

SELECT BOARD MEETING AGENDA
September 25, 2023
Dennis Ready Meeting Room 204
Town Offices, 50 Billerica Road
Chelmsford, MA 01824

This meeting of the Select Board will be held in person, with both in-person and remote public participation allowed. Members of the public may watch the meeting live at live.chelmsfordtv.org. Please do not join the Zoom meeting unless you intend to participate.

If participating in the meeting virtually, please join the meeting 10 minutes prior to start time, if possible, to allow for screening.

Topic: Select Board Meeting
Time: Sep 25, 2023 06:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
<https://us02web.zoom.us/j/87649651421?pwd=ajMrNDU2LORhWGZYaGY5Z1FSZDJkdz09>
Meeting ID: 876 4965 1421
Passcode: 924928
Dial by your location: +1 646 558 8656 US (New York)

1. 6:00 PM CALL TO ORDER

2. ELECTION OF SELECT BOARD OFFICERS

3. PUBLIC SERVICE ANNOUNCEMENTS

- Health Department Buried in Treasure Workshop, September 26th, 2:00pm, Chelmsford Public Library.
- Heath Department Fall Festival, September 30th, 12:00 – 4:00pm, Town Common
- Board of Health Influenza Vaccine Clinic, October 12th, 3:30 – 7:00pm (Seniors 3:30 – 4:30pm)
- DPW Highway Division Seeking Snow Plowing Contractors for 2023-2024 Winter Season

Documents:

[2023 BIT FALL INFO SESSION.PDF](#)
[FALL FEST 23 FLYER 9-30-23.PDF](#)
[10.12.23 SENIOR CTR FLU CLINIC FLYER.PDF](#)
[DPW - WANTED SNOWPLOW CONTRACTORS.PDF](#)

4. PUBLIC INPUT

5. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 2023-09-25.PDF](#)

6. FILLING THE VACANCY ON THE SELECT BOARD

Documents:

[TOWN CHARTER SECTION 3-1.PDF](#)
[MGL CHAPTER 41 SECTION 10.PDF](#)
[NOVEMBER 2 2010 SPECIAL ELECTION WARRANT.PDF](#)
[TIMELINE FOR SPECIAL TOWN ELECTION \(TOWN CLERK\).PDF](#)

7. PUBLIC HEARINGS

- All Alcoholic Beverages Restaurant License: Simply Khmer Noodle House, LLC. 7 Summer St, Unit 30
- (continuation) National Grid Double Pole Hearing in Accordance with Chapter 142 Section 37 of the Code of the Town of Chelmsford

Documents:

[SIMPLE KHMER NEW ALL ALCOHOL LICENSE.PDF](#)
[CHELMSFORD DOUBLE POLE REPORT 9.20.23.PDF](#)

8. LICENSES

- Common Victualler License: Maruti Indian Foods LLC, DBA India Food Place, 313 Littleton Rd
- Pledge of License on All Alcoholic Beverages Package Store License: Six Brothers Lincoln, LLC DBA Lincoln Liquors, 10 Summer St.
- One Day All Alcoholic Beverages Licenses: Sts Vartanantz Armenian Church, 180 Old Westford Rd, 10/28/2023, & 11/18/2023

Documents:

[INDIA FOOD PALACE COMMON VICTUALLAR LICENSE.PDF](#)
[SIX BROTHERS PLEDGE OF LICENSE.PDF](#)
[STS. VARTANANTZ ONE DAY LICENSES.PDF](#)

9. APPROVAL OF EMPLOYMENT AGREEMENT FOR TOWN ACCOUNTANT DARLENE LUSSIER

Documents:

[LABOR_CONTRACT_FOR_TOWN_ACCOUNTANT_D_LUSSIER.PDF](#)

10. REPORTS AND PRESENTATIONS

- Finance Director John Sousa and DPW Director Christine Clancy: Proposal for the Expenditure of the Balance of American Rescue Plan Act Funding
- Presentation of Warrant Articles for October 16th Fall Annual Town Meeting

Documents:

[9.21.23_ARPA PROPOSED PROJECTS COVER.PDF](#)
[9.21.23_ARPA PROPOSED PROJECTS.PDF](#)
[2023 FALL ANNUAL TOWN MEETING PRESENTATION.PDF](#)
[FALL2023_SPECIALIZEDCODEADOPTION_CEAS_CHELMSFORD.PDF](#)

11. APPROVAL OF SOLID WASTE DISPOSAL AGREEMENT

Documents:

[HAVERHILL 8 MUNICIPALITIES.PDF](#)
[COVANTA SOLID WASTE DISPOSAL CONTRACT - SEPTEMBER 23.PDF](#)
[SAFETY REQUIREMENTS FOR HAULERS - REV 0.0 - JULY 2021 - CURRENT.PDF](#)

12. FY24 SELECT BOARD AND TOWN MANAGER GOALS

Documents:

[2024_SBTM_GOALS_V1_DRAFT.PDF](#)

13. TOWN MANAGER REPORTS

- Electricity Aggregation Plan Communication Strategy
- Open Space and Recreation Plan Grant Award
- Massachusetts Housing Partnership MBTA Communities Technical Assistance Grant Award

Documents:

[DRAFT CHELMSFORD_RENEWAL PRICE-CHANGE NOTICES.PDF](#)
[AWARD LETTER 3ATA CHELMSFORD \(PART 1\) - SIGNED.PDF](#)
[OPEN SPACE AND RECREATION PLAN GRANT AWARD.PDF](#)

14. MEETING MINUTES

- Select Board Regular Meeting Minutes 09-05-2023
- Select Board Regular Meeting Minutes 09-11-2023
- Select Board Regular Meeting Minutes 09-18-2023

Documents:

[09-05-23 SB MINUTES_DRAFT.PDF](#)
[09-11-23 SB MINUTES_DRAFT 2B .PDF](#)
[09-18-23 SB MINUTES_DRAFT.PDF](#)

15. SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

16. EXECUTIVE SESSION

- Review Executive Session Minutes of August 21, 2023 Segments 1 & 2 and September 11, 2023 Segments 1 & 2

NEXT REGULAR MEETING DATE: **October 2, 2023**

