

# CHELMSFORD PARADE COMMITTEE – MEETING AGENDA

**DATE: Wednesday April 3, 2019**

**TIME: 6:00 P.M.**

**PLACE: Chelmsford Elks, Chelmsford, MA**

RECEIVED

2019-03-29

9:55 AM

TOWN OF CHELMSFORD

PATRICIA E. DZURIS

TOWN CLERK

Chelmsford Police

Radio System: Rich

Treasurer's Report:

- Review Budget
- Second signatory

Marching Groups, Clowns, etc: John

- John sent out email, applications coming in.

Meeting Minutes: John

- Present minutes

Golf Carts: Paul C

Fundraising: Ali, Sharon, Jo Ellen

Social Media: Rick

- Facebook/Web/Instagram?/ Twitter? Etc)

Winter Banners:

- Take down date – April 14

Shirts: Rick

Summer Banners:

- Hanging May 19
- Sales

Volunteers: Debbie

Reviewing Stand Decorate:

Sponsorships:

- Gold, Red, White & Blue Gold

July 3<sup>rd</sup> set up tent/ Decorate @ Country Fair:

July 3<sup>rd</sup> take down tent @ Country Fair

Parade Marshal:

- Names

July 4<sup>th</sup> responsibilities will be on a separate sheet closer to parade -

Bands: John

- John sent out email, applications coming in.
- Squarespace

Old Business:

New Business:

Singers at Start of Parade/Flag Raising: John

- John to contact Emily Bruce

Meeting Dates for 2019

- April 3<sup>rd</sup> (new date)
- May 4<sup>th</sup> (new date)
- June 5<sup>th</sup> (new date)
- June 26 for final review and actions
- Review Stand Decorate: July ???
- Country Fair: July 3
- Parade Day: July 4

Announcers: Rick

Winstanley Parking: Pat

Chelmsford Telemedia

Political Candidates: Pat

Float Judging:

- Debbie will coordinate from volunteers

Advertising: Sharon Smith

Permits: Colin