



SELECT BOARD MEETING AGENDA
November 30, 2020
Virtual Meeting

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at www.chelmsfordma.gov. For this meeting, members of the public who wish to watch the meeting may do so by accessing the Chelmsford Telemedia website www.chelmsfordtv.org.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Topic: Select Board

Time: **Nov 30, 2020** 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82577139173?pwd=aDVxMINKTkpTYkNRV29XOUdlTGNHdz09>

Meeting ID: 825 7713 9173

Passcode: 920434

Dial by your location: +1 929 205 6099 US (New York)

1. 6:00 PM CALL TO ORDER

2. PUBLIC SERVICE ANNOUNCEMENTS

- Monday, January 4th by 4:00 PM: Deadline for Submission of Citizen Petition Warrant Articles for April 26, 2021 Spring Annual Town Meeting
- Conservation Commission Request for Input Regarding the Warren-Pohl Farm

Documents:

[CITIZEN PETITION DEADLINE - 2021 SPRING ATM.PDF](#)
[WARREN-POHL LETTER_NOVEMBER 12 2020.PDF](#)

3. OPEN SESSION

4. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 11-30-2020.PDF](#)

5. PUBLIC HEARINGS

- Alteration of Premises, All Alcoholic Beverages Restaurant: Middlesex Foods, Inc. DBA Princeton Station, 147 Princeton Street

Documents:

[ALTERATION OF PREMISES - PRINCETON STATION.PDF](#)

6. LICENSES

- Common Victualer License: Chelmsford Nutrition LLC, 61 Central Square, Unit 5 (former location of Trailside Ice Cream Parlor)
- Annual License Renewals

Documents:

[COMMON VICTUALER - CHELMSFORD NUTRITION.PDF](#)
[SUMMARY OF 2020 LICENSE ACTIVITY.PDF](#)
[2021 LICENSE RENEWALS.PDF](#)

7. GRANT OF UTILITY EASEMENT ACROSS TOWN-OWNED LAND OFF TOBIN AVENUE

Documents:

8. REPORTS AND PRESENTATIONS

- Samuel Despins and Kenneth Boivin, GZA GeoEnvironmental, Inc.: Air Quality Testing Report
- Fire Chief Gary Ryan: Use of 54 Richardson Road as Temporary Location During the Reconstruction of the North Fire Station

Documents:

[CHELMSFORD SAMPLING PRESENTATION 112420 \(002\).PDF](#)
[FINAL 191140.00 AIR QUALITY REPORT 111220.PDF](#)
[GARAGE BAY 54 RICHARDSON ROAD.PDF](#)

9. CONTINUATION OF TAX CLASSIFICATION PUBLIC HEARING

Documents:

[ASSESSORSTC PRESENTATION2 FY21.PDF](#)

10. TOWN ACCOUNTANT DARLENE LUSSIER: FY21 BUDGET REPORT

Documents:

[FY21 YTD REV OCT 2020.PDF](#)
[FY21 YTD BUDGET REPORT OCTOBER 31 2020.PDF](#)

11. TOWN MANAGER BID AWARDS

- Lease of Sunny Meadow (Mud Island) Agricultural Land

Documents:

[MUD ISLAND_REDACTED.PDF](#)

12. TOWN MANAGER REPORTS

- FY21 Capital Project Requests
- Town Buildings 10-Year Capital Project Plan
- Road Paving Plan
- Sidewalk Improvement Plan
- Complete Streets Prioritization Plan
- Sewer Capital Improvements Plan
- FY21 State Funding for Community Preservation Fund
- FY21 Risk Management Grant Award

Documents:

[CAPITAL PLAN MEMO -NOVEMBER 2020.PDF](#)
[CAPITAL SUMMARY FY22 - FY26 11 30 2020.PDF](#)
[TEN YEAR CAPITAL PLAN.PDF](#)
[ROAD PAVING PLAN.PDF](#)
[SIDEWALK IMPROVEMENT PLAN.PDF](#)
[SIDEWALK MAP.PDF](#)
[HSH_CHELMSFORD COMPLETE STREETS PRIORITIZATION PLAN REPORT - FINAL_041217.PDF](#)
[SEWER PUMP STATION CIP SEJ.PDF](#)
[COMMUNITY PRESERVATION .PDF](#)
[GRANT STATEMENT CHELMSFORD.PDF](#)

13. TOWN MANAGER APPOINTMENTS

- Board of Appeals Alternate Member: Peter Casserly, 1-year term exp. 6/30/2021

Documents:

[BOARD OF APPEALS - CASSERLY.PDF](#)

14. MEETING MINUTES

- Select Board Regular Session Minutes 08-17-2020
- Select Board Joint Meeting Minutes 08-25-2020
- Select Board Regular Session Minutes 08-31-2020
- Select Board Executive Session 11-02-2020

Documents:

[8-17-20 BOS MINUTES.1.PDF](#)
[8-25-20 BOS MINUTES.1.PDF](#)
[8-31-20 BOS MINUTES.1.PDF](#)

15. **SELECT BOARD MEMBER LIAISON REPORTS & REFERRALS**

16. **PRESS QUESTIONS**

NEXT REGULAR MEETING DATE: **December 14, 2020**