



SELECT BOARD MEETING AGENDA

January 9, 2023

Dennis Ready Meeting Room 204
Town Offices, 50 Billerica Road
Chelmsford, MA 01824

This meeting of the Select Board will be held in person, with both in-person and remote public participation allowed. Members of the public may watch the meeting live at live.chelmsfordtv.org. **Please do not join the Zoom meeting unless you intend to participate.**

Topic: Select Board
Time: Jan 9, 2023 06:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
<https://us02web.zoom.us/j/83279394596?pwd=TEZrTlA1VlZlRb1NpS0hCeWNSSTJ3UT09>
Meeting ID: 832 7939 4596
Passcode: 402485
Dial by your location: +1 929 205 6099 US (New York)
Find your local number: <https://us02web.zoom.us/j/83279394596?pwd=TEZrTlA1VlZlRb1NpS0hCeWNSSTJ3UT09>

1. 6:00 PM CALL TO ORDER

2. PUBLIC SERVICE ANNOUNCEMENTS

- Northern Middlesex Council of Governments' Envision 2050 Survey
- Northern Middlesex Council of Governments North Chelmsford Traffic Study Presentation and Public Input Scheduled for January 23rd Select Board Meeting
- Nomination Papers for Annual Town Election

Documents:

[ENVISION 2050 SURVEY.PDF](#)
[2023 ATE OPEN SEATS.PDF](#)

3. PUBLIC INPUT

4. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 2023-01-09.PDF](#)

5. LICENSES

- One Day All Alcoholic Beverages Licenses: Sts. Vartanantz Armenian Church, 180 Old Westford Road, 2/18/2023

Documents:

[STS. VARTANANTZ ONE DAY LICENSE.PDF](#)

6. ALCOHOL LICENSING DISCUSSIONS

- Discussion with Town Counsel Regarding the Licensing Disciplinary Hearing Process
- Discussion Regarding Issuance of Additional All Alcoholic Beverages Off-Premises License
- Discussion Regarding Unissued Wines and Malt Beverages Off-Premises Licenses and Select Board Policy Regarding Mixed Use Off Premises Licenses

Documents:

[CHELMSFORD QUOTA AS OF 2022-12-20.PDF](#)
[OFF-PREMISES LIQUOR LICENSE LOCATIONS.PDF](#)
[SB POLICY 3-4.1 MIXED USE PACKAGE STORE LICENSES.PDF](#)

7. REPORTS AND PRESENTATIONS

- Paul McKinlay, Weston & Sampson: 54 Richardson Road PFAS Treatment System Sampling Results
 - North Chelmsford Water District Input
- DPW Director Christine Clancy: Sewer Capacity Credit Transfer Policy

Documents:

[54 RICHARDSON PFAS UPDATE 1.9.23.PDF](#)
[TABLE 1 - GROUNDWATER ANALYTICAL RESULTS_DEC2022.PDF](#)
[FIGURE 4 - GW ELEVATIONS AUGUST2022.PDF](#)
[DRAFT SEWER CAPACITY CREDIT TRANSFER POLICY - JANUARY 9 2023.PDF](#)

8. DISCUSSION REGARDING SELECT BOARD'S CIVIC ENGAGEMENT GOAL

Documents:

[CIVIC ENGAGEMENT.PDF](#)

9. DISCUSSION REGARDING MASSACHUSETTS BROADBAND INSTITUTE DIGITAL EQUITY PLANNING PROGRAM

Documents:

[221213 DIGITAL EQUITY ONE-PAGER.PDF](#)
[221213 DIGITAL EQUITY SUMMARY DOCUMENT.PDF](#)
[MAPC DIGITAL-EQUITY-REPORT.PDF](#)

10. DISCUSSION ON LEGISLATIVE PRIORITIES FOR JANUARY 23RD SELECT BOARD MEETING

Documents:

[LEGISLATIVE PRIORITIES.PDF](#)

11. TOWN MANAGER REPORTS

- Citizen Petition Warrant Articles for Spring Annual Town Meeting
- Attorney General's Office Approval of the 2022 Fall Annual Town Meeting Warrant Articles 21 – 23
- Odd Fellows Building Brook Walk Easement
- December Sewer Flows
- Economic Development Bill Earmarks
- NMCOG Call for Concepts
- Lowell Five Cent Savings Bank's Donation to Public Safety

Documents:

[NO CITIZEN PETITION WARRANT ARTICLES.PDF](#)
[CHELMSFORD10748A__APP.PDF](#)
[CENTRAL VILLAGE BROOK WALK - PLAN SET.PDF](#)
[BROOK WALK EASEMENT - COST ESTIMATE.PDF](#)
[FLOW SUMMARY FY23.PDF](#)
[SEWER FLOW THROUGH DECEMBER 22.PDF](#)
[NMCOG - CALL FOR CONCEPTS.PDF](#)
[LOWELL FIVE DONATION LETTER DEC. 2022.PDF](#)

12. TOWN MANAGER APPOINTMENTS

- Conservation Commission: Peter Spawn, unexpired 3-year term exp. 6/30/2023

Documents:

[CONSERVATION COMMISSION APPLICATION - SPAWN.PDF](#)

13. MEETING MINUTES

- Select Board Joint Meeting with School Committee and Finance Committee Minutes 12-12-2022
- Select Board Regular Meeting Minutes 12-19-2022
- Announcement on Determination of Releasability of Executive Session Minutes
 - Minutes for Release
 1. December 19, 2022
 - Minutes Not for Release
 1. December 5, 2022 Segments 1 & 2

Documents:

[12-12-2022 TRIBOARD MINUTES DRAFT.PDF](#)
[12-19-2022 SB MINUTES DRAFT.PDF](#)

14. MASSACHUSETTS MUNICIPAL ASSOCIATION (MMA) RESOLUTION AND VOTING DELEGATE

Documents:

[MMA ANNUAL BUSINESS MEETING RESOLUTION.PDF](#)
[MMA ANNUAL BUSINESS MEETING VOTING PROCEDURES.PDF](#)

15. VOTING DELEGATE FOR MIIA ANNUAL MEMBERS BUSINESS MEETING

Documents:

[PACKET 1 MIIA PC AND MIIA INC 2023 - FINAL 12.16.22.PDF](#)

16. SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

17. EXECUTIVE SESSION

- To Discuss Strategy with Respect to Collective Bargaining with the Police Patrol Officers Union
- To Discuss Strategy with Respect to Collective Bargaining with the Firefighters Union

NEXT REGULAR MEETING DATE: **January 23, 2023**