CHELMSFORD PARADE COMMITTEE – MEETING AGENDA
DATE: Wednesday May 22, 2019
TIME: 6:00 P.M.
PLACE: Chelmsford Elks, Chelmsford, MA

Town of Chelmsford Facilities
  • Requirements/Needs

Chelmsford Police: Colin
  • Status

Treasurer’s Report:
  • Budget

Meeting Minutes: John
  • Present minutes

Fundraising: Ali, Sharon, Jo Ellen
  • Raffle basket progress

Summer Banners:
  • Sales

Sponsorships:
  • Status/Sales
  • Banners in Front of All Bands
    o Lesson Learned from 2018

Parade Marshal:
  • Gerry Hardy - Announced

Bands: John
  • On Target

Singers at Start of Parade/Flag Raising: John
  • Sam Segal

Announcers: Rick
  • Lynn Marcella and Jeff Hardy

Winstanley Parking: Pat

Chelmsford Telemedia: John

Political Candidates: Pat

Float Judging:
  • Debbie will coordinate from volunteers

Advertising: Sharon Smith
  • Lowell Sun Invoice

Permits: Colin
  • Completed

Radio System: Rich

Marching Groups, Clowns, etc: John
  • On Target

Golf Carts: Paul C

Social Media: Rick
  • Maria Smith been heavily advertising

Shirts: Rick

Volunteers: Debbie

Reviewing Stand Decorate:

July 3rd set up tent/ Decorate @ Country Fair:

July 3rd take down tent @ Country Fair

July 4th responsibilities will be on a separate sheet closer to parade -

Old Business:

New Business:

Meeting Dates for 2019
  • May 22 (potential)
  • June 5th or 12th??
  • June 26 for final review and actions
  • Review Stand Decorate: July 2??
  • Country Fair: July 3
  • Parade Day: July 4