

# **CHELMSFORD PARADE COMMITTEE – MEETING AGENDA**

**DATE: Wednesday May 22, 2019**

**TIME: 6:00 P.M.**

**PLACE: Chelmsford Elks, Chelmsford, MA**

RECEIVED  
2019-05-17  
8:29 AM  
TOWN OF CHELMSFORD  
PATRICIA E. DZURIS  
TOWN CLERK

Town of Chelmsford Facilities

- Requirements/Needs

Chelmsford Police: Colin

- Status

Treasurer's Report:

- Budget

Meeting Minutes: John

- Present minutes

Fundraising: Ali, Sharon, Jo Ellen

- Raffle basket progress

Summer Banners:

- Sales

Sponsorships:

- Status/Sales
- Banners in Front of All Bands
  - Lesson Learned from 2018

Parade Marshal:

- Gerry Hardy - Announced

Bands: John

- On Target

Singers at Start of Parade/Flag Raising: John

- Sam Segal

Announcers: Rick

- Lynn Marcella and Jeff Hardy

Winstanley Parking: Pat

Chelmsford Telemedia: John

Political Candidates: Pat

Float Judging:

- Debbie will coordinate from volunteers

Advertising: Sharon Smith

- Lowell Sun Invoice

Permits: Colin

- Completed

Radio System: Rich

Marching Groups, Clowns, etc: John

- On Target

Golf Carts: Paul C

Social Media: Rick

- Maria Smith been heavily advertising

Shirts: Rick

Volunteers: Debbie

Reviewing Stand Decorate:

July 3<sup>rd</sup> set up tent/ Decorate @ Country Fair:

July 3<sup>rd</sup> take down tent @ Country Fair

July 4<sup>th</sup> responsibilities will be on a separate sheet closer to parade -

Old Business:

New Business:

Meeting Dates for 2019

- May 22 (potential)
- June 5<sup>th</sup> or 12<sup>th</sup>??
- June 26 for final review and actions
- Review Stand Decorate: July 2??
- Country Fair: July 3
- Parade Day: July 4