



Chelmsford Housing Authority

Notice of Public Meeting

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TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK

DATE: March 13, 2023

TIME: **4:30 PM**

PLACE: McFarlin Manor

ADDRESS: 10 Wilson St.

ROOM: 1st Floor Community Room

CHA Regular Meeting of March 13, 2023

1) **SCHEDULED APPOINTMENTS**

2) **ROLL CALL**

3) **PUBLIC COMMENT HEARING ON PROPOSED ANNUAL PLAN FOR FY2024**

4) **CONSENT AGENDA:**

- a. Minutes of previous meeting: January 23, 2023
- b. Bills
- c. Treasurer's Report
- d. Executive Director's Report: January 25, 2023

5) **NEW BUSINESS:**

- a) Review and approve Fair Housing Marketing Plan.
- b) Review and approve Reasonable Accommodation Plan.
- c) Review and approve Language Access Plan.
- d) Review and approve RFP for the acquisition of real property purchase for available office space.
- e) Review and approve low bidder for Fire Alarm upgrades at Groton Road and Highland School.
- f) Review and approve criteria for remote work.
- g) Review and approve awarding of one-year contract for Housing Quality Standards (HQS) Inspection Services to lowest and most qualified bidder.
- h) Review and approve awarding of one-year contract for Cleaning Services to low bidder.
- i) Review and approve DLS minimum wage rates for Maintenance Staff, effective April 1, 2023.

Next meeting tentatively scheduled for April 3, 2023.