

Approved 5/20/2019

Town of Chelmsford Board of Selectmen Minutes  
50 Billerica Rd., Room 204  
Chelmsford, MA 01824

RECEIVED  
2019-05-23  
2:41 PM  
TOWN OF CHELMSFORD  
PATRICIA E. DZURIS  
TOWN CLERK

Regular Meeting MINUTES  
April 22, 2019

Attending:

Kenneth Lefebvre, Chairman  
Patricia Wojtas, Vice Chairman  
Emily Antul, Clerk  
George Dixon, Selectman  
Virginia Crocker Timmins, Selectman

Paul Cohen, Town Manager  
Michael McCall, Asst. Town Manager

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. The meeting was recorded by Chelmsford Telemedia. Chairman Lefebvre called the meeting to order at 7:00 PM.

**OPEN SESSION**

John Wojcik, 80 Littleton Rd. requested an update regarding truck traffic coming from Aggregate Industries.

Mr. McCall explained that DOT has agreed to complete a traffic study on Littleton Rd. which will take several months. The Vice President of Aggregate Industries has agreed to provide written notices to all drivers regarding what routes they should be taking. DEP/EPA will advise what the town's options are once all the permits have been reviewed. Mr. McCall is awaiting further information from all of the agencies involved.

**COMMITTEE VACANCIES**

Selectman Wojtas read the list of current vacancies. Interested applicants can apply online at <http://www.townofchelmsford.us> or through the Town Manager's office.

**PUBLIC HEARINGS**

**Continuation - Transfer of All Alcoholic Beverage Restaurant, Common Victualer, and Entertainment License: from Shi Sushi, Inc. to Fang Yanagi, Inc. DBA Yanagi Sushi, 83 Parkhurst Road, Unit 1**

Mr. Cohen advised that no concerns were received by his office.

There were no public comments from the audience.

**Motion:** by Selectman Wojtas to close the Public Hearing for Yanagi Sushi. Seconded by Selectman Antul. **Motion carries, unanimous, 5-0.**

**Motion:** by Selectman Wojtas to approve the Transfer of All Alcoholic Beverage Restaurant, Common Victualer, and Entertainment Licenses from Shi Sushi, Inc. to Fang Yanagi, Inc. DBA Yanagi Sushi, 83 Parkhurst Road, Unit 1. Seconded by Selectman Antul. **Motion carries, unanimous, 5-0.**

**Change of Category from Wines & Malt Beverages Restaurant to All Alcoholic Beverages Restaurant, Change of Officers/Directors, and Change of Manager: Padee Corp. DBA Yoong Tong II Thai Restaurant, 61 Central Square, Unit 6**

Withoon Duangpratheap explained the change in Alcohol License is being done to satisfy customer demand. The change in Manager is requested as the former Manager has retired, and Mr. Duangpratheap will be the new Manager. He has worked at the restaurant for over 2 years, and he has 20 years of restaurant experience.

There were no further questions or comments from the Board, or the Public.

**Motion:** by Selectman Wojtas to close the Public Hearing for Yoong Tong II Thai Restaurant. Seconded by Selectman Antul. **Motion carries, unanimous, 5-0.**

**Motion:** by Selectman Wojtas to approve the Change of Category from Wines & Malt Beverages Restaurant to All Alcoholic Beverages Restaurant, Change of Officers/Directors, and Change of Manager for Padee Corp. DBA Yoong Tong II Thai Restaurant, 61 Central Square, Unit 6. Seconded by Selectman Antul. **Motion carries, unanimous, 5-0.**

**APPROVE STREET ACCEPTANCE**

**Steve Jahnle - Street acceptance vote for the following streets: Alyssa Way, Fay Street, Galloway Road, Hall Road, Mission Road**

Asst. Public Works Director Steve Jahnle explained the Board's intent to accept the layouts of these streets was done last time. The Planning Board has completed their process on April 10, and the Board can now provide the final endorsement.

**Motion:** by Selectman Wojtas to accept the Layouts of Alyssa Way, Fay Street, Galloway Road, Hall Road and Mission Road, as presented. Seconded by Selectman Antul. **Motion carries, unanimous, 5-0.**

**TOWN MANAGER REPORTS**

**Aggregate Industries' Permit & Traffic Concerns**

This was previously addressed by Mr. McCall. Further developments will be forthcoming.

**Traffic Concerns Regarding Littleton Road and Ledge Road**

Mr. McCall is waiting to receive reports from the Town of Westford regarding their traffic monitoring data as required under their permits.

Ledge Rd. residents are requesting a public meeting with the Board. The Board agreed to have an open Public Input Session for impacted residents in all areas of Town at the Senior Center after Town Meeting.

**TOWN MANAGER APPOINTMENTS**

**Economic Development Commission: Peter McAllister, 3-year term exp. 6/30/2022**

**Council on Aging: Diana Boisvert, Associate Member, unexpired 3-year term ending 6/30/2021**

**Motion:** by Selectman Wojtas to approve the Town Manager's appointments of Peter McAllister to the Economic Development Commission for a term to expire on June 30, 2022, and of Diana Boisvert as Associate Member to the Council on Aging for a term to expire June 30, 2021. Seconded by Selectman Antul. **Motion carries, unanimous, 5-0.**

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**APPROVE BOARD OF SELECTMEN MEETING SCHEDULE**

Meetings on April 29, 2019, June 24, 2019, July 15, 2019, and August 12, 2019 were deleted.

The May 6<sup>th</sup> meeting will be a Work Session to discuss next year's goals.

The meeting of June 17, 2019 will be a regular meeting.

Meetings on July 8, 2019, July 29, 2019, and August 19, 2019 were added to the schedule.

An amended list will be forwarded to the Board, and posted on the Town Website.

**BOARD OF SELECTMEN COMMITTEE LIAISON ASSIGNMENTS**

An updated list was provided to Board members.

Nomination of a Representative to NMCOG:

**Motion:** by Selectman Dixon to nominate Selectman Wojtas to represent the Town of Chelmsford on the Northern Middlesex Council of Governments. Nomination was accepted by Selectman Wojtas. Seconded by Selectman Antul. **Motion carries, unanimous, 5-0.**

Nomination of a Master Plan Committee Board Representative:

**Motion:** by Selectman Wojtas to nominate Chairman Lefebvre to the Master Plan Committee. Nomination was accepted by Chairman Lefebvre. Seconded by Selectman Dixon. **Motion carries, unanimous, 5-0.**

Selectman Crocker Timmins will be the liaison for the Board of Assessors.

The development of a Traffic Mitigation Committee will be discussed at the work session.

An updated list will be forwarded to the Board and posted on the Town Website.

**MEETING MINUTES**

**BOS Reorganization Meeting Minutes 04-04-19**

**BOS Executive Session Minutes 04-08-19**

**BOS Regular Session Minutes 03-11-19**

**Motion:** by Selectman Wojtas to approve the Reorganization Meeting Minutes of April 4, 2019, as presented. Seconded by Selectman Antul. **Motion carries, unanimous, 5-0.**

**Motion:** by Selectman Wojtas to approve but not release the Executive Session Meeting Minutes of April 8, 2019, as presented. Seconded by Selectman Antul. Chairman Lefebvre abstained, all others in favor. **Motion carries, 4-0.**

**Motion:** by Selectman Wojtas to approve the Regular Meeting Minutes of March 11, 2019, as presented. Seconded by Selectman Antul. Selectman Crocker Timmins abstained, all others in favor. **Motion carries, 4-0.**

**SELECTMEN LIAISON REPORTS & REFERRALS**

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Selectman Dixon:  
No reports this evening.

Selectman Crocker Timmins:  
-Residents were encouraged to check out the latest performance offerings from the Chelmsford Center of the Arts as a lot of bigger names are coming in to perform.  
-Residents were encouraged to attend the Planting Ceremony for the new Purple Beech Tree on April 27, 2019 at the Garrison House.

Selectman Antul:  
No reports this evening.

Selectman Wojtas:  
-Several Police Officers were congratulated for receiving Police Foundation Meritorious Awards.  
-Three new Police Academy graduates were congratulated for joining the Chelmsford Police force.  
-The latest book sale hosted by the Friends of the Library raised over \$9,000.00.  
-The Annual Poetry Slam will be held at the Library on April 26, 2019, starting at 7:00PM.

Chairman Lefebvre:  
-The Purple Beech Planting Ceremony this Saturday will begin at 9:00AM.  
-Agway is now known as Maxwell's Lawn & Garden.  
-Selectman Lefebvre's son was hired by a police department, and he will continue to abstain from Executive Session discussions regarding Police Department matters.

#### **PRESS QUESTIONS**

No one came forward at this time.

#### **EXECUTIVE SESSION**

**Discuss retaining outside labor counsel regarding threatened litigation relating to an arbitration process before the Joint Labor-Management Committee**

**Motion:** by Selectman Wojtas to enter into Executive Session at 7:40PM, not to return to Regular Session, to Discuss retaining outside labor counsel regarding threatened litigation relating to arbitration process before the Joint Labor-Management Committee. Seconded by Selectman Antul.

Roll Call:

Selectman Dixon: Aye

Selectman Antul: Aye

Selectman Crocker Timmons: Aye

Selectman Wojtas: Aye

Chairman Lefebvre: Abstained

**NEXT REGULAR MEETING DATE: May 6, 2019**

Respectfully Submitted,

Vivian W. Merrill

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Recording Secretary

Supporting Documents:

- List of Committee Vacancies
- Supporting Documents for Fang Yanagi, Inc.
- Supporting documents for Yoong Tong II
- Supporting documents for Street Acceptances
- Committee Applications
- BOS 2019-2020 Meeting Schedule
- List of BOS Liaison Assignments
- Memo of January 10, 2019 regarding the Master Plan Committee
- Draft Minutes