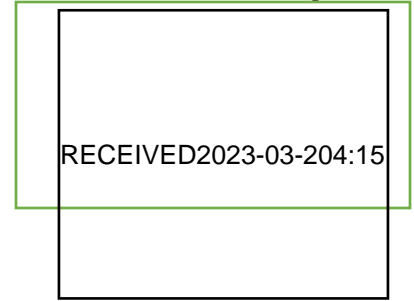




Chelmsford Planning Board

Town of Chelmsford
50 Billerica Road
Chelmsford, MA 01824

Town Clerk Stamp



NOTICE OF PUBLIC MEETING

DATE: March 22, 2023

LOCATION: Town Offices

TIME: 7:00 p.m.

ROOM: 204

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person and, as a courtesy, via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless required by law.

CTM 1 is inviting you to a scheduled Zoom meeting.

Topic: Planning Board

Time: March 22, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88664055222?pwd=OEZDNmhRWnJVMtM0NEF1NnBZN3ZiZz09>

Meeting ID: 886 6405 5222

Passcode: 767687

Dial by your location

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US

Find your local number: <https://us02web.zoom.us/j/88664055222?pwd=OEZDNmhRWnJVMtM0NEF1NnBZN3ZiZz09>

AGENDA

PUBLIC INPUT

Public input shall be limited to statements from the public relating to any issues with the jurisdiction of the Chelmsford Planning Board that are not currently the subject of a pending public hearing before the Planning Board. Public comment on any pending public hearings shall only be heard during such public hearings.

ADMINISTRATIVE REVIEW – NEW

1. **250 Apollo Drive** – Ratify special permit Certificate of Decision document
<https://www.townofchelmsford.us/DocumentCenter/View/15418/250-Apollo-Drive---Water-District-memo-to-PB-3-10-23>
<https://www.townofchelmsford.us/DocumentCenter/View/15465/250-Apollo-Drive---DPW-memo-to-PB-3-17-23>

NEW PUBLIC HEARINGS: None

CONTINUED PUBLIC HEARINGS:

1. **264 Groton Road** - Attorney Douglas C. Deschenes requesting a Definitive Subdivision approval for Newport Landing subdivision proposal consisting of a two-lot private way with a two-family dwelling in each lot (total of four new residential units) at **264 Groton Road**. This property is located in the RC zoning district and is shown as Parcel ID Map 23, Block 92, Lot 8 and consists of approximately 1.81 acres.

***** REQUEST FOR CONTINUATION WITHOUT DISCUSSION TO APRIL 12, 2023*****

<https://www.townofchelmsford.us/DocumentCenter/View/15419/264-Groton-Rd---comment-FIRE-2-8-23>
<https://www.townofchelmsford.us/DocumentCenter/View/15466/264-Groton-Rd---Continuance-request-letter-3-20-2023>

NEW BUSINESS

- Open Meeting Law – The Board will be discussing the potential open meeting law violation relating to workshop meetings with The Davis Companies, and potential policy changes to avoid future potential violations relating to workshop meetings.
- Liaison updates

MEETING MINUTES TO APPROVE – March 8, 2023

<https://www.townofchelmsford.us/DocumentCenter/View/15417/3-8-2023-PB-Minutes>

NEXT MEETING DATE(S): April 12 and April 26

ADJOURN

The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the time or topics that will have been discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by the Planning Board Chair.