

# SELECT BOARD MEETING AGENDA

## September 11, 2023

Dennis Ready Meeting Room 204  
Town Offices, 50 Billerica Road  
Chelmsford, MA 01824

This meeting of the Select Board will be held in person, with both in-person and remote public participation allowed. Members of the public may watch the meeting live at [live.chelmsfordtv.org](https://live.chelmsfordtv.org). Please do not join the Zoom meeting unless you intend to participate.

If participating in the meeting virtually, please join the meeting 10 minutes prior to start time if possible, to allow for screening.

Topic: Select Board Meeting

Time: Sep 11, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84495910914?pwd=S0tGT0NtWVhJcWxwalZkUThIV3l2Zz09>

Meeting ID: 844 9591 0914

Passcode: 373351

Dial by your location: +1 646 558 8656 US (New York)

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### 1. 6:00 PM CALL TO ORDER

### 2. PUBLIC SERVICE ANNOUNCEMENTS

- Planning Board MBTA Zoning Hearings
- Health Department Free Soberest Narcan Training, September 16<sup>th</sup>, 1:00-5:00pm, Town Common
- Health Department Overdose Vigil, September 16<sup>th</sup>, 6:30pm Signing of Names of Lost Loved Ones; 7:00pm Event Begins, Town Common
- Health Department Buried in Treasure Workshop, September 26<sup>th</sup>, 2:00pm, Chelmsford Public Library.
- Health Department Fall Festival, September 30<sup>th</sup>, 12:00 - 4:00pm, Town Common

Documents:

[PB MBTA COMMUNITY FLYER INVITE - NEIGHBORHOOD SESSIONS.PDF](#)  
[9.16.2023 SOBERFEST NARCAN TRAINING.PDF](#)  
[9.16.2023 - OVERDOSE VIGIL FLYER.PDF](#)  
[2023 BIT FALL INFO SESSION.PDF](#)  
[FALL FEST 23 FLYER 9-30-23.PNG](#)

### 3. PUBLIC INPUT

### 4. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 2023-09-11.PDF](#)

### 5. LICENSES

- Change of Manager and Change of Officers on All Alcoholic Beverages Club License: American Legion Alberton W Vinal Post #313, 90 Groton Road

Documents:

[AMERICAN LEGION CHANGE OF MANAGERS AND OFFICERS.PDF](#)

### 6. REPORTS AND PRESENTATIONS

- Doreen Deshler: MBTA Community Zoning
- Adele Stavis, Roberts Field Advisory Committee: Friendship Park Playground Gardens Planting in Memory of Sandie Rainey
- Lee Williams, Recycling Committee: Presentation of Current Issues
- DPW Director Christine Clancy: Pilot Home Composting Program.
- John Potts, Weston & Sampson: Sewer System Inflow and Infiltration (I/I) Investigations and Updated I/I Plan

Documents:

[DOREEN DESHLER MBTA COMMUNITY ZONING.PDF](#)  
[SANDIE RAINEY GARDEN.PDF](#)  
[CHELMSFORD RECYCLING COMMITTEE REPORT TO SELECT BOARD 2023.PDF](#)  
[9.7.23\\_CURBSIDE COMPOSTING.PDF](#)  
[CHELMSFORD MA - 2022 SSES AND UPDATED I-I PLAN PRESENTATION \(SEPT2023\).PDF](#)

**7. TOWN COUNSEL PAUL HAVERTY: PROPOSED PUBLIC COMMENT POLICY AND PROPOSED REVISION TO THE SELECT BOARD'S PUBLIC INPUT SEGMENT OF REGULAR MEETINGS POLICY SECTION 1-2.8**

Documents:

[DRAFT PUBLIC COMMENT POLICY - REVISED 9-6-23.PDF](#)  
[SELECT BOARD PUBLIC COMMENT POLICY - REVISED 9-6-23.PDF](#)  
[DRAFT PUBLIC INPUT POLICY - REVISED 9-6-23.PDF](#)

**8. TOWN ACCOUNTANT DARLENE LUSSIER: FY23 BUDGET REPORT & FY24 FREE CASH CERTIFICATION**

Documents:

[FY23 BUDGET REPORT 9 11 23.PDF](#)

**9. FINANCE DIRECTOR JOHN SOUSA AND DPW DIRECTOR CHRISTINE CLANCY: PROPOSAL FOR THE EXPENDITURE OF THE BALANCE OF AMERICAN RESCUE PLAN ACT FUNDING**

Documents:

[9.6.23\\_ARPA PROPOSED PROJECTS COVER LETTER.PDF](#)  
[PROPOSED DPW PROJECTS 2024.PDF](#)

**10. DPW DIRECTOR CHRISTINE CLANCY: SEWER FLOWS**

Documents:

[9.7.23\\_AUGUST 2023 SEWER FLOW SUMMARY.PDF](#)  
[FLOW SUMMARY FY24.PDF](#)

**11. SIGN WARRANT FOR OCTOBER 16TH FALL ANNUAL TOWN MEETING**

Documents:

[2023 FALL ANNUAL TOWN MEETING WARRANT.PDF](#)

**12. FISCAL YEAR 2024 SELECT BOARD AND TOWN MANAGER GOALS**

Documents:

[2024 SB GOALS \(090623 UPDATE DRAFT\).PDF](#)

**13. DISCUSSION OF SCOPE OF WORK FOR STRATEGIC PLAN**

Documents:

[STRATEGIC PLAN COMPONENTS.PDF](#)

**14. TOWN MANAGER APPOINTMENTS**

- Cultural Council: Kathy Kliskey, 3-year term exp. 6/30/2026

Documents:

[CULTURAL COUNCIL - KLISKEY.PDF](#)

**15. MEETING MINUTES**

- Select Board Regular Meeting Minutes 08-14-2023
- Select Board Regular Meeting Minutes 08-21-2023

Documents:

[08-14-23 SB MINUTES\\_DRAFT 2B.PDF](#)  
[08-21-23 SB MINUTES\\_DRAFT2B.PDF](#)

**16. SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS**

**17. EXECUTIVE SESSION**

- Strategy with Respect to Litigation: Regarding North Chelmsford Water District PFAS Claim

- Strategy with Respect to Litigation: Ledge Road Commercial Truck Traffic

NEXT REGULAR MEETING DATE: September 25, 2023