



# Chelmsford Housing Authority

## Notice of Public Meeting

Email Posting to [townclerk@chelmsfordma.gov](mailto:townclerk@chelmsfordma.gov)

Filed with Town Clerk:

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2022-06-15

12:03 PM

TOWN OF CHELMSFORD  
PATRICIA E. DZURIS  
TOWN CLERK

DATE: June 21, 2022

TIME: 4:00 P.M.

PLACE: McFarlin Manor

ADDRESS: 10 Wilson St.

ROOM: 1<sup>st</sup> Floor Community Room

### CHA Regular Meeting of June 21, 2022

#### 1.) **WORK SESSION**

- a.) Discussion of income streams and FY2023 budget
- b.) Discussion of update to employee handbook

#### 2.) **SCHEDULED APPOINTMENTS**

#### 3.) **ROLL CALL**

#### 4.) **CONSENT AGENDA**

- a) Minutes of previous meetings: April 11, 2022 and May 23, 2022
- b) Bills
- c) Treasurer's report
- d) Executive Director's report

#### 5.) **NEW BUSINESS**

- a.) Review and approve staffing and increases as presented
- b.) Review and approve update of Employee Handbook
- c.) Review and approve CFA 5001 in the amount of \$358,426
- d.) Review and approve CFA for RCAT Northeast in the amount of \$935,510
- e.) Review award letters of additional CFAs in the amounts of \$5,081, \$6,050, and \$46,618
- f.) Review and approve Section 8 Five-Year Plan
- g.) Review and approve update of Reasonable Accommodation Policy
- h.) Discussion surpluses and next steps
- i.) Review and approve tenant write-offs totaling \$24,691.00
- j.) Review and approve rejection of the Grounds Maintenance low bid.