



BOARD OF SELECTMEN
Town Offices
50 Billerica Road
Chelmsford, MA 01824-2777
(978) 250-5201 FAX: (978) 250-5252

January 8, 2020

Ms. Becky Herrmann
Chelmsford Public Library
25 Boston Road
Chelmsford, MA 01824

RE: ONE DAY BEER & WINE LICENSE

Dear Ms. Herrmann:

Please be advised that this office is in receipt of your application for a One Day Beer & Wine License for the Trivia Night to be held at the Chelmsford Public Library, 25 Boston Rd. on January 31, 2020.

The Board of Selectmen will review your application at the January 27, 2020 meeting. This meeting will be held at Town Offices, 50 Billerica Road, in Room 204 at 7:00 p.m.

Sincerely,

A handwritten signature in blue ink that reads "Kristina Bruce". The signature is written in a cursive style.

Kristina Bruce
Support Services Coordinator

TOWN OF CHELMSFORD
Special and One Day License – Application Form
(M.G.L. Ch. 138 § 14)
ABCC Regulations: Special License § 1.1

Please check one:

Application by a manager for one day special license for the sale of **BEER & WINE** to be drunk on the premises. (for profit or non-profit)

Application by the manager of an organization for one day special license for the sale of **ALL ALCOHOLIC BEVERAGES** to be drunk on the premises. (nonprofit organizations only) Please attach appropriate documentation pertaining to nonprofit status.

DATE OF EVENT BEING APPLIED FOR: January 31, 2020

1. Full name, address and phone number(s) of the organization making this application.
Chelmsford Public Library, 25 Boston Rd. Chelmsford, MA 01824
2. Full name, address and phone number(s) of manager who shall be responsible for the license: 978 256 5521
Becky Herrmann, 25 Boston Rd Chelmsford MA 01824
3. Is the applicant requesting the license TIPS Certified? If Yes, please attach appropriate documentation.
YES NO
4. Nature of Event Trivia Night Number of Attendees 70 - 100
5. Location where event shall be held: Chelmsford Public Library
6. Has the approval of the property owner been obtained? YES NO
7. Time of event: FROM 6:30 o'clock AM/PM TO 9 o'clock AM/PM
8. Exact times of the license: (alcohol on premises) FROM 6:30 o'clock AM/PM TO 9 o'clock AM/PM
9. Has the applicant been issued similar licenses in Chelmsford in the past 12 calendar months?
YES NO If so, when? April 5, 2019
10. Does the applicant have an application for license to sell alcoholic beverages pending before the licensing authority of the Town of Chelmsford? YES NO
11. Please attach a floor plan showing the layout of the room for your event as it pertains to seating.

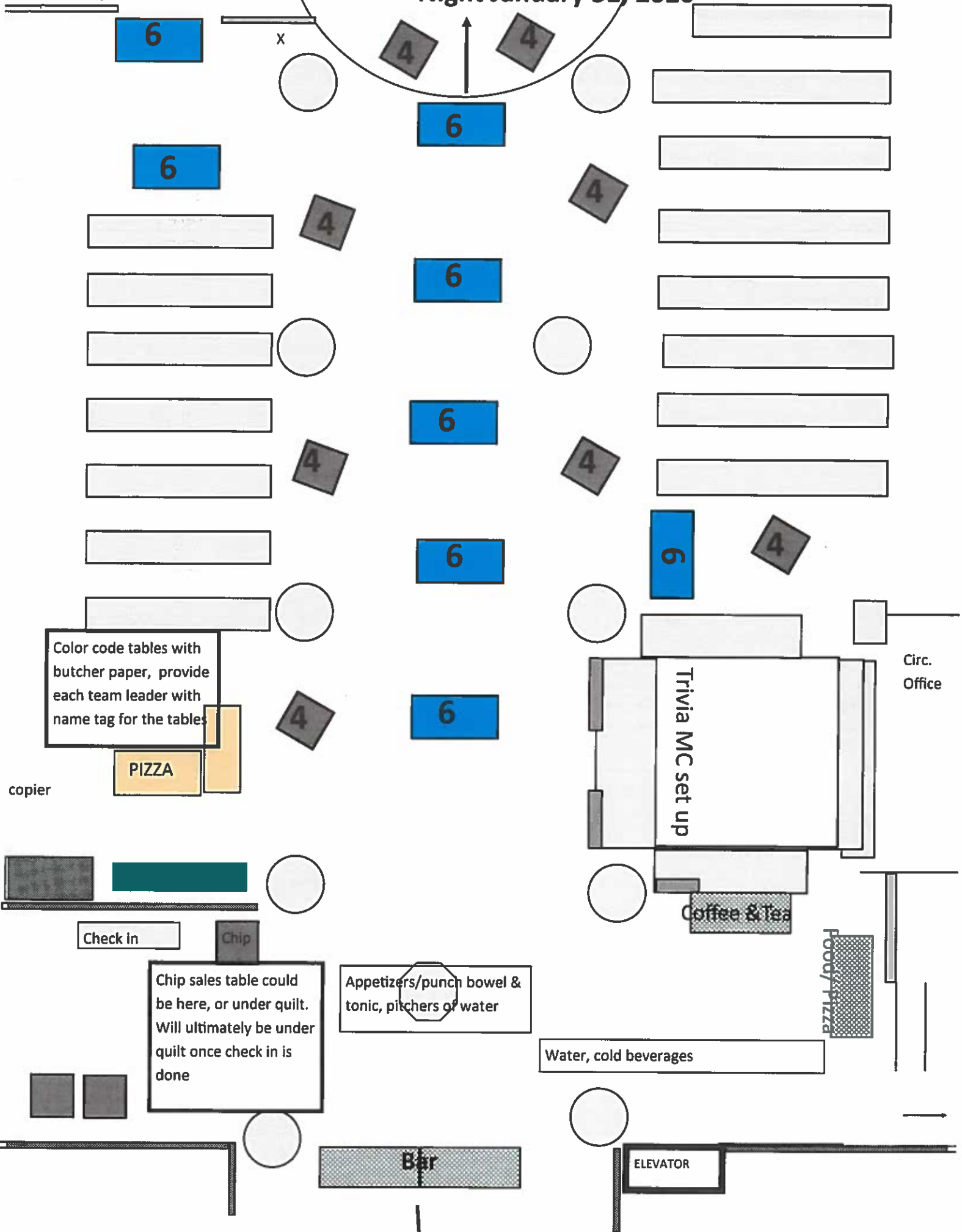
The applicant hereby states that the applicant has received a copy of the Licensing Authority's regulations pertaining to Special and One Day Liquor Licenses and is aware of and shall comply with all applicable statutes, by-laws and regulations.

Becky Herrmann Authorized Representative and Title

1/31/20 Date

Trivia

Night January 31, 2020



Color code tables with butcher paper, provide each team leader with name tag for the tables

PIZZA

copier

Check in

Chip

Chip sales table could be here, or under quilt. Will ultimately be under quilt once check in is done

Appetizers/punch bowl & tonic, pitchers of water

Water, cold beverages

Bar

ELEVATOR

Trivia MC set up

Coffee & Tea

Food/Pizza

Circ. Office

This is your official TIPS certification card. Carry it with you at all times.

Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention ProcedureS) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,
Adam Chafetz
Adam F. Chafetz
HCI President

ID#: 4962207 Name: Becky Herrmann
Exam Date: 11/30/2018 Expiration Date: 11/30/2021



CERTIFIED
eTIPS On Premise 3.0

Issued: 11/30/2018 Expires: 11/30/2021
ID#: 4962207

Becky Herrmann
Chelmsford Public Library
Chelmsford, MA
25 Boston Rd
Chelmsford, MA 01824-3012

For service visit us online at www.gettips.com

