Chesterford Parade Committee – Meeting Agenda

Date: Wednesday April 3, 2019
Time: 6:00 P.M.
Place: Chelmsford Elks, Chelmsford, MA

Chelmsford Police

Treasurer's Report:
- Review Budget
  Second signatory

Meeting Minutes: John
- Present minutes

Fundraising: Ali, Sharon, Jo Ellen

  Winter Banners:
  - Take down date – April 14

  Summer Banners:
  - Hanging May 19
  - Sales

  Sponsorships:
  - Gold, Red, White & Blue Gold

Parade Marshal:
- Names

Bands: John
- John sent out email, applications coming in.
- Squarespace

Singers at Start of Parade/Flag Raising: John
- John to contact Emily Bruce

Announcers: Rick

Winstanley Parking: Pat

Chelmsford Telemidia

Political Candidates: Pat

Float Judging:
- Debbie will coordinate from volunteers

Advertising: Sharon Smith

Radio System: Rich

Marching Groups, Clowns, etc.: John
- John sent out email, applications coming in.

Golf Carts: Paul C

Social Media: Rick
- Facebook/Web/Instagram?/Twitter? Etc)

Shirts: Rick

Volunteers: Debbie

Reviewing Stand Decorate:

July 3rd set up tent/Decorate @ Country Fair:

July 3rd take down tent @ Country Fair

July 4th responsibilities will be on a separate sheet closer to parade -

Old Business:

New Business:

Meeting Dates for 2019
- April 3rd (new date)
- May 4th (new date)
- June 5th (new date)
- June 26 for final review and actions
- Review Stand Decorate: July 2??
- Country Fair: July 3
- Parade Day: July 4