



SELECT BOARD MEETING AGENDA  
March 29, 2021  
Virtual Meeting

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and subsequent orders imposing strict limitations on the number of people that may gather in one place, this meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at [www.chelmsfordma.gov](http://www.chelmsfordma.gov). For this meeting, members of the public who wish to watch the meeting may do so by accessing the Chelmsford Telemedia website [www.chelmsfordtv.org](http://www.chelmsfordtv.org).

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Topic: Select Board

Time: Mar 29, 2021 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85452823198?pwd=TjUzWUF1SEdrV01GRU15YjJXSjFEUT09>

Meeting ID: 854 5282 3198

Passcode: 134058

One tap mobile: +19292056099,,85452823198#,,,,\*134058# US (New York)

Dial by your location: +1 929 205 6099 US (New York)

Meeting ID: 854 5282 3198

Passcode: 134058

Find your local number: <https://us02web.zoom.us/u/kdkH5DIOs>

Please join the meeting 10 minutes prior to start time if possible, to allow for screening.

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**1. 6:00 PM CALL TO ORDER**

**2. PUBLIC SERVICE ANNOUNCEMENTS**

- Annual Town Election, Tuesday, April 6th - Polls Open 7:00 AM - 8:00 PM

Documents:

[APRIL 6TH LOCAL ELECTION-PSA.PDF](#)

**3. PUBLIC INPUT**

**4. COMMITTEE VACANCIES**

Documents:

[COMMITTEE VACANCIES AS OF 2021-03-29.PDF](#)

**5. PUBLIC HEARINGS**

- National Grid and Verizon Pole Petition: Concord Road
- National Grid and Verizon Pole Petition: Gorham Street & Columbus Avenue
- National Grid and Verizon Pole Petition: Pine Hill Road

Documents:

[POLE PETITION - CONCORD RD.PDF](#)  
[POLE PETITION - GORHAM AND COLUMBUS.PDF](#)  
[POLE PETITION - PINE HILL RD.PDF](#)

**6. LICENSES**

- Change of Hours on All Alcoholic Beverages Hotel License: Rushil Hospitality, LLC DBA Element by Westin, 25 Research Place

Documents:

[CHANGE OF HOURS - ELEMENT BY WESTIN.PDF](#)

## 7. REPORTS AND PRESENTATIONS

- Town Moderator Jon Kurland: Dates for Spring Annual Town Meeting Sessions
- Paul McKinlay, LSP, Weston & Sampson Engineers, Inc.: 54 Richardson Road Immediate Response Action
- Assistant DPW Director Stephen Jahnle: Traffic Safety Committee Monthly Report
- Finance Director John Sousa: FY21 Commonwealth Sewer Rate Relief Fund Award & Update on the Town's Response to the FY20 Financial Audit Management Letter

Documents:

[TRAFFIC COMMITTEE UPDATE 3-29-2021.PDF](#)  
[SEWER RATE RELIEF FUND - FY2021 AWARDS.PDF](#)

## 8. NORTH FIRE STATION RELOCATION

### 9. REVIEW OF SELECT BOARD POLICIES

- Second Reading for Proposed Edits/New Policies
  - Code of Conduct
  - Contract/Bid Review
  - Licensing Pub Breweries
  - Issuing Proclamations and Resolutions
  - Vision and Values Acknowledgement

Documents:

[POLICY\\_PROPOSALS\\_FINAL.PDF](#)  
[ATTORNEY HAVERTY CLARIFICATION REGARDING VALUES AND VISION ACKNOWLEDGEMENT ENFORCEMENT 03.23.2021.PDF](#)  
[POLICY\\_VANDV V3.PDF](#)  
[ACKNOWLEDGEMENT OF RECEIPT OF VISION AND VALUES STATEMENT V2.PDF](#)

## 10. ARMENIAN NATIONAL COMMITTEE OF MERRIMACK VALLEY'S REQUEST FOR PROCLAMATION FOR THE 106TH ANNIVERSARY OF THE ARMENIAN GENOCIDE

Documents:

[MODEL PROCLAMATION FOR COMMEMORATION OF THE ARMENIAN GENOCIDE.PDF](#)

## 11. APRIL SELECT BOARD MEETING SCHEDULE

Documents:

[APRIL 2021 MEETING SCHEDULE.PDF](#)

## 12. TOWN MANAGER REPORTS

- American Rescue Plan Funding for Chelmsford
- AARP Approval of Chelmsford Age-Friendly Action Plan
- Cancellation of 4th of July Parade

Documents:

[ROUNDTABLE FOLLOW UP - AMERICAN RESCUE PLAN.PDF](#)  
[MA03 DIRECT AID AND SCHOOL ESTIMATES.PDF](#)  
[MA CHELMSFORD 2.26.21 SIGNED IMPLEMENTATION CERTIFICATE.PDF](#)

## 13. TOWN MANAGER APPOINTMENTS

- Bicycle and Pedestrian Advisory Committee: Janet Haouchine, 3-year term exp. 6/30/2023

Documents:

[BPAC - HAOUCHINE.PDF](#)

## 14. MEETING MINUTES

- Select Board Regular Session Minutes 11-30-2020
- Select Board Regular Session Minutes 12-14-2020
- Select Board Regular Session Minutes 01-11-2021
- Tri-Board Regular Session Minutes 01-11-2021
- Select Board Special Meeting Minutes 03-18-2021

Documents:

[11-30-20 SB MINUTES.1.PDF](#)

CHELMSFORD - 121420 - REV 5.PDF  
1-11-21 SB MINUTES.1.PDF  
1-11-21 TRI BOARD MINUTES.1.PDF  
SPECIAL\_MEETING\_03\_18\_21.PDF

15. SELECT BOARD MEMBER LIAISON REPORTS & REFERRALS
16. PRESS QUESTIONS

NEXT REGULAR MEETING DATE: **April 12, 2021**