 2020

BOARD OF SELECTMEN OF THE TOWN OF CHELMSFORD:

Kenneth M. Lefebvre, Chairman

Patricia Wojtas, Vice Chair

Emily R. Antul, Clerk

George R. Dixon, Jr.

Virginia E. Crocker Timmins

**NOTICE OF PROPOSED DATES
AND TIMES FOR CONTINUED SESSIONS OF THE
SPRING ANNUAL TOWN MEETING**

The Board of Selectmen shall propose the following dates and times for continued sessions of the Town Meeting of April 27, 2020:

Thursday, April 30, 2020 at 7:30 p.m.

Monday, May 4, 2020 at 7:30 p.m.

Thursday, May 7, 2020 at 7:30 p.m.

If additional continued sessions are necessary they shall take place on the Monday and Thursday of the next consecutive week until the meetings are concluded.

Pursuant to Town of Chelmsford Code Chapter 154-9, these dates and times are proposed and are subject to change by vote of the Town Meeting Representatives.

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

_____, 2020

Pursuant to the within warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Town Offices Building, 50 Billerica Road; North Chelmsford Fire Station, 35 Princeton Street; Senior Center, 75 Groton Road; East Chelmsford Fire Station, 115 Riverneck Road; Byam Elementary School, 25 Maple Road; Westlands School, 171 Dalton Road; West Chelmsford Fire Station, 260 Old Westford Road; McCarthy Middle School, 250 North Road; and South Row Elementary School, 250 Boston Road.

Signed:

Edwin Paul Eriksen, Constable

A True Copy Attest:

Edwin Paul Eriksen, Constable

DRAFT