



# TOWN OF CHELMSFORD

## RETURN WITHIN 10 DAYS

COMPLIANCE with this State Requirement provides proof of residence, protection of voting rights, veterans' bonus, housing for the elderly and related benefits as well as providing information to your community. This form DOES NOT register you as a voter, or allow you to change your political party. To register to vote or change party, please go to [www.sec.state.ma.us/ovr/](http://www.sec.state.ma.us/ovr/) or call 978-250-5205

### GENERAL INSTRUCTIONS:

1. **VERIFY** and/or complete all information listed on the reverse. If the pre-printed dwelling address is incorrect or empty, please write the correct address in the box provided.
2. Make **CHANGES** in the **LINE BELOW** the printed line.
3. **ADD NEW MEMBERS** to the family or household by entering name & information on a blank line at the end of form.
4. **DELETIONS** – Put a line through name of any resident no longer residing at this address and complete MOVED section.
5. **SIGN / DATE and RETURN this form within 10 days of receipt.**

### SPECIFIC INSTRUCTIONS – PLEASE PRINT

- A. **RESIDENTIAL ADDRESS** – If your residential address is incorrect, make the change in the space provided.
- B. **TELEPHONE NUMBER:** Optional. If telephone is unlisted, check the space provided.
- C. **EMAIL:** Optional. Please provide an email address.
- D. **NUMBER OF DOGS:** Please post the number of dogs in your household and complete the enclosed Dog License Application. ~ Rabies Clinic ~ February 9<sup>th</sup> ~ 10 AM – NOON at the Chelmsford Dog Pound, 2 Olde North Rd.
- E. **NAMES OF ALL HOUSEHOLD MEMBERS AT THIS ADDRESS:** List all family or household members whose legal address is the same, including any family or household members who are away at school, in the military, or confined to a rest home who still consider this their permanent address. If a new person has joined the household, add his/her name and date of birth below other listed residents. If a household member has left this address, please make note in column M and complete the Moved section on the bottom of the front page
- F. **REGISTERED VOTER:** Registered voters will be designated with a letter in column 4 indicating their political affiliation. **If column 4 is blank, that person is not registered to vote in Chelmsford. This form CANNOT be used to register to vote.** Go to [www.sec.state.ma.us/OVR/](http://www.sec.state.ma.us/OVR/) or call 978-250-5205 for information on how to register to vote.
- G. **VOTER STATUS:** If "A" voter is on active voter roll; if "I" voter is on inactive roll. Signing and returning this form will activate all inactive voters still residing at this address.
- H. **DATE OF BIRTH:** If the date of birth is blank or incorrect please make appropriate changes.
- I. **OCCUPATION:** Provide the occupation of each person, NOT the place of employment.
- J. **VETERAN:** Write "Y" if this individual is a veteran of the United States Armed Forces.
- K. **NATIONALITY:** If not a US citizen, please provide country of citizenship.
- L. **PUBLIC SAFETY:** check if this individual is a member of a public safety agency who lives AND works in Chelmsford.
- M. **DECEASED or MOVED:** Please put a "D" if this person is deceased. Put an "M" if this person has moved from this address. If this person is registered to vote and is available to sign now, without delaying the return of the census, he/she should sign in the Moved section on the bottom of the front page. Otherwise, provide the voter's address so we can obtain the voter's signature.

### COMPLETE YOUR ANNUAL CENSUS FORM TO MAINTAIN YOUR VOTER STATUS

#### INACTIVE VOTERS

Registered voters who do not respond to this mailing by June 1<sup>st</sup> are considered inactive. Inactive voters are required to complete additional forms & show ID at elections in order to vote.

#### DELETING VOTERS

Inactive voters who DO NOT respond to the census confirmation mailing and DO NOT vote for 4 consecutive years are at risk of being deleted from the voting list

### ★ ★ ★ IMPORTANT REMINDERS ★ ★ ★

**LICENSE YOUR DOG BY FEBRUARY 28 TO AVOID LATE FEES:** See enclosed application.

**2019 Annual Town Election:** - April 2nd