

# CHELMSFORD COMMISSION ON DISABILITIES

## *Notice of Public Meeting*

As required by G.L. c. 30 A, §18-25

Filed with Town Clerk:

**RECEIVED**

2022-08-12

10:10 AM

TOWN OF CHELMSFORD  
PATRICIA E. DZURIS  
TOWN CLERK

**DATE: Tuesday, August 16, 2022**

**TIME: 7:00 PM**

**PLACE: Virtual Meeting via ZOOM**

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, the Town of Chelmsford Commission on Disabilities will be conducting a remote public meeting on Tuesday, August 16, 2022, at 7:00 PM.

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/84182067251?pwd=cmlSRWd5ejJvUjN1YUxGMU5RbWtyQT09>

Meeting ID: 841 8206 7251

Passcode: 421878

By Phone

929 205 6099, Meeting ID: 841 8206 7251#

## **Agenda**

**Call Meeting to Order:**

**Joanne Stanway**

**Welcome New Member:**

**Joanne Stanway**

- Frankie Radgowski

**Building Commissioner Report:**

**Jose Negron**

**Public Input:**

**New Business:**

**All**

- Work session to plan issue tracking protocol
  - o Deliverable:
    - Determine types of data to be tracked and source (phone, email, social media, 1:1, observation, through town/Building Commissioner)
    - Determine possible actions for each, the steps for logging/tracking, responsibility, and desired outcome
    - Determine application for managing data
      - What do we want to be able to do
      - What information is tracked
      - What is call to action
      - Is information reportable to the town/MA Office on Disabilities?
      - Is there a cost for the application
      - Is training required?
      - Who is responsible for managing?
- Define member roles and responsibilities
  - o Discuss recruitment

**Motion to Adjourn:**

**All**