



SELECT BOARD MEETING AGENDA

September 26, 2022

Dennis Ready Meeting Room 204
Town Offices, 50 Billerica Road
Chelmsford, MA 01824

This meeting of the Select Board will be held in person, with both in-person and remote public participation allowed. Members of the public may watch the meeting live at live.chelmsfordtv.org. Please do not join the Zoom meeting unless you intend to participate.

Topic: Select Board

Time: Sep 26, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82311766740?pwd=QlpieHBCVGszSDIsSIAXWFZpVmZ2Q0T09>

Meeting ID: 823 1176 6740

Passcode: 376135

Dial by your location: +1 929 205 6099 US (New York)

1. 6:00 PM CALL TO ORDER

2. PUBLIC SERVICE ANNOUNCEMENTS

- Warren-Pohl Conservation Reservation Open for Public Access
- Fall Festival, October 1st, 12:00 – 4:00 PM
- Fall Festival Food Pantry Donation Request
- Flu Vaccine Clinics, October 13th, 3:30 – 7:00 PM, Senior Center & October 18th, 4:00 – 7:00 PM, Town Hall Gymnasium
- Friends of the Library Book Sale, October 14th – 16th, Town Hall Gymnasium
- Winter Electric and Heating Rates

Documents:

[WARREN-POHL CONSERVATION RESERVATION ANNOUNCEMENT.PDF](#)
[FF COMMUNITY FLYER W FARMERS MARKET AND CCA INFO 8-23-22.PDF](#)
[DONATION RAFFLE FLYER FINAL.PDF](#)
[10.13.22_FLU CLINIC FLYER.PDF](#)
[10.18.22_FLU CLINIC FLYER_TOWN HALL.PDF](#)
[BOOK SALE FLYER FALL 2022.PDF](#)
[WINTER ELECTRIC AND HEATING RATES SEPT 22.PDF](#)

3. PUBLIC INPUT

4. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 2022-09-26.PDF](#)

5. PUBLIC HEARINGS

- Comcast Underground Conduit Petition: Technology Drive

Documents:

[UNDERGROUND CONDUIT PETITION - TECHNOLOGY DR.PDF](#)

6. REPORTS AND PRESENTATIONS

- Town Engineer Anthony Reppucci:
 - Monthly Traffic Safety Committee Report
 - Layout of Nabnasset Drive
 - Revisions to Sewer Capacity and Connections Policy
- Town Accountant Darlene Lussier: Fiscal Year 2022 Closeout
- Chief Assessor Frank Reen: Tax Classification

Documents:

[TRAFFIC COMMITTEE UPDATE - 9-26-2022.PDF](#)
[21-201 STREET ACCEPTANCE PLAN DRAFT.PDF](#)
[21-201 AS-BUILT PLAN SET - 9-14-22 DRAFT.PDF](#)
[NABNASSET DRIVE LEGAL DESCRIPTION.PDF](#)
[LAYOUT OF NABNASSET DRIVE - SEPT 22.PDF](#)
[2022_SEWER CAPACITY AND CONNECTION RESTRICTION POLICY FINAL.PDF](#)
[9.21.22 DRAFT SEWER CAPACITY AND CONNECTION POLICY COVER LETTER.PDF](#)
[FY22 BUDGET REPORT 9 26 22.PDF](#)
[BOARD OF ASSESSORS PRESENTATION FOR SELECT BOARD 9-26-2022.PDF](#)

7. SELECT BOARD RECOMMENDATIONS ON OCTOBER 3, 2022 SPECIAL TOWN MEETING WARRANT ARTICLE

Documents:

[SPECIAL TOWN MEETING - OCTOBER 3 2022.PDF](#)
[STATEMENT OF POLICE SERGEANTS UNION TO SELECT BOARD.PDF](#)

8. SELECT BOARD RECOMMENDATIONS ON OCTOBER 17, 2022 FALL ANNUAL TOWN MEETING WARRANT ARTICLES

Documents:

[2022 FALL ANNUAL TOWN MEETING PRESENTATION.PDF](#)
[FF LOCAL 1839 DEPUTY CHIEF FOLLOW UP 1 - SUMMARY REGARDING TESTING DATES.PDF](#)
[FF LOCAL 1839 DEPUTY CHIEF FOLLOW UP 2 - TESTING DATES CONFIRMATION FROM STATE.PDF](#)
[TM - CITIZEN PETITION ZONING ARTICLE PRESENTATION.PDF](#)
[2022 FALL TOWN MEETING ARTICLE CITIZEN PETITION FAQs.PDF](#)

9. SIGN WARRANT FOR OCTOBER 17, 2022 SPECIAL TOWN MEETING REGARDING CHARLES WAY

Documents:

[SPECIAL TOWN MEETING WARRANT - OCTOBER 17, 2022.PDF](#)
[CHARLES WAY IMPROVEMENTS - SEPT 22.PDF](#)

10. OCTOBER SELECT BOARD MEETING DATES, INCLUDING A DATE FOR PUBLIC INPUT REGARDING DRAFT SEWER BANK POLICY

11. EXTINGUISH SEWER EASEMENT AT 255 PRINCETON STREET

Documents:

[2022-08-12 - EASEMENT REMOVAL REQUEST.PDF](#)
[RELEASE OF EASEMENT \(PJH REVISIONS\).PDF](#)

12. ACCEPT SEWER EASEMENT AT 240 GROTON ROAD

Documents:

[30900811.001-1 ANR-EASEMENT STAMPED-APPROVED.PDF](#)
[EASEMENT DEED - REVISED.PDF](#)

13. GRANT AN EASEMENT TO NATIONAL GRID TO INSTALL A UTILITY POLE AT THE CHELMSFORD FORUM

Documents:

[WR 330572632_2 BRICK KILN RD BILLERICA_GOE.PDF](#)

14. TOWN MANAGER REPORTS

- Requests for FY24 Capital Budget
- Five Year Financial Forecast/FY24 Operating Budget Concerns
- Town Budget - Services for Businesses
- Request for American Rescue Plan Act Funding to Hire an Assistant Facilities Director
- North Chelmsford Water District Fire Hydrant Maintenance
- Chelmsford Forum Utilities and Project Update

Documents:

[FY24 CAPITAL BUDGET MANUAL AND MATERIALS.PDF](#)
[CIP FY2024 MANUAL.PDF](#)
[CIP DETAIL SHEET FY2024.PDF](#)
[CAPITAL SUMMARY FY24 - FY28 9 15 2022.PDF](#)
[FY24 OPERATING BUDGET CONCERNS - SEPT 22.PDF](#)
[TOWN BUDGET SERVICES FOR BUSINESSES - SEPT 22.PDF](#)
[REQUEST FOR ASSISTANT FACILITIES DIRECTOR - SEPT 22.PDF](#)
[RE_FIRE HYDRANTS.PDF](#)
[FORUM UTILITIES AND PROJECT UPDATE - SEPT 22.PDF](#)

15. TOWN MANAGER APPOINTMENTS

- Cultural Council: Elaine D'Alessandro, 3-year term exp. 6/30/2025

Documents:

[CULTURAL COUNCIL - DALESSANDRO.PDF](#)

16. MEETING MINUTES

- Select Board Regular Session Minutes 09-12-2022
- Announcement on Determination of Releasability of Executive Session Minutes
 - Minutes for Release
 1. November 2, 2020
 2. August 9, 2021 Segments 2 & 6
 3. October 4, 2021 Segments 2 & 3
 4. October 25, 2021 Segment 3
 5. December 20, 2021 Segment 3
 6. January 3, 2022 Segment 2
 7. January 10, 2022 Segment 2
 8. February 14, 2022 Segments 2 & 3
 9. March 14, 2022 Segment 3
 10. March 28, 2022 Segment 3
 11. April 27, 2022 Segment 2
 12. May 9, 2022 Segment 1
 13. June 6, 2022 Segment 3
 14. June 27, 2022 Segment 2
 15. July 25, 2022 Segment 1

Documents:

[09-12-2022 SB MINUTES DRAFT.PDF](#)

17. SELECT BOARD MEMBER LIAISON REPORTS & REFERRALS

18. EXECUTIVE SESSION

- Review Executive Session Minutes of September 12, 2022
- Review of Held Executive Session Minutes for Potential Release
 1. October 1, 2018
 2. April 8, 2019
 3. July 8, 2019 Segments 1 & 3
 4. March 5, 2020 Segment 1
 5. June 1, 2020 Segment 3
 6. June 28, 2021
 7. July 26, 2021
 8. August 9, 2021 Segment 5
 9. September 7, 2021 Segment 1
 10. September 13, 2021
 11. November 15, 2021 Segment 2
 12. May 9, 2022 Segment 5
 13. May 23, 2022 Segment 4

NEXT REGULAR MEETING DATE: **October 11, 2022**