

TOWN OF CHELMSFORD ANNUAL TOWN CENSUS

SIGN AND RETURN WITHIN 10 DAYS

COMPLIANCE with this state requirement insures we can provide you and members of your household with proof of residency (important for schools, RMV purposes, veterans' benefits, senior housing, etc.); keeps voters on the ACTIVE voter list (see below); and provides vital information to your community.

GENERAL INSTRUCTIONS:

VERIFY, complete and/or update any preprinted information on the reverse. **ADD any new household members** (provide their names and dates of birth) and **CROSS OFF** residents who have died or MOVED from this address (see K, below). **SIGN, DATE and RETURN this form within 10 days of receipt.**

SECTION BY SECTION INSTRUCTION

- A. **ADDRESS** – If the preprinted mailing and/or residential addresses are incorrect, make changes in the spaces provided.
- B. **TELEPHONE NUMBER and EMAIL:** Both are optional, but helpful! Check if your phone is unlisted.
- C. **NAMES OF ALL HOUSEHOLD MEMBERS AT THIS ADDRESS:** List all household members, including those who are away at school, in the military, or confined to a rest home, who still consider this their permanent address. If a new person has joined the household, add that person's name and date of birth on blank lines below listed residents.
- D. **POLITICAL AFFILIATION:** Voters will have a letter in column D showing how they are registered: U for unenrolled/no party, D for Democratic, R for Republican, L for Libertarian, GR for Green Rainbow. (Any other letters refer to non-party political designations). **If column D is blank, that person is not registered to vote in Chelmsford (or at least was not as of November 2019 when this form was generated).** Go to www.sec.state.ma.us/OVR/ to register online.
- E. **VOTER STATUS:** An "A" in column E means voter is on the active voter roll; an "I" means the voter is inactive. Signing and returning this form will activate all inactive voters still residing at this address. See below for more information.
- F. **DATE OF BIRTH:** If the date of birth is incorrect, please make appropriate changes.
- G. **OCCUPATION:** Provide the occupation of each person, NOT the place of employment.
- H. **VETERAN:** Write "Y" if this individual is a veteran of the United States Armed Forces.
- I. **NATIONALITY:** If not a US citizen, please provide country of citizenship.
- J. **PUBLIC SAFETY:** Check if this individual works for a Chelmsford public safety agency (i.e., police or fire department).
- K. **DECEASED or MOVED:** Write "D" if this person is deceased, "M" if this person moved from this address (see M, below).
- L. **RESPONDENT SIGNATURE:** A head of household MUST sign before returning this form to the Town Clerk's Office.
- M. **MOVED VOTERS:** We cannot delete voters or change their registration without their signature. If moved voters are available to sign section M on the reverse side *without delaying the return of this form*, please have them do so. Otherwise, provide the moved voter's address so we can contact them to obtain the voter's signature. If the voter has moved within MA (including within Chelmsford), they should update their registration at www.sec.state.ma.us/OVR/.

Active vs. Inactive Voters: Every year we must send thousands of postage-pre-paid postcards to voters from whom we did not receive annual census/street listings. Voters who do not respond to the census or return the postcard by the next election will be on the inactive voter list and must complete paperwork and show ID before voting. Those who fail to respond AND do not vote risk removal from the voter list. **Returning your census every year will save you time at the polls and saves tax dollars!**

★ ★ ★ 2020 ELECTION DATES ★ ★ ★

Presidential Primary: March 3rd

Town Election: April 7th

State Primary: September 1st (*subject to change*)

State Election: November 3rd

★ ★ ★ LICENSE YOUR DOG(S) NOW ★ ★ ★

LICENSE BY FEBRUARY 29 TO AVOID LATE FEES: See enclosed application.

★ ★ ★ 2020 FEDERAL CENSUS ★ ★ ★

2020 US Census forms will be mailed on April 1. Your response matters. The census shapes many aspects of your community, including public safety, schools, roads and highways. Census results help determine how billions of dollars in federal funds flow into states and communities each year, as well as determining how many congressional seats each state gets. The U.S. Census Bureau is bound by law to protect your answers and keep them confidential. Responding to the federal census is easy, it is safe and it is important!