

**CHELMSFORD PARADE COMMITTEE  
MEETING AGENDA**

**Date: Tuesday, May 31, 2022 at 6:30**

**Place: Chelmsford Center for the Arts**

**Call to Order:** Jeff Hardy

**Meeting Minutes:** May 17, 2022

**Treasurer's Report/Bank Accounts/Budget:** Jeff Hardy

**Summer Banners:**

What was the final count for each location – Center, Vinal Square, Drum Hill?

**Sponsors:** Karen is keeping track of sponsors and what they should be receiving.  
Who do we have as of this meeting?

**Bands:** Brian Reidy (Domestic) and Rick Romano (Canada)

**Web Site:** Please check it out and let Rick know of any changes needed

**E-mail:** Jeff Hardy and Debbie Haywood

**Post Office Box:** Rick Romano checking box

**Parade Marshal:** Charlie Zaher – vehicle for him to ride in is all set

**Concert on the Common:** What else does Eric need help with for Concert on the Common on July 2<sup>nd</sup>?

**Politicians:** Candy is keeping track of Politicians. Who do we have as of this meeting?

**Book and Line-Up Cards:** Lynn will put this together.

**TV Announcers:** Jeff and Lynn? Telemedia – anyone from there?  
What will they need from us? Do they have back-drops or are they in our storage area?

**Applications:** Floats, Vehicles, etc. received have been put in “Book”.

**Veteran’s Groups:** Who do we have?

**Collings Foundation:** Two Tanks – transport all set?

**Chelmsford Police Department:** Colin Spence and Jason Poor our contacts.

**Minutes and Agendas:** Lynn doing minutes and posting Agenda with Town Clerk

**Volunteers:** Debbie handling – how many do we need?

**Shirts for Committee and Volunteers:** Tie-dye – Rick – need number of shirts/sizes?

**Golf Carts for McCarthy:** Paul – from golf course? Transport?

**Items Needed for Concert and Parade Day:** Tents, cones, bunting, etc., should check storage area to see what is needed and decide when we should pick up.

**John Carson Road Race:** Will be happening thanks again to Sullivan Farms

**Country Fair:** Lions will be coordinating – Charlene Svenson – [charlene18590@gmail.com](mailto:charlene18590@gmail.com)

**Next Meeting Dates and Place:**

**June 14, 2022 @ 6:30 PM at the CCA**

**June 28, 2022 @ 6:30 PM at the CCA – Line-up**

**July 2, 2022 @ TBD – Decorate Reviewing Stand**

**July 2, 2022 @ 6:00-8:00 PM – Concert on the Common**

**July 3, 2022 – Country Fair**

**July 4, 2022 – PARADE!!**